

CORVALLIS AREA Metropolitan Planning Organization

1121 NW 9th Street, Corvallis, Oregon 97330
Contact: Corum Ketchum, CKetchum@ocwcog.org

CAMPO TECHNICAL ADVISORY COMMITTEE Wednesday, January 25, 2024 9:00 am - 10:30 am

VIRTUAL MEETING ONLY Via Microsoft Teams by clicking [HERE](#)

Meeting ID: 260 625 465 200

Passcode: DdkWCE

Mobile 1 Click Number

[+1 872 242 8088](#)

Phone Conference ID 259 631 843#

AGENDA

- | | | | |
|----|------|--|-----------------------------|
| 1) | 9:00 | Call to Order and Agenda Review | Chair,
James
Feldmann |
| 2) | 9:05 | Chair Elections | Chair |
| | | <i>Action: Nomination and election for TAC Chair and Vice Chair for calendar year 2024</i> | |
| 3) | 9:10 | Public Comment | Chair |
| 4) | 9:15 | Minutes of December 20, 2023 (Attachment A) | Chair |
| | | <i>Action: Decision on Minutes</i> | |
| 5) | 9:20 | Permanent Bike Counter Updates | Corum
Ketchum |
| | | <i>Action: Informational</i> | |
| 6) | 9:25 | Safety Performance Measures Adoption (Attachment B) | Corum
Ketchum |
| | | <i>Action: Adopting state targets</i> | |
| 7) | 9:40 | FAUB - MPA Boundary Adjustments | Corum
Ketchum |
| | | <i>Action: Adopting a Metropolitan Planning Area boundary that coincides with the Federal Urban Aid Boundary</i> | |
| | | View the proposed FAUB boundary map here:
https://experience.arcgis.com/experience/a7c266e96058473d9e8423c7789f66e7/ | |
| 8) | 9:50 | HWY 20/34 Updates (Attachment C) | Corum
Ketchum |
| | | <i>Action: Informational</i> | |

- 9) 9:40 Draft FFY25 UPWP Comment Solicitation (Attachment D) Corum
Ketchum
Action: Comments due January 31st, 2024
- 10) 10:00 STIP Updates (Attachment E) Corum
Ketchum
Action: Informational
- 11) 10:15 Jurisdictional and Other Updates All
 - CAMPO Updates
 - Jurisdictional Updates
- 12) 10:30 Adjournment Chair
The next regularly scheduled CAMPO TAC meeting is set for Thursday, February 29, 2024, from 9:00am to 11:00am.

ATTENDANCE (FOR QUORUM PURPOSES)

TAC Members	Jurisdiction	Attendance
VACANT	City of Adair Village	
Rory Rowan	City of Corvallis	
Chris Workman	City of Philomath	
Gary Stockhoff	Benton County	
Rebecca Houghtaling	Oregon State University	
James Feldmann	Oregon Department of Transportation	
Ex-Officio Members	Jurisdiction	Attendance
Mary Camarata	Oregon Department of Environmental Quality	
Barry Hoffman	Albany Transit/Linn Benton Loop	
Patrick Wingard	Department of Land Conservation and Development	
Jasmine Harris	US Federal Highway Administration	
Danielle Casey	US Federal Transit Administration	
Mark Bernard	ODOT Region 2 Principal Planner	
VACANT	Oregon Department of State Lands	

Quorum Requirement: MPO business may be conducted provided a quorum of the members attends. A quorum consists of at least a majority of the voting members. The TAC members may participate telephonically or by other means of electronic communication, provided the meeting is called to order at a meeting place where the public can attend, hear, understand and/or read the comments of the members participating by telephonic or electronic means and the members so participating can fully hear, understand, and/or read the comments of the other members participating in the meeting.

Meeting facilities are accessible to persons with disabilities. If you will need any special accommodations, Please contact Ashlyn Muzechenko at least 72 hours prior to the meeting. Ashlyn can be reached at amuzechenko@ocwcog.org or 541-812-2002. TTY/TTD 711

**CORVALLIS AREA METROPOLITAN PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE**

Thursday, December 20, 2023
Virtual Meeting
Microsoft Teams Technologies

DRAFT MINUTES

TAC Members	Jurisdiction	Attendance
VACANT	City of Adair Village	VACANT
Rory Rowan	City of Corvallis	Yes
Chris Workman	City of Philomath	Yes
Gary Stockhoff	Benton County	No
Rebecca Houghtaling	Oregon State University	Yes
James Feldmann	Oregon Department of Transportation	Yes

Guests: Robert Harrison, David Rabinowitz, Mark Bernard, Jasmine Harris, and Wendy Bryne

Staff: CAMPO Planner Corum Ketchum, AAMPO Assistant Planner Billy McGregor, and Administrative Assistant Ashlyn Muzechenko

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order and Agenda Review	The meeting was called to order by the Chair James Feldmann at 9:03am.	The meeting was called to order at 9:01am by The Chair James Feldmann There were no agenda updates.
2. Public Comments	Wendy Byrne shared that she is always interested in active transportation. Additionally, she appreciates everyone's work and invites them to all of CAMPO's meetings. The meetings were educational and informative. She thanked everyone in attendance.	Wendy Byrne made a public comment to the CAMPO TAC Members in Attendance.

<p>3. Minutes of July 27, 2023, (Attachment A)</p> <p>Action: Decision on Minutes</p>	<p>Rebecca Houghtaling made a motion to approve The CAMPO TAC July 27, 2023, meeting minutes and they were adopted by consensus.</p>	<p>Rebecca Houghtaling made a motion to approve The CAMPO TAC July 27, 2023, meeting minutes and they were adopted by consensus.</p>
<p>4. UPWP Review</p> <p>Action: Solicitation of projects/action items from the Policy Board</p>	<p>CAMPO Planner Corum Ketchum introduced the Fiscal Year 2024 UPWP Review and Fiscal Year 2025 UPWP Development.</p> <p>Ketchum shared an overview of the FFY 2024 UPWP Tasks with a budget of around \$336,000.</p> <p>Task 100 is the program management tasks; Task 300 is the interregional transportation planning task including Loop and AAMPO work. Task 400 is Transportation Programming including MTIP work. Tasks 200 and 500 are special projects and long rang transportation planning.</p> <p>Ketchum shared the funding breakdowns for each task as well as general highlights in each one.</p> <p>Ketchum shared the accomplishments for the FFY2024 with 2024-2027 MTIP Adoption, Key plan updates for Title VI Participation plan, semi-annual report, and Many member priorities including Hwy 20/34 studies, Philomath Blvd. studies and many others.</p> <p>For FFY 25 UPWP Ketchum shared the breakdown of the tasks currently identified by staff, but they are looking for input and feedback from members as well.</p> <p>The main components are MPO Duties, Continuing Member Support, and Member Priorities.</p> <p>Ketchum noted that the most important feedback would be hearing from members what their priorities are.</p>	

