

# **Title VI Annual Accomplishment Report**

**July 1, 2020 – June 30, 2021**

**Corvallis Area Metropolitan Planning Organization**



## **Prepared By**

Corvallis Area Metropolitan Planning Organization  
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## Introduction

In accordance with Title VI of the Civil Rights Act of 1964 and related federal nondiscrimination directives, the Corvallis Area Metropolitan Planning Organization (CAMPO) assures that no person shall on the grounds of race, color, national origin, sex, age, disability or income status be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any CAMPO sponsored program or activity.

The purpose of this report is to describe major Title VI activities conducted by CAMPO between July 1, 2020 and June 30, 2021 (Fiscal Year 2021). This report will be submitted to the Oregon Department of Transportation (ODOT) Office of Civil Rights, Title VI Team for inclusion in ODOT's Annual Report to FHWA. This report provides an overall review of the efficacy of CAMPO's Title VI nondiscrimination procedures and provides information on the following topics:

- **Title VI Plan Changes:** A summary of any approved changes to the Title VI Plan during the reporting period. If changes occurred, a signed copy of the revised Plan will be submitted to the Office of Civil Rights along with this document.
- **Title VI Reporting Structure:** A description of the Title VI reporting structure, including the Title VI Coordinator, MPO Manager, and other staff. This includes a demographic profile of staff associated with CAMPO activities.
- **Title VI Adherence:** A summary of CAMPO's planning, programming activities and a listing of Title VI activities occurring during the past year.
- **Demographic Information:** A summary of demographic information used to review and monitor populations covered under Title VI requirements. Includes a demographic profile of MPO Policy Board and Technical Advisory Committees.
- **Title VI Complaints:** A list of any Title VI complaints received during the reporting period, including the basis for the complaint (ethnicity, gender, etc.) and summary of the outcome or resolution.
- **Trainings & Education:** A list of Title VI Nondiscrimination trainings or educational activities MPO staff participated in.
- **Title VI Goals:** Description of Title VI goals and objectives for the upcoming year.

This document will also be available on the CAMPO website: [www.corvallisareampo.org](http://www.corvallisareampo.org)

