

Title VI Annual Accomplishment Report

July 1, 2019 – June 30, 2020

Corvallis Area Metropolitan Planning Organization



Prepared By

Corvallis Area Metropolitan Planning Organization
777 NW 9th Street, Suite 204C
Corvallis OR, 97330
www.corvallisareampo.org/

Introduction

In accordance with Title VI of the Civil Rights Act of 1964 and related federal nondiscrimination directives, the Corvallis Area Metropolitan Planning Organization (CAMPO) assures that no person shall on the grounds of race, color, national origin, sex, age, disability or income status be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any CAMPO sponsored program or activity.

The purpose of this report is to describe major Title VI activities conducted by CAMPO between July 1, 2019 and June 30, 2020 (Fiscal Year 2020). This report will be submitted to the Oregon Department of Transportation (ODOT) Office of Civil Rights, Title VI Team for inclusion in ODOT's Annual Report to FHWA. This report provides an overall review of the efficacy of CAMPO's Title VI/Nondiscrimination procedures, with specific information including:

- **Title VI Plan Changes:** A summary of any approved changes to the Title VI Plan during the reporting period. If changes occurred, a signed copy of the revised document will be included.
- **Title VI Reporting Structure:** A description of the Title VI reporting structure, including the Title VI Coordinator, MPO Manager, and staff. This includes demographic information on each staff person.
- **Title VI Adherence:** A summary of CAMPO's planning, programming activities and a listing of Title VI activities occurring during the past year.
- **Demographic Information:** A summary of demographic information used to review and monitor populations covered under Title VI requirements. Includes a demographic profile of MPO Policy Board and Technical Advisory Committees.
- **Title VI Complaints:** A list of any Title VI complaints received during the reporting period, including the basis for the complaint (ethnicity, gender, etc.) and summary of the outcome or resolution.
- **Trainings & Education:** A list of Title VI / Nondiscrimination trainings or educational activities MPO staff participated in.
- **Title VI Goals:** Description of Title VI goals and objectives for the upcoming year.

This document will also be available on the CAMPO website: www.corvallisareampo.org

About the Corvallis Area Metropolitan Planning Organization

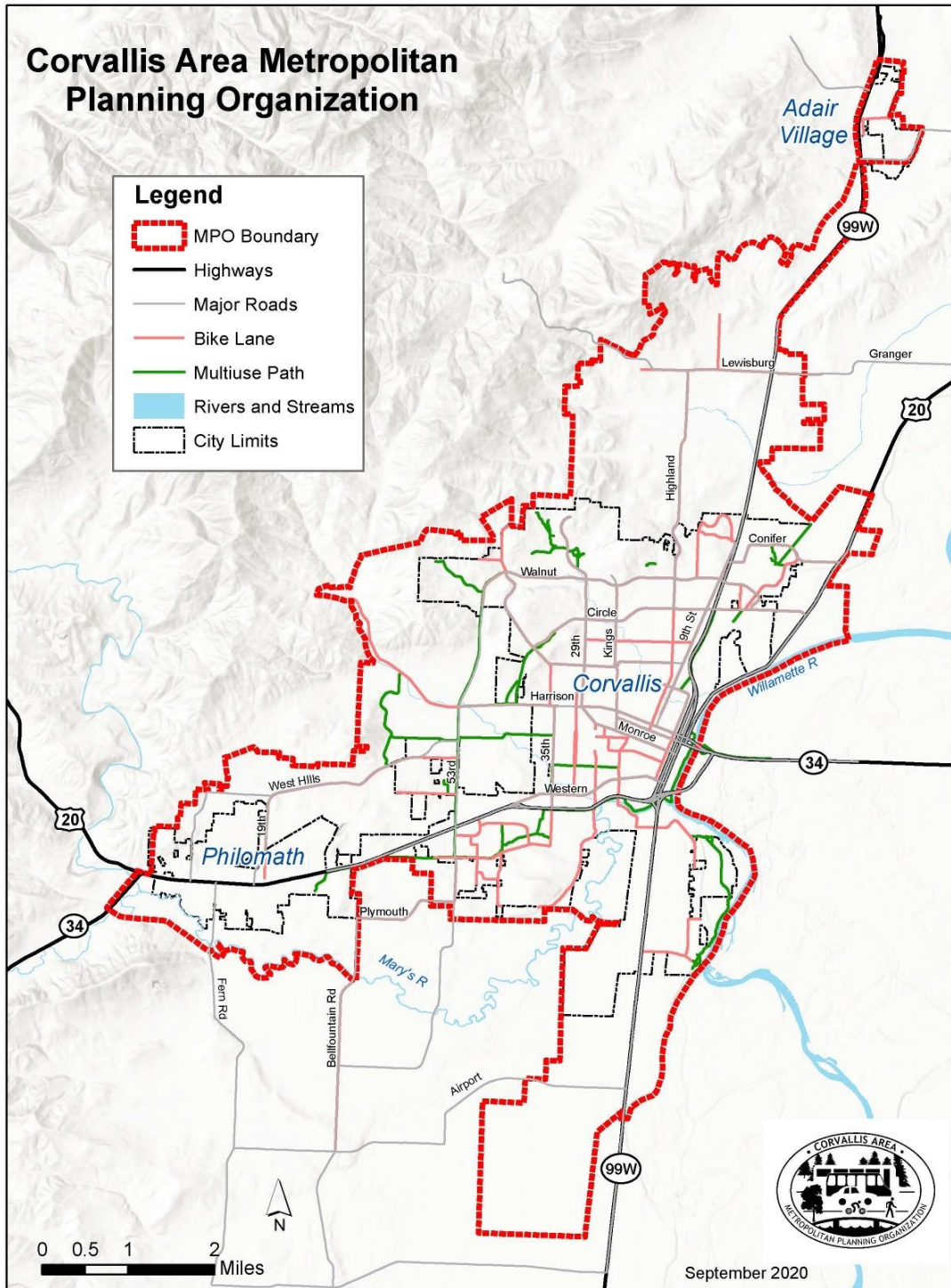
The Corvallis Area Metropolitan Planning Organization, CAMPO, is the federally designated MPO for the cities of Corvallis, Philomath, Adair Village, and Benton County. Federal regulations require that MPOs be formed for all Urbanized Areas with a population of 50,000 or more in order to provide for continuing, cooperative and comprehensive transportation planning for the region.