	<p>Ketchum added that staff are on track to deliver all of their current outstanding plans before the end of the fiscal year.</p> <p>Houghtaling asked about the Policy Board's interests for member priorities.</p> <p>Ketchum answered that there were discussions about safe Corvallis, and interest in the different mapping programs.</p> <p>Feldmann asked about Philomath Blvd. Study and the 20/34 study.</p> <p>Ketchum answered he hasn't been very involved in this project, but from his ideas he would say 20/34 has broader work than the Philomath Blvd. study.</p> <p>Feldmann answered the philomath Blvd. is 53rd to 15th, and it may be a good idea to distinguish which projects are which and clarify exactly what each project is.</p> <p>The group agreed that more clarification on those projects is needed.</p> <p>Houghtaling shared that the university doesn't have any projects that CAMPO isn't already doing, their priority projects is just pedestrian improvements constructed this summer.</p> <p>Workman shared Climate Friendly Equitable Communities work are projects that are currently being assisted by, the COG and their staff, and it probably should be added to the list as well.</p> <p>Ketchum answered that it falls outside of CAMPO's work plan, but the need will be coordinated with the COG and Justin as the Community and Economic Development Planner to follow up.</p> <p>Feldmann added that in the past the city of Corvallis was interested in defining their potential buffered and protected bike lines.</p>	
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	<p>Rory Rowan shared that in the TSP, buffered bike lanes would be standard design for new designs with the approval of the city engineer. This hasn't been able to move forward yet, as there are still many other factors on the current list for him and his staff.</p>	
<p>5. Title VI Outline Review</p> <p>Action: Informational</p>	<p>Ketchum shared the Title VI Outline for review and discussion with the CAMPO TAC Members in Attendance.</p> <p>This is the Joint Title VI plan presentation with CAMPO and AAMPO.</p> <p>Ketchum provided an overview defining Title VI and the work the plan will involve.</p> <p>The new topic for this plan is Environmental Justice (EJ), which is a new key concept part of the plan. This was recently codified with IJJA and Justice40 Initiative. EJ is not required to be encouraged through best practices and funding programs.</p> <p>Components of EJ are Transportation Insecurity, Environmental Burdens, Social Vulnerability, Health Vulnerability, and climate/disaster risks.</p> <p>Jasmine Harris shared the following resources with the members in attendance:</p> <ul style="list-style-type: none"> • https://www.fhwa.dot.gov/environment/environmental_justice/equity/ • https://www.planning.dot.gov/planning/topic_transportationequity.aspx <p>Ketchum noted that CAMPO will be combining Title VI and EJ to target policy toward marginalized and disadvantaged populations, particularly victim of environmental racism. This created forward looking policy and aids with getting federal funding.</p> <p>Ketchum shared the related work projects that are impacted by these policies along with recent comparable plans with themes involving environmental justice.</p>	

	<p>Ketchum noted this will be the first joint plan between the two MPO's and it will allow for AAMPO and CAMPO to be looked at as a full region.</p> <p>Ketchum shared an outline of the chapters, headings, and topics that will be included in the Title VI Plan.</p> <p>Ketchum added that the plans will be sent out to CAMPO Members to review on their own time and submit their feedback directly.</p>	
<p>6. STIP Amendments (Attachment B) Action: Informational</p>	<p>Ketchum shared attachment B with the STIP Amendments that were all information and passed by the CAMPO Policy Board last week.</p> <p>The biggest change is that all projects' signs with a minus sign were programed at STBG, but they are now in the State Fund Exchange Category, they are still happening, but no longer in the STIP as they don't have federal dollars to fund them anymore.</p>	
<p>7. Jurisdictional and Other Updates:</p> <ul style="list-style-type: none"> • CAMPO Updates • Jurisdictional Updates 	<p><u>Other Business/CAMPO Updates:</u></p> <p>CAMPO UPDATES:</p> <p>There were no CAMPO Updates to share with the TAC Members in Attendance.</p> <p>JURISDICTIONAL UPDATES:</p> <p>Chris Workman shared his update for Philomath noting all construction projects are continuing on. Engagement has also been started with ODOT to replace the safe routes to school crosswalk with a yellow-blinky light. Kittleson is on board to do preliminary work, currently there is enough funding to do it internally but depending on inflated cost increases, Philomath may be reaching out.</p> <p>Rory Rowan for the city of Corvallis shared his update noting on the staffing side the engineering group have been hard-pressed on staffing and are down to a few project managers which severely constrains ability to deliver projects. This is being dealt with in a number of ways.</p>	

	<p>Additionally, Managers are back to doing some regular project management tasks, to not loose anymore of the previous time.</p> <p>The electric street sweeper is being worked on, to find a grant agreement for this process. Hopefully there will be future updates for procurement as well. This will hopefully benefit the full region for bike lanes and paths. The West Hills Corridor Plan engagement study has been a joint effort with the county with lots of participation from the neighborhood there. There was a final open house in November, and a second work session with county commission and city council in February as well. This will hopefully mean the corridor plan will be wrapped up and adopted in the early new year. The materials and resources are available on the Benton County Website.</p> <p>This same process is starting for the Monroe Corridor, and a partnership with OSU and a link is available for an interactive map as well for public participation.</p> <ul style="list-style-type: none">• https://www.corvallisoregon.gov/publicworks/page/monroe-avenue-corridor-study <p>Robert Harrison for ODOT shared on the design side, Harrison Blvd in Corvallis has started design side, along with Mary's River bridge design process has started as well. This is similar to the process happening with western boulevard, these are upcoming paving projects.</p> <p>For construction, Philomath Blvd. is still ongoing, and a paving window was missed, however there is hope depending on weather to start some in March. Additionally, Van Bruen Bridge is on track with trusses will start to be pulled within the next month as well.</p> <p>James Feldmann for ODOT shared for Hwy 99 there is a grant for bridge work, this is working through it's way on agreement. Additionally, the Corvallis to Albany path is working on its agreement as well and is moving forward.</p>	
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	<p>Jasmine Harris with FHWA the greenhouse gas rule was just passed, and a meeting is set to discuss the state and MPO's to set greenhouse gas targets. Regarding carbon reduction strategies, these are being reviewed currently by FHWA.</p> <p>There was no other business discussed with the CAMPO TAC Members in attendance.</p>	
<p>8. Adjournment</p>	<p>The next CAMPO TAC meeting is scheduled for Thursday, January 25, 2023 from 9:00am to 11:00am.</p>	<p>Meeting adjourned at 10:05am by the Chair Chris Cerklewski.</p>

FHWA Performance Management Areas, Measures, and Targets for Oregon DOT (As of April 29, 2022)

Safety							
Base Period	Fatalities (People)	Fatality Rate (People per 100 Million VMT)	Serious Injuries (People)	Serious Injury Rate (People per 100 Million VMT)	Non-motorized Fatalities and Serious Injuries (People)		
2021 Baseline reported Crashes (2014-2018)	448	1.48	1,739	5.03	257		
2022 First Year Reported Crashes (2015-2019)	444	1.46	1,722	4.98	254		
The federal performance areas and targets addressing safety are contained in the Oregon Transportation Safety Action Plan .							
FAST ACT (FHWA) Performance Measures				2022 Performance Baseline	2023 (2 Year) Performance Target	2025 (4 Year) Performance Target	
Pavement Condition							
1. Percentage of pavements of Interstate System in Good condition				57.7%	50.0%	50.0%	
2. Percentage of pavements of the Interstate System in Poor condition				0.2%	0.5%	0.5%	
3. Percentage of pavements of the non-Interstate NHS in Good condition				33.5%	30.0%	30.0%	
4. Percentage of pavements of the non-Interstate NHS in Poor condition				2.9%	5.0%	5.0%	
Bridge Condition							
5. Percentage of NHS bridges classified as in Good condition				13.6%	11.4%	10.0%	
6. Percentage of NHS bridges classified as in Poor condition				1.8%	2.4%	3.0%	
National Highway System Performance							
7. Percent of the person-miles traveled on the Interstate that are reliable (Interstate Travel Time Reliability measure)				78%	78%	78%	
8. Percent of person-miles traveled on the non-Interstate NHS that are reliable (Non-Interstate Travel Time Reliability measure)				78%	78%	78%	
Freight Movement on Interstate System							
9. Truck Travel Time Reliability (TTTR) Index (Freight Reliability measure)				1.45	1.45	1.45	
Congestion Mitigation and Air Quality - Traffic Congestion							
ODOT and CLMPO	10. Annual Hours of Peak Hour Excessive Delay (PHED) Per Capita			3.6 hours	8.5 hours	9 hours	
	11. Percent of Non-SOV Travel			30.2%	33.0%	35.0%	
ODOT and SKATS	10. Annual Hours of Peak Hour Excessive Delay (PHED) Per Capita			7 hours	7 hours	7 hours	
	11. Percent of Non-SOV Travel			24%	23.2%	22.7%	
Congestion Mitigation and Air Quality - On-Road Mobile Source Emissions							
12. Total Emissions Reduction; 2-year and 4-year cumulative reported emission reductions, for all projects funded by CMAQ funds, of each criteria pollutant and applicable precursors (PM2.5, PM10, CO, VOC, and NOx) under the CMAQ program for which the area is designated nonattainment or maintenance				Baseline	2 Year Kg/Day:	4 Year Kg/Day:	
				VOC	N/A	N/A	N/A
				CO	92.25	46.13	92.25
				NOx	0	0	0
				PM10	1115.03	557.51	1115.03
				PM2.5	0	0	