## About the Corvallis Area Metropolitan Planning Organization

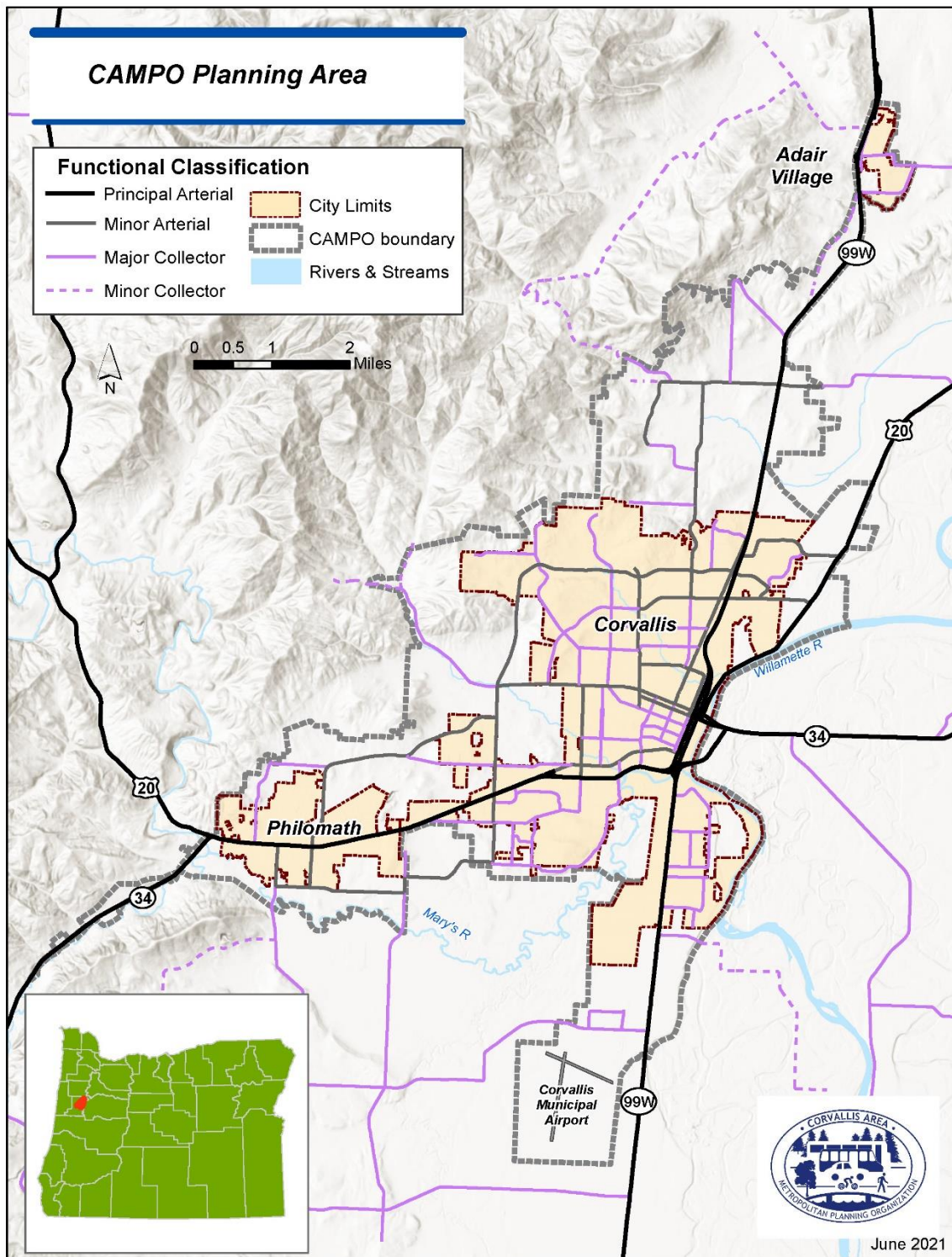
The Corvallis Area Metropolitan Planning Organization, CAMPO, is the federally designated MPO for the cities of Adair Village, Corvallis, Philomath, and Benton County. Federal regulations require that MPOs be formed for all Urbanized Areas with a population of 50,000 or more in order to provide for continuing, cooperative and comprehensive transportation planning for the region.

CAMPO is governed by a five-member Policy Board consisting of elected representatives from each city or county, as well as a staff person from the Oregon Department of Transportation (ODOT). The Policy Board operates according to the adopted Operating Guidelines. CAMPO's Technical Advisory Committee (TAC) is made up of professional staff of the above entities, the ODOT Regional Planner and a representative from the Albany Transit System. Representatives of relevant federal and state agencies have ex-officio status on the TAC. The TAC reviews technical material and provides recommendations to the Policy Board.

The City of Corvallis is the owner of the Corvallis Transit System and their representation on the MPO Policy Board also represents the interests of the transit system.

The Oregon Cascades West Council of Governments, under a contract with the Policy Board, provides fiscal and administrative services, and staffing to CAMPO.

**Map 1: CAMPO Planning Area**



## Title VI Plan Changes

CAMPO completed a full update of the Title VI Nondiscrimination Plan during quarter 2 of Fiscal Year (FY) 2021. Staff began the update process by reviewing the existing CAMPO Title VI Nondiscrimination Plan and identifying elements suitable for inclusion moving forward. In addition to this, staff looked at Title VI Plans adopted by other MPOs in Oregon and reviewed State and Federal requirements related to nondiscrimination. Staff presented a draft version of the Title VI Plan to the CAMPO Policy Board and TAC and collected feedback from Federal, State and local partners to ensure the final product met the needs of the region. The draft Title VI Plan was also made available to the general public during a 30-day comment period prior to final adoption.

## Title VI Reporting Structure

CAMPO's staffing –including administrative, bookkeeping, and computer services– are performed by the Oregon Cascades West Council of Governments (OCWCOG) under a contract with the Policy Board. CAMPO is primarily staffed by a single employee with additional support from OCWCOG's Transportation Programs Manager, Operations Supervisor and other transportation planning staff. OCWCOG staff dedicated to CAMPO activities are located in the Community and Economic Development Department (CED).