CAMPO is governed by a five-member Policy Board consisting of elected representatives from each city or county, as well as a staff person from the Oregon Department of Transportation (ODOT). The Policy Board operates according to the adopted Operating Guidelines. CAMPO's Technical Advisory Committee (TAC) is made up of professional staff of the above entities, the ODOT Regional Planner and a representative from the Albany Transit System. The representatives of relevant federal and other state agencies have ex-officio status on TAC. The TAC reviews technical material and provides recommendations to the Policy Board.

The City of Corvallis is the owner of the Corvallis Transit System and their representation on the MPO Policy Board also represents the interests of the transit system.

The Oregon Cascades West Council of Governments, under a contract with the Policy Board, provides fiscal and administrative services, and staffing to CAMPO.

Map 1: CAMPO Planning Area



Title VI Plan Changes

No changes to the CAMPO Title VI Nondiscrimination Plan took place during FY2020. After the conclusion of FY2020, CAMPO launched an update to the Title VI Plan. This achievement will be documented in the FY2021 Annual Accomplishment Report.

Title VI Reporting Structure

CAMPO’s staffing –including administrative, bookkeeping, and computer services– are performed by the Oregon Cascades West Council of Governments (OCWCOG) under a contract with the Policy Board. CAMPO is primarily staffed by a single employee with additional support from OCWCOG’s Transportation Programs Manager, Executive Assistant and other transportation planning staff. OCWCOG staff dedicated to CAMPO activities are located in the Community and Economic Development Department (CED).

In March 2020 a new CAMPO staff person, Stephen Dobrinich, was brought on board. Stephen is the sole full-time staff member dedicated to CAMPO activities. As CAMPO’s Title VI Coordinator, Stephen is responsible for ensuring compliance with Title VI requirements within the MPO. Stephen reports to Transportation Programs Manager Nicholas Meltzer. Contact information for both parties is listed below.

<p>CAMPO Assistant Transportation Planner & Title VI Coordinator Stephen Dobrinich sdobrinich@ocwcog.org (541) 223-7040</p>	<p>OCWCOG Transportation Programs Manager Nicholas Meltzer nmeltzer@ocwcog.org (541) 759-1911</p>
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The following is a list of staff detailing key demographic information. Both CAMPO staff and OCWCOG staff that support CAMPO activities are listed.