*FHWA Performance Areas and Measures are contained in the [Oregon Highway Plan \(OHP\) Appendix D](#)

~ Adopted May 17, 2018 (Original 2006 OTP is currently under Revision)

The [Oregon Highway Plan](#) addresses the FHWA performance management requirements for National Highway Performance, Congestion Mitigation and Air Quality, and National Freight Movement. The performance based planning process and performance targets contained in this amendment are for ODOT's federal reporting requirements only. The requirements and targets addressed in this amendment are not applicable to the Transportation Planning Rule for consistency in regional and local transportation system plans. The federal performance areas and targets regarding public transportation are contained in the Oregon Transit Asset Management Plan, and will be referenced in the [Oregon Public Transportation Plan](#).



CORVALLIS AREA Metropolitan Planning Organization

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MEMORANDUM

DATE: January 18, 2024
TO: CAMPO TAC
FROM: Nick Meltzer
RE: **Philomath Boulevard Functional Design Process Update**

Corvallis Area MPO staff have been working in collaboration with Kittelson and Associates to develop functional designs for the Philomath Boulevard corridor, between 53rd and 15th Streets in Corvallis. Previous to this process, ODOT Region 2 staff developed design sketches for the corridor in pursuit of internal ODOT grant funding. CAMPO staff volunteered to help take on the effort and work with ODOT to review the designs, prepare sketches, and present them to the public. With region staff being quite busy, the thought was CAMPO could assist in creating consensus around the designs, which would strengthen any future grant opportunity.

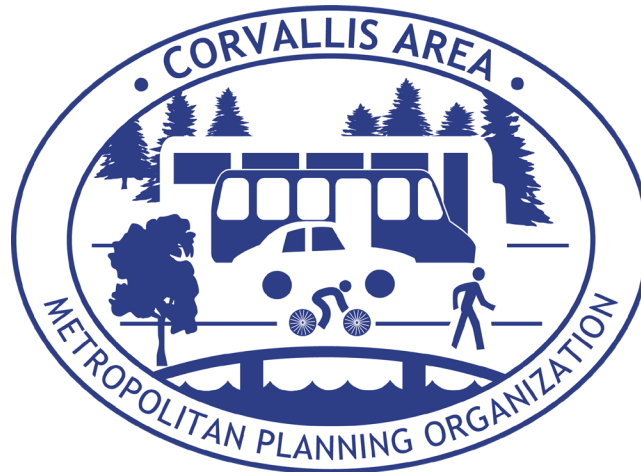
Kittelson and Associates compiled extensive data related to the corridor including CALM travel demand model outputs, traffic volume counts, historical planning documents and real time travel data from INRIX. They approached the corridor with a fresh look, to develop short term (10 year) solutions to address current congestion and improve safety for people driving, walking and biking. The short term approach meant that Right of Way impacts were minimized, significant construction avoided, and improving existing vehicular traffic flow were the main priorities.

The Kittelson team presented the functional designs to ODOT and local city/county staff in November. A long conversation ensued, and the public open house was pushed into the new year. Currently, CAMPO staff are meeting one on one with ODOT Region designers to discuss concerns in more detail and learn the approval process CAMPO would go through to propose a design different than the ODOT Region sketches.

It is expected that a memo detailing the functional design will be complete in February and available for sharing, at which time a public open house will be held. More information will be shared as applicable. The 2015 Optimization Study and Functional Design Scope of Work can be found on CAMPO's website under [Planning and Programming/Current Projects](#).

Fiscal Year 2025 Unified Planning Work Program (UPWP)

July 1, 2024 – June 30, 2025



CORVALLIS AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

Adopted XX 2024

The development of this document and the implementation of tasks outlined in this document are made possible through the US Department of Transportation (US DOT) funds, under the Federal Highway Administration's Public Law (PL) and Federal Transit Administration's Section 5303. The required matching dollars for PL fund is provided by the Oregon Department of Transportation (ODOT) and the matching fund for the transit fund is provided in the form of In-Kind Match by the City of Corvallis Transit System (CTS) and Benton County's Special Transportation Fund (STF).

RESOLUTION No. 24-01

**FOR THE PURPOSE OF APPROVING THE FY 2025 CORVALLIS AREA METROPOLITAN
PLANNING ORGANIZATION'S
UNIFIED PLANNING WORK PROGRAM (UPWP)**

WHEREAS, the Governor of the State of Oregon, pursuant to USC 23 §123 & 450, has designated representatives of the cities of Corvallis, Philomath and Adair Village, Benton County, and, the Oregon Department of Transportation (ODOT) as the Corvallis Area Metropolitan Planning Organization to carry out the requirements of the Metropolitan Transportation Planning Process; and

WHEREAS, among the major requirements of the Metropolitan Transportation Planning Process is the development of an annual Unified Planning Work Program that delineates the MPO's planning and programming activities and its associated working budget over a fiscal year; and

WHEREAS, the Corvallis Metropolitan Planning Organization has developed a Unified Planning Work Program for FY 2025, in coordination with local governments, the US DOT and ODOT and in compliance with all applicable federal and state requirements; and

WHEREAS, the City of Corvallis and Benton County have agreed to provide 'in-kind' local match for the Federal Transit Administration's Section 5303 Funds that are applied by the MPO to partially cover the cost of its transportation planning activities in FY 2025;

NOW, THEREFORE, BE IT RESOLVED, that the Policy Board of the Corvallis Area MPO approves the FY 2025 Corvallis Area Unified Planning Work Program and its associated budget.

Dated on this xx Day of April, 2024

APPROVED:

Matt Lehman, Chair
Corvallis Area MPO

ATTESTED:

Nick Meltzer, Manager
Corvallis Area MPO

ABOUT THE CORVALLIS AREA METROPOLITAN PLANNING ORGANIZATION

Policy Board

Vacant	City of Adair Village
Councilor Jan Napack (Vice-Chair)	City of Corvallis
Councilor Matt Lehman (Chair)	City of Philomath
Commissioner Patrick Malone	Benton County
Savanah Crawford	Oregon Department of Transportation

Technical Advisory Committee (TAC)

Pat Hare	City of Adair Village
Lisa Scherf	City of Corvallis
Chris Workman	City of Philomath
Gary Stockhoff	Benton County
James Feldmann (Chair)	Oregon Department of Transportation
Rebecca Houghtaling	Oregon State University
Barry Hoffman	Linn-Benton Loop Transit

TAC Ex-Officio Members

Jasmine Harris	Federal Highway Administration (FHWA), Oregon Division
Ned Conroy	Federal Transit Administration (FTA), Region X
Mark Bernard	Oregon Department of Transportation
Mary Camarata	Department of Environmental Quality (DEQ)
Patrick Wingard	Oregon Department of Land Conservation and Development (DLCD) Oregon
Vacant	Oregon Department of State Lands (DSL)

CAMPO Staff

Nicholas Meltzer	Transportation Manager
Corum Ketchum	Transportation Planner
Ashlyn Muzechenko	Administrative Assistant

Address

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SECTION I: INTRODUCTION

What is a Metropolitan Planning Organization (MPO)?