Stephen Dobrinich is the sole full-time staff member dedicated to CAMPO activities. As CAMPO's Title VI Coordinator, Stephen is responsible for ensuring compliance with Title VI requirements within the MPO. Stephen reports to Transportation Programs Manager Nicholas Meltzer. Contact information for both parties is listed below.

<b>CAMPO Assistant Transportation Planner &amp; Title VI Coordinator</b> Stephen Dobrinich <a href="mailto:sdobrinich@ocwcog.org">sdobrinich@ocwcog.org</a> (541) 223-7040	<b>OCWCOG Transportation Programs Manager</b> Nicholas Meltzer <a href="mailto:nmeltzer@ocwcog.org">nmeltzer@ocwcog.org</a> (541) 759-1911
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The following is a list of staff detailing key demographic information. Both CAMPO staff and OCWCOG staff that support CAMPO activities are listed.

Job Title	Race or Ethnicity	Gender
Transportation Programs Manager (CAMPO support staff)	Caucasian	Male
Operations Supervisor (CAMPO support staff)	Hispanic	Female
Assistant Transportation Planner (CAMPO primary staff)	Caucasian	Male
Assistant Transportation Planner & ADA Coordinator (OCWCOG support staff)	Caucasian	Female
Transportation Planner (OCWCOG support staff)	Caucasian	Female
Assistant Transportation Planner (OCWCOG support staff)	Caucasian	Non-binary
GIS Analyst/ Planner (OCWCOG support staff)	Caucasian	Male
Assistant Transportation Planner (AAMPO staff/ OCWCOG support staff)	Caucasian	Female
Community and Economic Development Director (CAMPO support staff)	Not Available- new staff started after survey administered	



## Title VI Adherence

During the past year, CAMPO conducted a variety of regional planning activities. Planning efforts and relevant Title VI activities are listed below. Activities are categorized as either ongoing or project specific activities.

### Ongoing Activities

Ongoing activities are tasks that are performed routinely over the course of a year or two. Examples of these include the development of the Unified Planning Work Program (UPWP), the Self-Certification Process, and monthly meetings of the Policy Board and the Technical Advisory Committee. For these activities CAMPO, at a minimum, conducts the following outreach activities:

- Hold public meetings at convenient and accessible locations and times
- Post meeting dates, agendas and minutes on the CAMPO website: <https://corvallisareampo.org/>
- Provide reasonable public access to technical and policy information used in the development of plans and programs including posting key documents on the CAMPO website
- Provide a public comment opportunity on each Policy Board and Technical Advisory Committee meeting agenda and invite the public to submit written comments electronically or on paper
- Utilize graphics and other visualization techniques, when appropriate, to describe MPO plans and programs (e.g. maps, graphs, photos, presentations, drawings)
- Extend outreach to existing advisory groups and other key stakeholders with updates and information on CAMPO plans and activities
- Seek out and consider the needs of those traditionally underserved by existing transportation systems, including low-income and minority households, persons with disabilities, and seniors

During the FY2021 time period CAMPO held monthly Policy Board and Technical Advisory Committee (TAC) meetings. Policy Board and TAC agendas and packets were posted to CAMPO's website and sent out via email to an interested parties list one week prior to each meeting. All Policy Board and TAC meetings are open to the public and have time reserved for public comments. Upon request CAMPO offers meeting accommodations, such as sign language and interpretive services, for those who need such services.

CAMPO's FY2022 Unified Planning Work Program (UPWP) was developed during this accomplishment reporting period. CAMPO staff began drafting the FY2022 UPWP during the fall of 2020 and finalized a draft during winter 2021. The UPWP was adopted by the CAMPO Policy Board in April 2021. For the development of the UPWP CAMPO engaged stakeholders in the following ways:

- Emailing stakeholders and interested parties regarding draft UPWP discussion and opportunity for public comments via email or during regularly scheduled CAMPO meetings
- Holding a 15-day comment period (March 23 to April 6, 2021) prior to a decision by the Policy Board to adopt the UPWP
- Providing public comment opportunities at all Policy Board and TAC meetings
- Providing notifications regarding the UPWP public comment period on the CAMPO website, along with agendas and minutes for all Policy Board and TAC meetings

CAMPO also coordinated with the Oregon Department of Transportation (ODOT) on their public involvement and consultation processes on Transportation Improvement Plan (TIP) amendments. During FY2021 a number of amendments to the FY2021-24 TIP were discussed and approved during

Policy Board and TAC meetings with summary information included in meeting packets and on the CAMPO website. In some instances, amendment information was also published in the Corvallis Gazette-Times.