Job Title	Race or Ethnicity	Gender
Transportation Programs Manager (CAMPO support staff)	Caucasian	Male
Executive Assistant (CAMPO support staff)	Hispanic	Female
Assistant Transportation Planner (CAMPO primary staff)	Caucasian	Male
Assistant Transportation Planner & ADA Coordinator (OCWCOG support staff)	Caucasian	Female
Transportation Planner (OCWCOG support staff)	Caucasian	Female
Assistant Transportation Planner (OCWCOG support staff)	Caucasian	Non-binary
GIS Analyst/ Planner (OCWCOG support staff)	Caucasian	Male
Assistant Transportation Planner (AAMPO staff/ OCWCOG support staff)	Caucasian	Female

Title VI Adherence

During the past year, CAMPO conducted a variety of regional planning activities. Planning efforts and related Title VI activities are listed below. Activities are categorized as either ongoing or project specific activities.

Ongoing Activities

Ongoing activities are primarily administrative tasks that are performed routinely over the course of a year or two. Examples of these include the development of the Unified Planning Work Program (UPWP), the Self-Certification Process, and monthly meetings of the Policy Board and the Technical Advisory Committee. For these activities CAMPO, at a minimum, conducts the following outreach activities:

- Hold public meetings at convenient and accessible locations and times
- Post meeting dates, agendas and minutes on the CAMPO website: <https://corvallisareampo.org/>
- Provide reasonable public access to technical and policy information used in the development of plans and programs including posting key documents on the CAMPO website
- Provide a public comment opportunity on each Policy Board and Technical Advisory Committee meeting agenda and invite the public to submit written comments electronically or on paper
- Utilize graphics and other visualization techniques, when appropriate, to describe MPO plans and programs (e.g. maps, graphs, photos, presentations, drawings)
- Extend outreach to existing advisory groups and other key stakeholders with updates and information on CAMPO plans and activities
- Seek out and consider the needs of those traditionally underserved by existing transportation systems, including low-income and minority households, persons with disabilities, and seniors

During the FY2020 time period CAMPO held monthly Policy Board and Technical Advisory Committee (TAC) meetings. Policy Board and TAC agendas and packets were posted to CAMPO's website and sent out via email to an interested parties list one week prior to each meeting. All Policy Board and TAC meetings are open to the public and have time allotted for public comments. Upon request CAMPO offers meeting accommodations, such as sign language and interpreting services, for those who need such services.

CAMPO's FY2021 Unified Planning Work Program (UPWP) was developed during this accomplishment reporting period. CAMPO staff began drafting the FY2021 UPWP during the fall of 2019 and finalized a draft during winter 2020. The UPWP was adopted by the CAMPO Policy Board in March 2020. For the development of the UPWP CAMPO engaged stakeholders in the following ways:

- Emailing stakeholders and interested parties regarding draft UPWP discussion and opportunity for public comments via email or during regularly scheduled CAMPO meetings
- Holding a 15-day comment period prior to a decision by the Policy Board to adopt the UPWP
- Providing public comment opportunities at all Policy Board and TAC meetings
- Providing notifications regarding the UPWP public comment period on the CAMPO website, along with agendas and minutes for all Policy Board and TAC meetings

CAMPO also coordinated with the Oregon Department of Transportation (ODOT) on their public involvement and consultation processes on Transportation Improvement Plan (TIP) amendments. During FY2020 a number of amendments to the FY2018-21 TIP were discussed and approved during Policy Board and TAC meetings with summary information included in meeting packets and on the CAMPO website. In some instances, amendment information was published in the Corvallis Gazette-Times.

Project Specific Activities

Project specific activities are long-range transportation efforts that are undertaken periodically. Examples of these are the development and periodic update of CAMPO's Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP) or the undertaking of special studies. These are performed every two to five years. For these functions, CAMPO develops a specific public involvement program prior to the commencement of the activity. The specially tailored programs, at minimum, include all the elements listed above for ongoing activities and also include targeted public outreach and solicitation of public comments. The development and adoption of CAMPO's FY2021-24 Transportation Improvement Program was the only project undertaken during this reporting period which falls into this category.

FY2021-24 Transportation Improvement Program:

Federal legislation requires that the Corvallis Area MPO develop a TIP at least every four years. The FY2021-24 TIP was developed in cooperation with member jurisdictions, the State of Oregon, and regional transit operators during the FY2020 reporting period and was approved by the CAMPO Policy Board and the Governor. Copies of the TIP have been provided to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA), and are available on the CAMPO webpage.