A Metropolitan Planning Organization (MPO) is an organization of local governments designated per 23 USC and 23 CFR 450 to provide transportation planning and programming in areas with a collective population of 50,000 or over, termed as an Urbanized Area. As a condition for receiving federal transportation dollars, MPOs must have a *continuing, cooperative and comprehensive* transportation planning process in cooperation with their state Department of Transportation. The MPOs are responsible for development of a Regional Transportation Plan (RTP), development of a Metropolitan Transportation Improvement Program (MTIP) and development of a Unified Planning Work Program (UPWP).

What is the Corvallis Area Metropolitan Planning Organization?

The Corvallis Area Metropolitan Planning Organization (CAMPO) serves as the Metropolitan Planning Organization (MPO) for the Corvallis Urbanized Area, as designated by the Oregon Governor in December 2002. This region includes the Cities of Corvallis, Philomath, Adair Village, and parts of Benton County.

CAMPO is governed by a five-member Policy Board consisting of representatives of the cities of Corvallis, Philomath and Adair Village, Benton County and the Oregon Department of Transportation. CAMPO's Technical Advisory Committee (TAC) is made up of professional staff of the above entities, an ODOT Transportation Planner, a representative from Oregon State University, and a representative from the Albany Transit System. The representatives of relevant federal and other state agencies have ex-officio status on the TAC. The TAC reviews technical materials and provides recommendations to the Policy Board.

The Oregon Cascades West Council of Governments (OCWCOG), under a contract with the Policy Board, provides administrative services, fiscal, and staffing to CAMPO.

The City of Corvallis is the owner of the Corvallis Transit System and their representation on the MPO Policy Board also represents the interests of the transit system.

What is the Purpose of this Document?

In accordance with 23 CFR 450.308, the functions and responsibilities of CAMPO include development of a Regional Transportation Plan (RTP), development of a Metropolitan Transportation Improvement Program (MTIP) and development of a Unified Planning Work Program (UPWP), as noted above. In addition, the MPO produces an annual list of obligated projects and a Public Participation Plan (PPP). CAMPO must also demonstrate compliance with Title VI and other non-discrimination requirements. The Fiscal Year 2025 UPWP demonstrates how CAMPO will fulfill these requirements between July 1, 2024 and June 30, 2025.

It should be noted that the levels of efforts and dollar amounts allocated to each activity in this document represent the best estimates at this time and may change with the consent of all parties involved.

SECTION II: WORK PROGRAM OVERVIEW

Funding Sources and Match Documentation

Funding from the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Oregon Department of Transportation (ODOT) supports the CAMPO planning program. The Infrastructure, Investment, and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Bill (BIL), currently provides funding authorization for the nation's surface transportation. A provision of the Transportation Act, referred to as PL Funding, provides transportation planning dollars to support MPOs across the country and acts as the majority of CAMPO's annual budget. Additional CAMPO support comes from FTA 5303 planning funds.

FHWA apportions funds to ODOT and ODOT allocates funds to MPOs using a formula developed cooperatively by ODOT and MPOs and approved by FHWA. The budget assumptions in this document are according to the most recent allocation of PL and 5303 Funds to each MPO. The expenditure assumptions of the budget are based on the best estimates and the latest information available at the time of developing the document.

ODOT State Planning and Research (SPR) or Oregon Transportation Growth Management (TGM) funds often provide support for other specific planning tasks not yet funded or in process at the time of UPWP development. Additionally, CAMPO applies for other federal and state grant opportunities that are applicable and of interest to the region.

Amendments

Amendments to the UPWP to add or remove funds from the UPWP budget, move funds from one task to another, to add new tasks, or to alter portions of a task are allowed. MPO staff process these amendments on an as-needed basis and decide the level of engagement needed by the Technical Advisory Committee and/or Policy Board.

Larger changes to the UPWP may necessitate Policy Board approval of an updated UPWP as well as amendments to the Metropolitan Transportation Improvement Program (MTIP) and Statewide Transportation Improvement Program (STIP). For example, a MTIP/STIP amendment may be needed to update the amount of planning funds the MPO receives under the MPO's annual work plan project, an additional amendment may then be needed to allocate those new funds to a specific project included in the MTIP/STIP. Depending on the amount of funds and degree of change, proposed amendments to the UPWP, STIP, and MTIP may require public comment periods as directed by the CAMPO Policy Board.

CAMPO's MTIP revision policy is posted on the CAMPO website, under the Transportation Improvement Program tab: <https://corvallisareampo.org/planning-programming/tip/>

Engagement and Process

It is a goal of CAMPO to gain the maximum possible public input into its transportation planning and programming activities. To this end the agency has developed and formally adopted a **Public Participation Plan** that outlines strategies and efforts that are conducted in association with the tasks in the Work Program.

A copy of the CAMPO's Public Participation Plan is posted at the CAMPO's Website: <https://corvallisareampo.org/planning-programming/public-involvement/>

For the development of the UPWP, CAMPO engages stakeholders and the public by:

- Emailing stakeholders and interested parties regarding draft UPWP discussion and opportunity for public comment via email or during regularly scheduled CAMPO meetings
- Holding a 15-day comment period (held **March X to March XX**, 2024) prior to a decision by the Policy Board to adopt the UPWP
- Providing public comment opportunities at all Policy Board and TAC meetings
- Providing notifications regarding the UPWP public comment period on the CAMPO website, along with agendas and minutes for all Policy Board and TAC meetings

Federal Performance Based Planning Requirements

As a federally designated Metropolitan Planning Organization, CAMPO is required to develop and adopt performance targets for Safety, Pavement Condition, Bridge Condition, National Highway System (NHS) Performance, and Freight Movement/Reliability. Neither of the Congestion Mitigation and Air Quality (CMAQ) measures apply as the Corvallis region is in attainment.

There are no portions of Interstate within the Corvallis Area Metropolitan Planning Organization's planning area, and all portions of the National Highway System (NHS) within the planning area are owned and maintained by the Oregon Department of Transportation. This fact, coupled with the limited staff capacity of a small MPO, led CAMPO to adopt the state targets for Safety, Pavement/Bridge Condition, NHS Performance and Freight Reliability. While CAMPO does not have direct jurisdiction over any infrastructure, the Safety and Transit performance measures apply to all public roads.

Safety

The CAMPO region experienced multiple bicycle and pedestrian fatalities (and serious injuries) over the previous five years. In an effort to help understand the travel patterns of people that walk and bike for transportation, CAMPO initiated a multi-modal count program. The count program is now an ongoing part of the CAMPO work program and will extend into future fiscal years. Research shows people who walk and bike are more likely to be seriously or fatally injured than people in motor vehicles. As such, one of the first steps in preventing serious injuries and fatalities is understanding where they are happening and how that correlates with overall travel patterns. The Oregon Department of Transportation provides widespread counts for motor vehicles, the CAMPO count program extends this to people walking and riding bikes.

The City of Corvallis adopted a Vision Zero resolution during the summer of 2020. It is the goal of CAMPO to provide information, education and resources to help address safety for residents, regardless of the mode of transportation they choose.