## Project Specific Activities

Project specific activities are long-range transportation efforts that are undertaken periodically. Examples of these include the development and periodic update of CAMPO's Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP) or the undertaking of special studies. These are performed every two to five years. For these functions, CAMPO develops a specific public involvement program prior to the commencement of the activity. The specially tailored programs, at minimum, include all the elements listed above for ongoing activities and also include targeted public outreach and solicitation of public comments.

### ***Regional Transportation Plan Update:***

CAMPO is currently in the process of updating the Regional Transportation Plan (RTP). The new RTP will analyze system needs over the next 20 years and outline projects and policies guiding the development of a multi-modal transportation system (including transit, highway, bicycle, pedestrian, and accessible transportation). This is a multi-step project with an expected completion by March 2022. As part of this process, CAMPO will provide multiple opportunities for stakeholder engagement including input from key partners and the general public.

In April 2021 (quarter 4 of FY2021), CAMPO staff developed a memorandum to guide public engagement related to the RTP update. The majority of activities outlined in the public engagement memorandum are scheduled to take place in FY2022 and will be described in more detail in next year's annual report. The memorandum identifies three distinct stages in the engagement process: initial public outreach, intermediate outreach phase, and final public outreach.

## Demographic Information

This section details demographic data used by CAMPO in relation to Title VI as well as a demographic profile of CAMPO's Policy Board and Technical Advisory Committee.

### Demographic Data

CAMPO collects demographic information for the MPO area to review and monitor populations covered under Title VI requirements. The table below summarizes key demographics that are used by CAMPO.

Measure	Value	Source
Percent of population living below the poverty line	24.0%	2015-2019 5-Year ACS, Table B17021
Percent of minority population	22.6%	2015-2019 5-Year ACS, Table B03002
Percent of population age 65+	13.2%	2015-2019 5-Year ACS, Table B01001
Percent of population with disabilities	10.7%	2015-2019 5-Year ACS, Table DP02
Percent of population that speaks English less than "very well"	5.7%	2015-2019 5-Year ACS, Table B16004