After FY2021-24 TIP projects were submitted by TAC members, a bi-lingual virtual open house served as the main form of public engagement. A flyer requesting input (**Figure 1**) was distributed through public information officers at ODOT, Corvallis, Benton County, Philomath and Adair Village. The flyer brought people to a landing page on CAMPO's website that had details on the TIP process, a link to FHWA's website with more details on the TIP, and information on their role in commenting on the process. One link included an interactive map displaying all of the submitted projects with details on location and cost. Respondents could then submit comments on each project using an online form. All materials, including the flyer, website, map and comment form were bi-lingual. The public comment period was open from July 3rd through July 24th of 2019. Nineteen comments were received. After comments were received a recommended project list was submitted to the Policy Board for approval. A full list of comments can be found in Appendix C of the FY2021-24 TIP available on the CAMPO website.

Following its completion, the draft TIP document was posted on CAMPO's website for additional public review. The document was made available to the public for input and comments online for two weeks during April, 2020. Comments received from the public were presented to the Policy Board prior to their deliberation of the final TIP document. The FY2021-24 TIP was ultimately adopted by the CAMPO Policy Board in May, 2020.

Figure 1: TIP Public Input Flyer

Your Input Is Requested! Se Solicitan Sus Sugerencias!!



**On Funding Regional Transportation Projects
Sobre la Financiación de Proyectos de Transporte Regional**

<http://www.corvallisareampo.org/FY2024TIP>

The Corvallis Area Metropolitan Planning Organization (CAMPO) anticipates up to \$3.48 Million in funding for transportation projects between 2021 and 2024. Your input is requested on those projects and will be provided to the CAMPO Policy Board for final decision. **Comments will be open between 3 July and 24 July, 2019.**

La Organización de Planificación Metropolitana del Area de Corvallis (CAMPO) anticipa hasta \$3.48 millones en financiamiento para proyectos de transporte entre los años 2021 y 2024. Sus sugerencias se solicitan en esos proyectos y se proporcionará a la Junta Directiva de CAMPO para la decisión final. **Comentarios estarán abiertos entre Julio 3 y Julio 24, 2019.**

More on CAMPO:

The Corvallis Area Metropolitan Planning Organization is federally designated and comprises the Cities of Corvallis, Philomath, Adair Village, Benton County, and the Oregon Department of Transportation. For More Information visit www.corvallisareampo.org

Más sobre CAMPO:

La Organización de Planificación Metropolitana del Area de Corvallis esta designada federalmente y es compuesta por las siguientes ciudades; Corvallis, Philomath, Adair Village, el Condado de Benton, y el Departamento de Transportación de Oregón. Para obtener más Información, visite www.corvallisareampo.org

Demographic Information

This section details demographic data used by CAMPO in relation to Title VI as well as a demographic profile of CAMPO’s Policy Board and Technical Advisory Committee.

Demographic Data

CAMPO collects demographic information for the MPO area to review and monitor populations covered under Title VI requirements. The following table summarizes key demographics and their sources that are used by CAMPO.

Measure	Value	Source
Percent of population living below the poverty line	24.9%	2014-2018 5-Year ACS, Table C17002
Percent of minority population	22.9%	2014-2018 5-Year ACS, Table B03002
Percent of population age 65+	12.5%	2014-2018 5-Year ACS, Table B01001
Percent of population with disabilities	10.5%	2014-2018 5-Year ACS, Table DP02
Percent of population that speaks English less than “very well”	5.9%	2014-2018 5-Year ACS, Table B16004