Transit

CAMPO staff led the development of the Public Transit Agency Safety Plan (PTASP) for the Corvallis Transit System (CTS), as well as the Philomath Connection, which is operated by CTS. This means CAMPO is familiar with the transit performance measures and has incorporated the annual update to the document into this work plan.

Summary

The following table provides a summary of ODOT and CAMPO’s adopted performance measures.

Staff are awaiting an update on federal measures by ODOT prior to re-adopting locally.

Performance Measure Adherence	Current Status	Next Update
Transportation Safety	Supported ODOT’s Measures, February 2023	2026
Bridge and Pavement	Supported ODOT’s Measures, February 2023	2026
Transportation System	Supported ODOT’s Measures, February 2023	2026
Transit Performance Measures	PTASP adopted Dec. 2020; updated March 2022	Winter 2024
Greenhouse Gas (GHG)	New supported ODOT measures	August 2024

Status of CAMPO and Regional Transportation Documents

Key Documents	Current Status	Next Update
CAMPO 2027 - 2030 Regional Transportation Plan (RTP)	Approved February 2022	2026
CAMPO Reducing Reliance on Single Occupancy Vehicle Trips (Locally adopted performance measures)	Approved in February 2020	Winter 2024
FY2024-2027 Metropolitan Transportation Improvement Program (MTIP)	Approved August 2023	Spring 2027
FY26 Unified Planning Work Program	Adoption expected in spring 2024	2025
Title VI and Environmental Justice Plan	Updated and approved in 2020	Winter 2024
Public Involvement Framework	Updated and approved in 2020	Winter 2024
Other Documents	Current Status	Next Update
Benton County Transportation System Plan	Adopted March 2019	-
Corvallis Transportation System Plan	Adopted December 2018	-
Corvallis Transit Development Plan	Adopted August 2018	-
Philomath Transportation System Plan	Adopted August 2018	-
Adair Village Transportation System Plan	Adopted November 2019	-

Annual and Semiannual Reporting

CAMPO provides annual and semiannual reporting on its activities on its website.

UPWP reporting can be found here: <https://corvallisareampo.org/planning-programming/upwp/>

Title VI reporting can be found here: <https://corvallisareampo.org/planning-programming/transportation-equity/>

SECTION III – PLANNING TASKS

Task 100 – Program Management

The purpose of this task is to provide management and administrative support for the MPO’s planning and programming activities. Components of this task are:

Task 110: MPO Operation

The administration of the MPO operation and MPO office will include:

- Working with the MPO Policy Board and the Technical Advisory Committee to meet the transportation planning and programming needs of the MPO Area.
- Holding regular meetings of the Policy Board and the Technical Advisory Committee.
- Coordinating the MPO’s planning and programming activities with local planning officials, economic development agencies, local environmental organizations, transit providers, ODOT, FHWA, FTA and Tribal governments.
- Attending trainings, transportation-related conferences, and statewide and local transportation-related meetings. At a minimum, staff expect to attend:
 - The National Association of City Transportation Officials (NACTO) annual conference
 - The Oregon Chapter of the American Planning Association conference
 - Technical trainings offered by OSU and other state entities as available
- Involving the public in transportation planning and programming activities; public education; implementation of the CAMPO’s public participation process.
- Coordinating the MPO’s transportation planning and programming with the Cascades West Area Commission on Transportation (CWACT) and the associations of peer MPOs.
- Participating in the Oregon Modeling Steering Committee (OMSC), helping to guide the Oregon Modeling Improvement Program.
- Complying with all applicable federal requirements, particularly, Americans with Disabilities Act (ADA), Title VI requirements and Environmental Justice Executive Order 12898 and DOT Order 5610.2(a).
- Coordinating regional transportation projects within the Corvallis Area MPO, including but not limited to:
 - Highway OR 99W Transit Pilot
 - Other projects as necessary

Product: Regular meetings of the MPO Policy Board and Technical Advisory Committee, an up-to-date website, and a CAMPO presence at regional and state meetings

Schedule: Task is ongoing through the fiscal year

Task 120: MPO Administration

Activities under this item will include:

- Complying with required paperwork and documentation of activities as well as the maintenance of MPO records.
- Accounting, bookkeeping and invoicing.
- Preparing and submitting semi-annual and annual reports to ODOT.
- Preparing the agency's financial audit.
- Upkeep and maintenance of the agency's website, including adding all MPO designation documents.
- Attending organizational and personnel-related meetings.

Product: *Compliance with federal and state transportation planning regulations, semi-annual reports and invoices, financial audit results, up to date website*

Schedule: *Task is ongoing through the fiscal year*

Task 130: Annual Document Review

This sub task is intended to review, update and publish any changes to the major documents CAMPO is required to maintain. An annual review at the least will be conducted, with updates completed as necessary.

This includes:

- Posting of Obligated Transportation Projects on the website, per Federal Requirements.
- Reviewing the Title VI/Non-discrimination Plan, and related ADA policies and procedures.
- Reviewing the Public Participation Plan, and updating to include enough specify that members of the public can clearly know the duration of comment periods for each MPO document or change, and how to best access the information.
- Developing the FY26 Unified Planning Work Program and budget, and subsequent approval.
- Amending the current (FY25) Unified Planning Work Program as needed.
- New to this year, developing and adopting key performance measures surrounding greenhouse gas emissions (GHGs) for the MPO per CFR 490.105(e)-(f)

Product: *An FY26 UPWP that outlines the work program and budget for the upcoming year. Amendments to required federal planning documents as needed. GHG performance measures consistent with state dept. of transportation.*

Schedule: *Completion expected in the third quarter*

Task 140: MPO Education and Training

This sub task is intended to educate and inform newly appointed Policy Board members, as well as members of the public about the role MPOs have in coordinating regional transportation planning. Additional trainings on principles of transportation planning will also be considered. Materials will include the following:

- What is an MPO
- MPO's role in transportation planning
- Transportation planning principles
- Walking, bicycling, and transit tours of the CAMPO planning area
- Transportation oriented speaker series (may be done in conjunction with AAMPO and local jurisdictions)

Product: Better-educated and engaged governing boards and members of the public.

Schedule: Task is ongoing through the fiscal year

TASK 100: PROGRAM MANAGEMENT	
Task Component	
110: MPO Operation	\$55,000
120: MPO Administration	\$35,000
130: Annual Document Review	\$4,000
140: MPO Education and Training	\$6,000
Total	\$100,000

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Task 200 – Long Range Transportation Planning

The purpose of this task is to provide for the long-range transportation planning needs within the CAMPO Planning Area. While some tasks could be perceived as “short range,” they generally contribute to the long-term needs and knowledge of the region, and intentionally help to build technical capacity of member jurisdictions (i.e. without the MPO they would not have the same opportunity). This task is funded through a combination of PL and 5303 Funds.

Task 210: Regional Transportation Plan Performance Monitoring

An update to the Corvallis Area MPO’s Regional Transportation Plan (RTP) was completed in spring 2022. The purpose of this work item is to continue placing staff effort on RTP implementation including dissemination of information about the plan and pursuit of project funding. Regular performance monitoring will also be performed as part of this work task. One aspect of this task could include a “Transportation Project Tracker,” which captures local and regional infrastructure improvements on a year by year basis, to share with the public as well as the policy board.