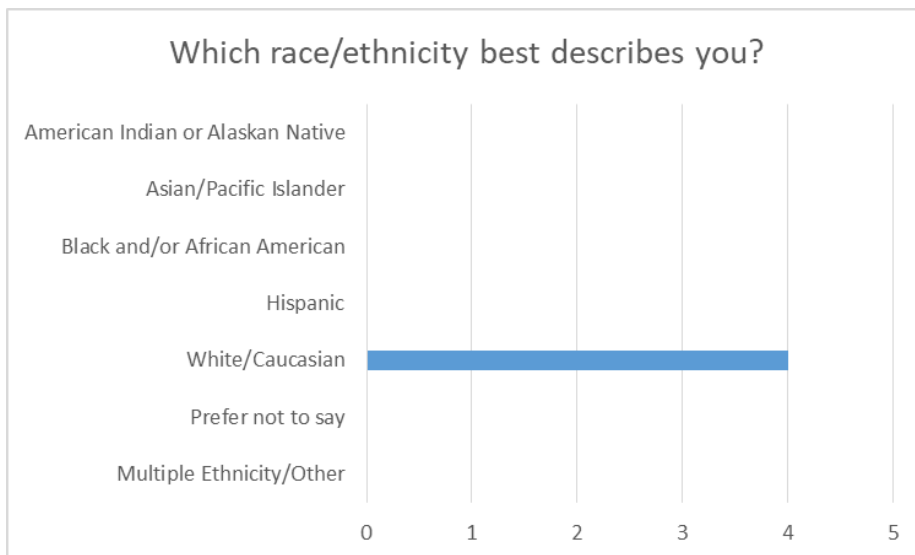
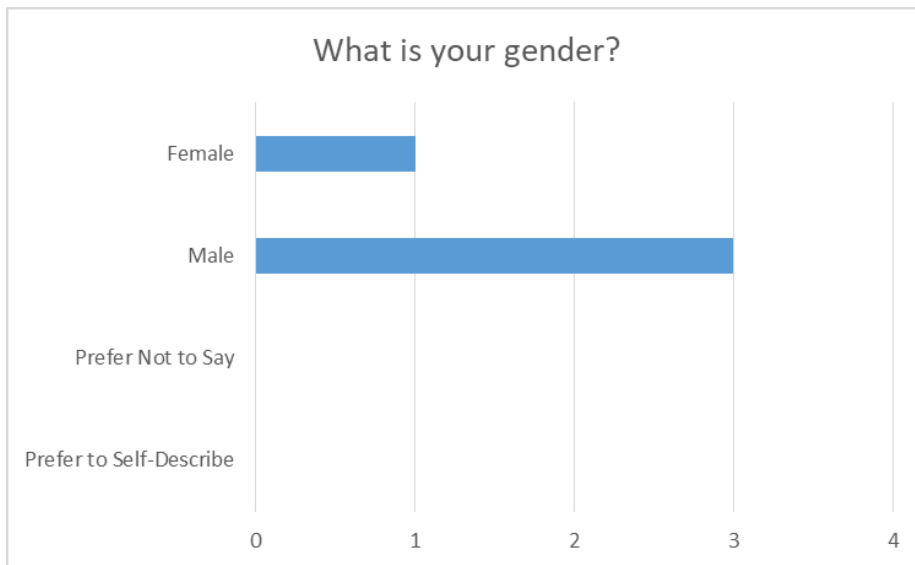
## Demographic Profile of Policy and Advisory Committees

During October of 2020 (quarter 2 of FY2021) staff requested that members of the CAMPO Policy Board and Technical Advisory Committee complete a three question demographic survey. Survey results are outlined in the sections below.

### ***Policy Board***

CAMPO's Policy Board is made up of five members. Policy Board members represent the cities of Adair Village, Corvallis, and Philomath, Benton County, and the Oregon Department of Transportation (ODOT). All Policy Board members are elected officials with the exception of ODOT's representative.

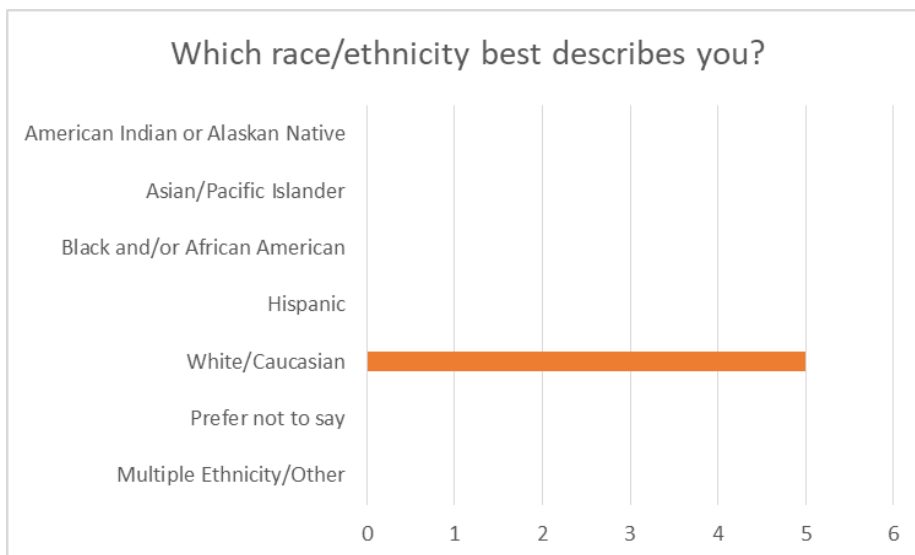
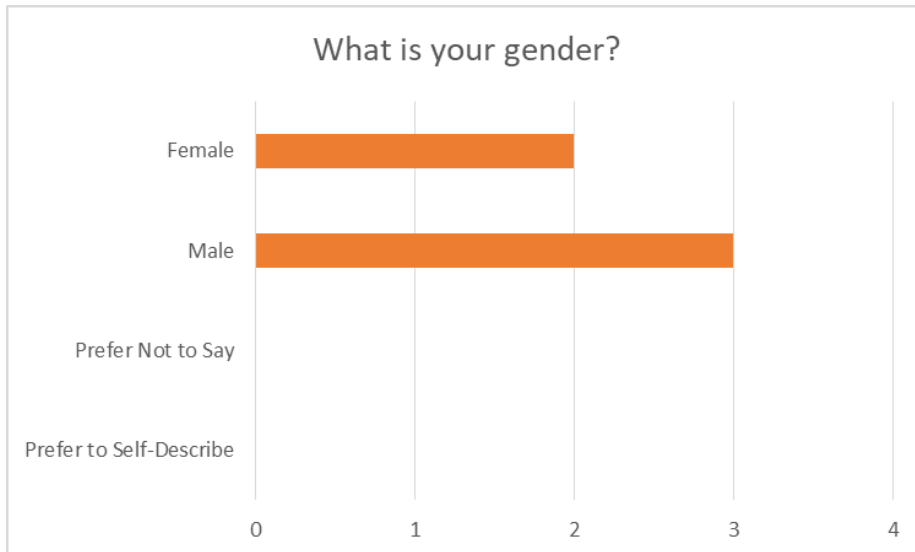
Four of the five Policy Board members responded to CAMPO's demographic survey. Their responses are captured in the charts below.