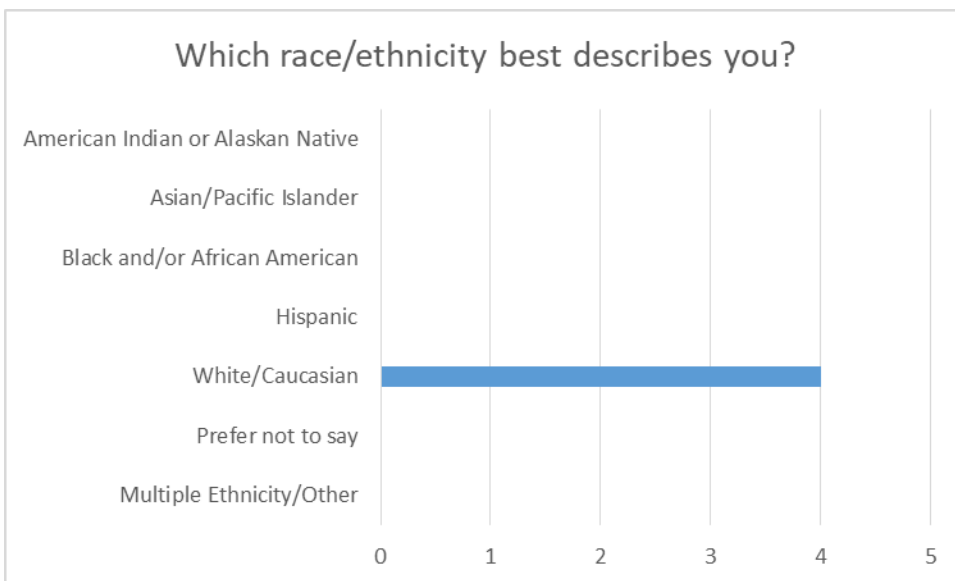
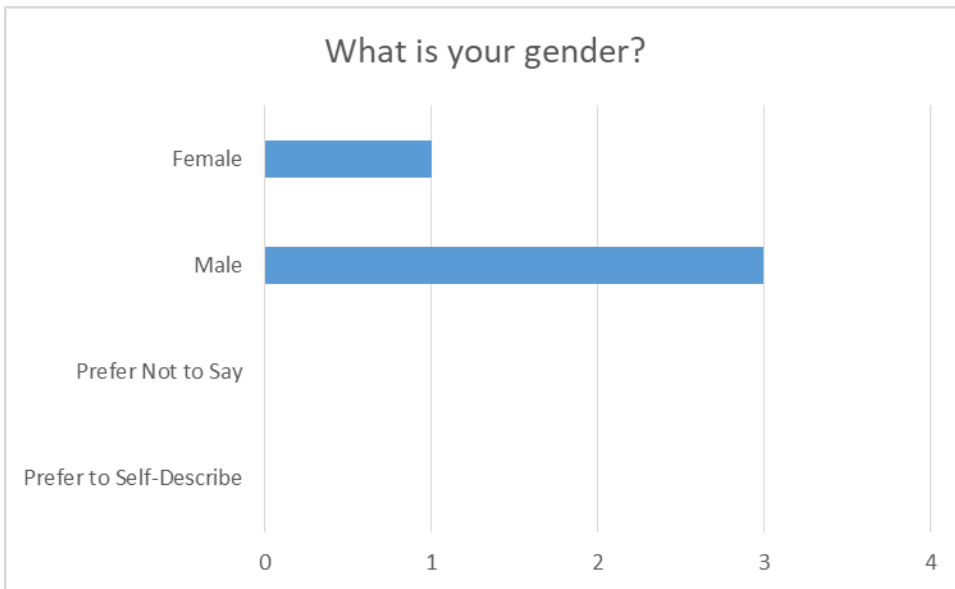
Demographic Profile of Policy and Advisory Committees

Policy Board

CAMPO’s Policy Board is made up of five members. Policy Board members represent the cities of Adair Village, Corvallis, and Philomath, Benton County, and the Oregon Department of

Transportation (ODOT). All Policy Board members are elected officials with the exception of ODOT’s representative.