***Product:** Development of high-level overview document summarizing the CAMPO RTP for elected officials and general public, progress funding projects listed in RTP, amendments to RTP as needed, ongoing performance monitoring and reporting*

***Schedule:** Task is ongoing throughout the fiscal year*

Task 220: Philomath Boulevard Support (Philomath to Downtown Corvallis)

The importance of Highway 20/34 between Philomath and I-5 in Albany is identified and discussed in Task 510 of this work plan. This key corridor connects the CAMPO and AAMPO regions, transporting commuters, recreationalists, freight, and local residents. One segment of the corridor, from Philomath to downtown Corvallis, was identified as a regionally significant corridor in the CAMPO Regional Transportation Plan and continues as a regular topic of interest during Policy Board and Technical Advisory Committee meetings.

With the City of Corvallis preparing to launch the development of a West Corvallis Specific Area Plan and the Oregon Department of Transportation exploring ways to fund signal improvements along the corridor, MPO staff time can help support coordination of efforts. This work task will dedicate CAMPO staff time towards supporting collaborative discussions among project partners and may extend into technical support. The long-term intent is to investigate a range of multi-modal investments that can decrease demand along the Philomath to downtown Corvallis corridor for single occupancy vehicles and reduce greenhouse gas emissions while allowing for efficient and safe travel by all modes.

***Product:** Ongoing inclusion of Philomath Boulevard on Policy Board and Technical Advisory Committee meeting agendas; participation in West Corvallis Specific Area Planning process; research and technical support as needed.*

***Schedule:** Task is ongoing throughout the fiscal year*

Task 230: Technical Assistance to Communities

CAMPO continues to work to provide service to member communities. This work item allocates 30 hours of staff time to the four member jurisdictions to work towards a long range transportation project. Technical assistance can apply to a variety of work tasks but must adhere to requirements in 23 CFR 450, which outline the tasks eligible for reimbursement with PL funding. This includes but is not limited to:

- Transportation Scoping Studies
- Bicycle/Pedestrian/Vehicle Count Analysis
- Transportation System Plan Project Identification

- Conceptual Design Recommendation

Product: 120 hours of staff time to CAMPO members. A summary of tasks completed presented to the Technical Advisory Committee and Policy Board

Schedule: Task is ongoing throughout the fiscal year

Task 240: CAMPO Multi-Modal Count Program

The Corvallis Area MPO started a multi-modal count program in FY20 and plans to continue this program on an ongoing basis. This task will cover staff time to deploy counters, collect data, and prepare summary reports. Counts have been identified through conversations with the TAC and Policy Board. Each location will be counted for between two and eight weeks. Summary reports will be published on CAMPO’s website. This year, CAMPO will begin installing “permanent” bike counters that will provide higher quality and more consistent data, along key routes within member jurisdictions.

The program will accomplish a number of objectives including:

- Understanding travel patterns of those that walk, bike, use transit and drive
- Potentially help prioritize improvements through the identification of “hot spots” for travel by people that walk and bike
- Potentially help evaluate the success of neighborhood bikeway implementation
- Further refine regional travel models and understanding of mode shift

Product: Continued deployment of mobile counters, selection of permanent count locations, interfacing with other MPOs and state partners to build a statewide multi-modal count program.

Schedule: Expected to continue throughout the fiscal year and into subsequent fiscal years. Most of the counting work occurs during the drier seasons, from spring through fall.

TASK 200: LONG RANGE TRANSPORTATION PLANNING	
Task Component	
210: RTP Performance Monitoring	\$15,000
220: Philomath Boulevard Support	\$15,000
230: Technical Assistance to Communities	\$20,000
240: CAMPO Multi-Modal Count Program	\$15,000
Total	\$65,000

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Task 300 – Inter-Regional Transportation Planning

The purpose of this task is to focus on the inter-regional needs and opportunities of the Corvallis Area Metropolitan Planning Area. Due to the inextricable ties with Albany Area Metropolitan Planning Organization (AAMPO), and commute sheds extending well beyond the MPO boundary, this task focuses on projects that impact both MPO areas. This task is funded through a combination of PL and 5303 Funds.

Task 310: AAMPO Collaboration

As the greater Corvallis-Albany region grows in both population and employment, there will be increased stress on the major commute routes through the region. Task 310 allocates money towards coordination with AAMPO to address regional travel demand. Started in Fiscal Year 2020, both AAMPO and CAMPO expect the conversation to continue into FY25. These sub tasks include, but are not limited to:

- Hosting joint TAC and Policy Board meetings
- Cocreating, aligning, and adopting key documents
- Planning for regional freight connections and subsequent improvements
- Exploring funding opportunities for local transportation project implementation
- Continuing to study and work to modernize regionally significant corridors, such as highways 20 and 34

AAMPO has identified similar funding to contribute in their upcoming UPWP. As projects are expected to develop over the fiscal year, meeting minutes are the primary anticipated work product. Other projects listed in this work program also include significant coordination with AAMPO (Tasks 220 and 510).

Product: Meeting minutes, regional maps, plans and lists of funding opportunities

Schedule: Task is ongoing throughout the fiscal year

Task 320: Local Transit Planning Support

Oregon passed House Bill 2017, which allocates significant funding for transit expansion. With new funding every two years, cities, counties and transit agencies are actively working to keep up with increases in transit funding and service while balancing other transportation needs. CAMPO staff will work to keep transit providers in the region updated on regional transit improvements and state funding as part of this work task. In FY21, CAMPO prepared the Public Transit Agency Safety Plan (PTASP) for Corvallis Transit System. As that document requires updating once a year, that will be incorporated into this task.

Products: Technical assistance as needed to Corvallis Transit System and Benton Area Transit, information dissemination from state and federal partners. Public Transit Agency Safety Plan (PTASP) annual update. Potential match for State Transportation Improvement Funds (STIF) regional transit enhancement projects.

Schedule: Task is ongoing throughout the fiscal year.

Task 330: Linn-Benton Loop Support

The purpose of this task item is to capture CAMPO staffing support for the Linn-Benton Loop Governing Board and Technical Advisory Committee (TAC). Additional aspects include serving on the Loop TAC and as the liaison between the CAMPO Policy Board and Linn-Benton transit service. CAMPO will continue to assist in the implementation of the Linn-Benton Loop Service Development Plan.

Product: Staffing support and technical assistance to the Linn-Benton Loop; information dissemination from state and federal partners.

Schedule: Task is ongoing throughout the fiscal year.

Task 340: Travel Model Coordination

This task is focused on the regional travel demand model and data collection, analysis and development. An up to date travel demand model is useful for both MPO led and non-MPO led plans and projects (e.g. corridor studies, capital projects, land use planning studies and land use developments). CAMPO staff will continue to work with ODOT’s Transportation Planning and Analysis Unit (TPAU) to refine the Corvallis Albany Lebanon Model (CALM), used by both CAMPO and AAMPO.

This task also includes work related to the Oregon Household Activity Survey (OHAS). The OHAS is a periodic statewide effort, led by the Oregon Modeling Steering Committee (OMSC), to capture demographic and travel behavior of Oregon residents. This data is used to update travel demand models and answer other transportation related questions. CAMPO is involved in the OHAS effort though the MPO’s commitment to provide funding (Task 420) as well as attendance at OMSC and OHAS meetings, providing input and feedback on the OHAS effort.

Product: Up to date regional travel demand model, active participation in OHAS effort

Schedule: Task is ongoing throughout the fiscal year.

Task 350: Mobility Platform White Paper

It has been 20 years since the introduction of what would become Google Maps. In that time, mapping applications, geographic information system (GIS), and geospatial data viewing platforms have proliferated. At the same time, the rise of the smartphone, and the consumer location data these devices report, have created a wealth of low-cost travel information that governments and social enterprises are only beginning to tap. CAMPO proposes a review of these platforms, what kinds of data they collect, and how that information is applied, so that the MPO, its members, and partners can understand and apply these tools in our planning and public involvement efforts.