### Technical Advisory Committee

CAMPO's Technical Advisory Committee (TAC) is made up of seven members. TAC members represent the cities of Adair Village, Corvallis, and Philomath, Benton County, Oregon State University, Albany Transit System, and the Oregon Department of Transportation (ODOT).

All TAC members are staff persons with their respective agency. Five TAC members responded to CAMPO's demographic survey. Their responses are captured in the charts below.





## Title VI Complaints

There were no Title VI complaints filed for CAMPO projects, programs or activities between July 1, 2020 and June 30, 2021.

## Trainings & Education

CAMPO staff participated in the following trainings and educational activities during FY2021:

- Nov. 3<sup>rd</sup> Webinar: ADA Document Accessibility – Katie Trebes (ADA Coordinator)
- April 13 – 15: ADA State of Science Conference (Virtual) – Katie Trebes (ADA Coordinator)
  - Disability and Implicit Bias
  - Planning for Inclusive Communities
  - Synthesizing the Strengths and Limitations of ADA Transition Plans for the Pedestrian Infrastructure
  - Bus Stops and Beyond
- April 14: ADA State of the Science Conference; Day 2 Community Development and Planning – Steve Dobrinich (CAMPO Transportation Planner)
  - Planning for Inclusive Communities
  - Identifying Challenges to Implementing the ADA Survey Results
  - The Status of the Americans With Disabilities Act in Local Governments: Integrating Community Capital Resources and Advancing Sustainable Accessibility
  - An Elephant, An Apple and Million Dollar Lawsuits: Synthesizing the Strengths and Limitations of ADA Transition Plans for the Pedestrian Infrastructure
  - ADA Coordinators Role in Jurisdictional Emergency Management in Region 9: Who Is Responsible?
  - Bus Stops and Beyond
- April 21 Webinar: Accessibility for Passengers with Sensory or Cognitive Disabilities – Katie Trebes (ADA Coordinator)

## Title VI Goals

CAMPO's goals related to Title VI for the upcoming year include the following.

- Continue utilizing virtual engagement practices
- Continue to participate in webinars, trainings and other education opportunities related to Title VI and Environmental Justice topics
- Continue reading and participating in critical group discussions of books related to transportation and race:
  - *Policing the Open Road: How Cars Transformed American Freedom* by Sarah A. Seo (completed)
  - *Right of Way: Race, Class, and the Silent Epidemic of Pedestrian Deaths in America* by Angie Schmitt (in progress)
  - *Other books/readings to be determined*