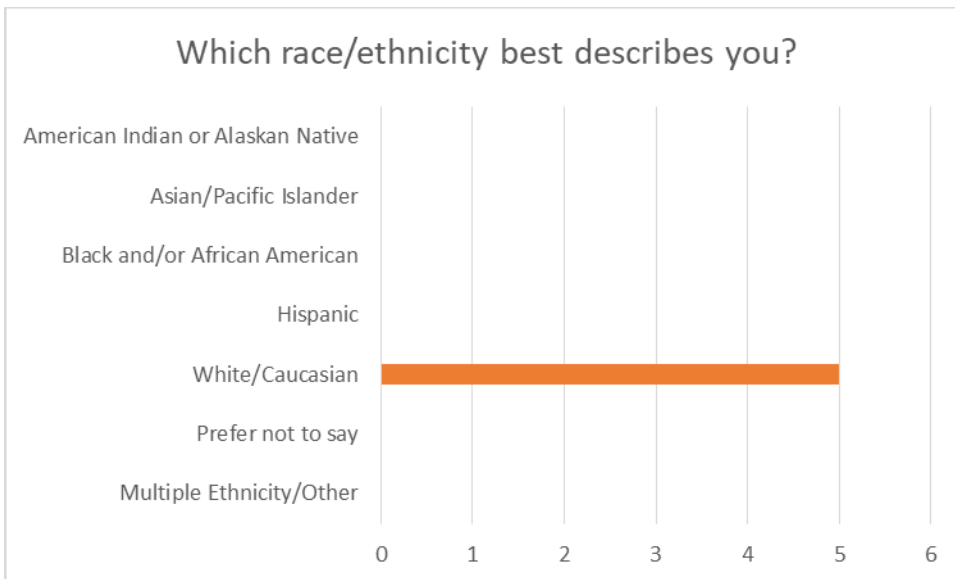
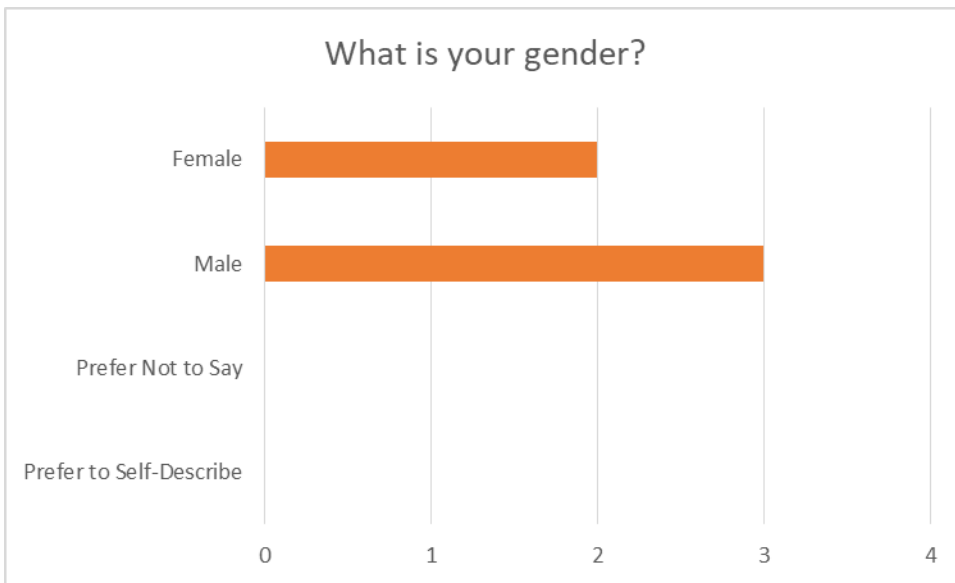
Four of the five Policy Board members responded to CAMPO’s demographic survey. Their responses are captured in the charts below.



Technical Advisory Committee

CAMPO’s Technical Advisory Committee (TAC) is made up of seven members. TAC members represent the cities of Adair Village, Corvallis, and Philomath, Benton County, Oregon State University, Albany Transit System, and the Oregon Department of Transportation (ODOT). All TAC members are staff persons with their respective agency.

Five TAC members responded to CAMPO’s demographic survey. Their responses are captured in the charts below.



Title VI Complaints

There were no Title VI complaints filed for CAMPO projects, programs or activities between July 1, 2019 and June 30, 2020.

Trainings & Education

CAMPO staff participated in the following trainings and educational activities

- AMA Webinar Series on Document Accessibility; Compliance Sheriff by Cyxtera October 2019 – Katie Trebes (ADA Coordinator)
- AMA Webinar Series on Getting Started with Web Accessibility Testing; Compliance Sheriff by Cyxtera October 2019 – Katie Trebes (ADA Coordinator)
- ADA Design & Regulation; Oregon State University April/May 2020 – Katie Trebes (ADA Coordinator) and Nick Meltzer

- Emergency Management and Preparedness-Inclusion of Persons with Disabilities Webinar; Pacific ADA Center May 2020 – Katie Trebes (ADA Coordinator)
- National Rural Transit Assistance Program ADA Toolkit Update Webinar; National RTAP June 2020 – Katie Trebes (ADA Coordinator)

Title VI Goals

CAMPO's goals related to Title VI for the upcoming year include the following.

- Update Title VI Nondiscrimination Plan (Complete at the time this report was drafted. Update will be captured in FY2021 Annual Accomplishment Report)
- Create map series illustrating where Title VI populations live within the CAMPO planning area (Complete at the time this report was drafted as part of Title VI Plan update. Map completion will be captured in FY2021 Annual Accomplishment Report)
- Update CAMPO Public Participation Plan
- Continue utilizing virtual engagement practices
- Continue to participate in webinars, trainings and other education opportunities related to Title VI and Environmental Justice topics
- Continue reading and participating in critical group discussions of books related to transportation and race:
 - *Bicycle/Race: Transportation, Culture, and Resistance* by Adonia E. Lugo (completed)
 - *Policing the Open Road: How Cars Transformed American Freedom* by Sarah A. Seo (in progress)
 - *Other books/readings to be determined*