The objectives of this program include:

- A review of free or low-cost platforms, examples include Wikimaps, ESRI’s StoryMaps, the Google Environmental Insights Explorer, Strava Metro, Open Street Maps, and more.
- Case studies or recommendations on how to apply these technologies and platforms

Product: Whitepaper outlining the applications of mobility platforms for local and regional governments

Schedule: Research will begin summer 2024 and be completed during the winter of 2025

TASK 300: INTER-REGIONAL TRANSPORTATION PLANNING	
Task Component	
310: AAMPO Coordination	\$20,000
320: Local Transit Planning Support	\$20,000
330: Linn-Benton Loop Support	\$20,000
340: Travel Model Coordination	\$10,631
350: Mobility Platform Whitepaper	\$10,000
Total	\$80,631

Task 400 – Transportation Programming

The purpose of this task is to continually perform transportation programming for the Corvallis MPO Area through the development of new Metropolitan Transportation Improvement Programs (MTIP) and the upkeep of the existing MTIP for inclusion in the Statewide Transportation Improvement Program (STIP).

Task 410: MTIP Amendments

This task provides for the necessary amendments to the FY21-24 and FY24-27 MTIP and STIP documents. The amendments are generally initiated either by member jurisdictions or by ODOT.

Product: Up-to-date FY21-24 and FY24-27 MTIP document. Transition from FY21-24 to FY24-27 MTIP in October 2023.

Schedule: Task is ongoing throughout the fiscal year

Task 420: Oregon Household Activity Survey (OHAS) Funding Set-Aside

CAMPO is expected to participate in the 2030 Oregon Household Activity Survey, coordinated by ODOT, the Oregon Modeling Steering Committee and statewide MPO partners. The OHAS is necessary to develop data that feeds the Corvallis-Albany-Lebanon Model (CALM). These regional models are a required part of long range planning for MPOs. Setting aside money now for the survey in 10 years will allow CAMPO to offset the costs without using STBG funds member agencies need for construction projects. Annually, \$8,000 will be set aside, for a total of \$80,000 over 10 years. This money will be held in an account by ODOT through a memorandum of understanding.

Product: Starting in FY 21 and continuing to FY30, A total of \$80,000 to contribute to the 2030 OHAS

Schedule: Ongoing for this fiscal year and into the future

TASK 400: TRANSPORTATION PROGRAMMING	
Task Component	
410: MTIP Amendments	\$11,246
420: 2030 OHAS Set-Aside	\$10,000
Total	\$21,246

Task 500 – Special Projects

Task 510: Special Project Pool

The special project pool task is included here to enable CAMPO to pursue projects of interest as opportunities arise. Projects will require the support of the CAMPO Technical Advisory Committee and Policy Board. These projects are externally funded and no funding has been identified as of publishing.

Product: Product is dependent on the projects pursued and interests of the CAMPO TAC and Policy Board

Schedule: Schedule is dependent on projects pursued

TASK 500: Special Projects Pool	
Task Component	
510: Special Projects Pool	\$0
Total	\$0

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NON-CONTINUOUS TASK SCHEDULE

The table below summarizes non-continuous tasks CAMPO is undertaking during State Fiscal year 2025. Note that dates may change as projects evolve.

Non-continuous tasks being undertaken in State Fiscal Year 2025	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	July 2024	Aug	Sep	Oct	Nov	Dec	Jan 2025	Feb	Mar	Apr	May	Jun
130: Annual Document Review												
240: CAMPO Multi-Modal Count Program, <i>Deployment</i>												
240: CAMPO Multi-Modal Count Program, <i>Reporting</i>												
350: Mobility Platform Whitepaper												

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SECTION IV: BUDGET SUMMARY

The following budget tables detail the planned activities for Fiscal Year 2025 in comparison with Fiscal Year 2024. In addition, a breakdown of expenses and funding sources is provided.

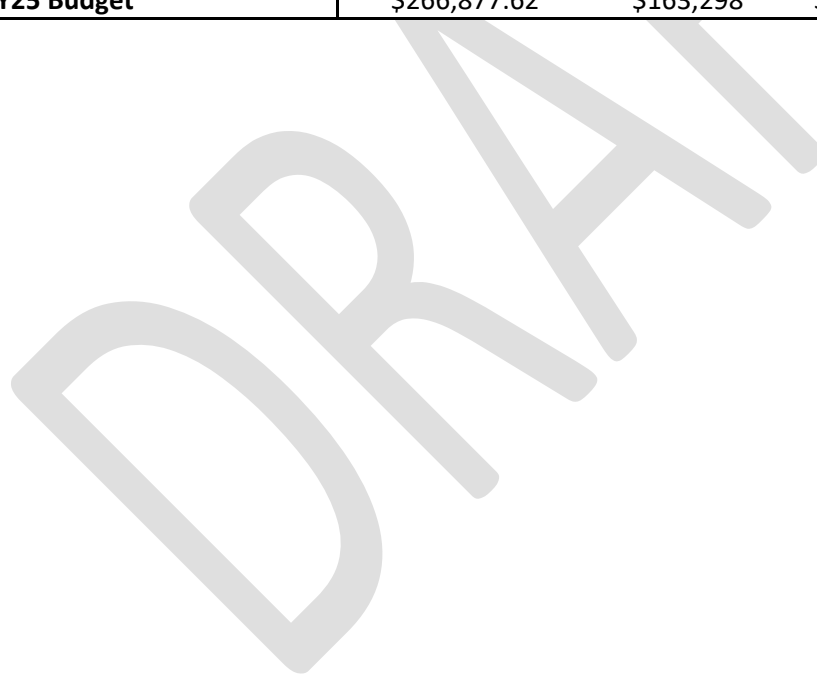
FY25 Budget by Subtask

Task	FY25 Amount	FY24 Amount	Dollar Change	Percent Change
TASK 100: Program Management	\$100,000	\$100,000	\$0	0%
110: MPO Operation	\$55,000	\$55,000		
120: MPO Administration	\$35,000	\$35,000		
130: Annual Document Review	\$4,000	\$4,000		
140: MPO Education and Training	\$6,000	\$6,000		
TASK 200: Long Range Transportation Planning	\$65,000	\$76,500	(\$11,500)	-15%
210: RTP Performance Monitoring	\$15,000	\$14,500		
220: Philomath Boulevard Support	\$15,000	\$20,000		
230: Technical Assistance to Communities	\$20,000	\$22,000		
240: CAMPO Multi-Modal Count Program	\$15,000	\$20,000		
TASK 300: Inter-Regional Transportation Planning	\$80,631	\$66,269	\$14,362	22%
310: AAMPO Coordination	\$30,000	\$20,000		
320: Local Transit Planning Support	\$20,000	\$20,000		
330: Linn-Benton Loop Support	\$20,000	\$16,269		
340: Travel Model Coordination	\$10,631	\$10,000		
TASK 400: Transportation Programming	\$21,246	\$30,000	(\$8,754)	-29%
410: MTIP Amendments	\$11,246	\$20,000		
420: 2030 OHAS Set-Aside*	\$10,000	\$10,000		
TASK 500: Special Projects	\$0	\$34,224	(\$34,224)	-100%
510: Highway 20/34 Corridor Investment Strategy	\$0	\$34,224		
520: Special Projects Pool				
TOTAL	\$266,877.62	\$306,992.85	(\$40,115)	-15%

FY25 Budget by Fund Source

The Infrastructure and Investment Jobs Act (IIJA) created a new requirement that 2.5% of planning funds must be spent towards creating safe and accessible transportation options. This set aside must be clearly identified in metropolitan work plans. These funds are labeled in the table below under Safe and Accessible Transportation Options, or SATO. These funds require a local match.

Task	Task Budget Total ¹	PL Funds	FTA 5303/SATO Funds	PL Match Funds (10.27% from ODOT)	Local Match (5303) (Funds and In-kind)
Task 100: Program Management	\$100,000	\$89,730	\$0	\$10,270	\$0
Task 200: Long Range Transportation Planning	\$45,000	\$40,379	\$0	\$4,622	\$0
Task 240: Count Program	\$20,000	\$14,125	\$4,258	\$1,617	
Task 300: Inter-Regional Transportation Planning (5303)	\$80,631	\$0	\$72,350	\$0.00	\$8,281
Task 400: Transportation Programming	\$21,246	\$19,064	\$0	\$2,182	\$0
Task 500: Special Projects		\$0	\$0	\$0	\$0
Total SFY25 Budget	\$266,877.62	\$163,298	\$76,609	\$18,690	\$8,281



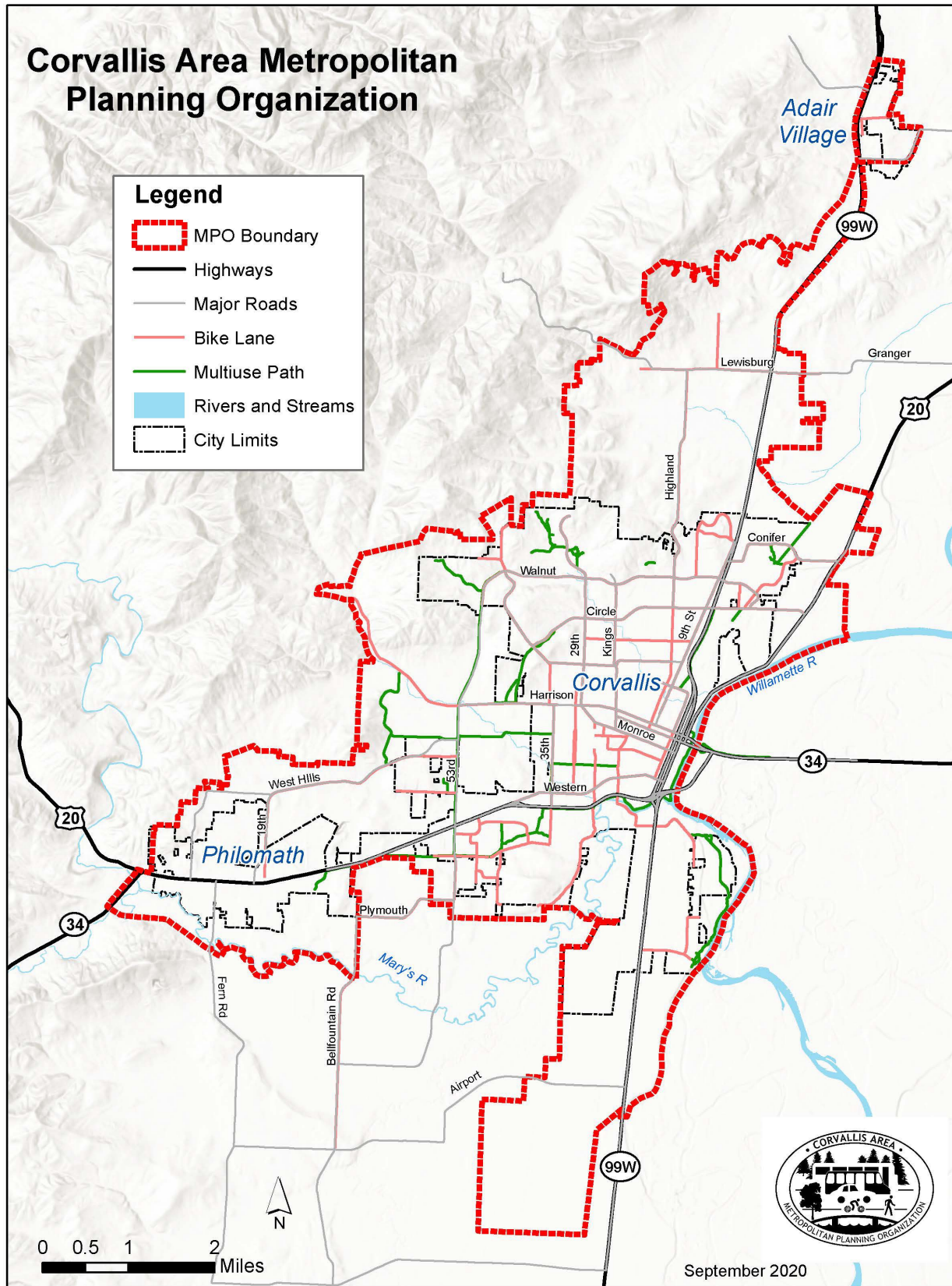
¹ includes personnel, non-payroll, and contracted staff

FY25 Expenses

Cost	Amount	Percent of Total Budget
CAMPO Staff Payroll Expenses	\$212,401	80%
CAMPO Non-Payroll Expenses	\$54,477	20%
Advertising	\$500	
Board/Comm/Meeting Expense	\$500	
Contract	\$2,000	
Copying	\$500	
Dues and Memberships	\$500	
Legal Expenses	\$500	
Licenses and Fees	\$2,000	
Maintenance and Repair	\$1,000	
Overhead and Administration	\$32,612	
Postage	\$500	
Printing	\$500	
Rent	\$6,000	
Supplies	\$991	
Telephone	\$374	
Training	\$4,000	
Travel	\$2,000	
Special Projects Pool	\$0	0%
Total	\$266,877.62	100%

*Contracted task support includes part time work from the COG Transportation Planner as well as technical assistance from external contractors. The special projects pool can be payroll, material or contract expense, and will be approved by the Policy Board prior to expenditure.

APPENDIX A: CAMPO PLANNING AREA MAP



APPENDIX B: OTHER TRANSPORTATION PLANNING ACTIVITIES IN THE MPO AREA

The following is a list of concurrent transportation planning activities within the MPO Area:

1. Oregon 99W South Corvallis Facility Plan. This Oregon Department of Transportation project, in collaboration with local jurisdictions, will amend the Oregon Highway Plan and provide a refinement plan to the City's Transportation System Plan for OR 99W through South Corvallis. Developed in coordination with the South Corvallis Area Plan, CAMPO staff is actively participating in the planning study.
2. South Corvallis Area Plan. A City of Corvallis led project that predominantly focuses on land use, some transportation elements will be addressed as well.
3. West Corvallis Area Plan. The purpose of the project being taken on by the City of Corvallis is to develop a plan through a public process that refines land uses and provides an orderly plan for the development of local street networks and alternative transportation options to create safe, low-stress, and convenient navigation through the area. The plan is intended to refine land uses in response to urbanization patterns in the area, state legislation on middle housing and Climate Friendly and Equitable Communities, and local changes to land use zoning options. The expected outcome is a plan for Southwest Corvallis that establishes thoughtful zoning patterns, local street networks and alternative transportation options, and creates a sense of community and neighborhood character for the area.

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APPENDIX C: GLOSSARY OF ACRONYMS

ADA	Americans with Disabilities Act
ATS	Albany Transit System
CAMPO	Corvallis Area Metropolitan Planning Organization
CED	Community and Economic Development Department of OCWCOG
CPT-HSTP	Coordinated Public Transit-Human Service Transportation Plan
CTS	Corvallis Transit System
CWACT	Cascades West Area Commission on Transportation
DEQ	Department of Environmental Quality
DLCD	Department of Land Conservation and Development
GHG	Green House Gases
FAST	Fixing America’s Surface Transportation
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year
IGA	Intergovernmental Agreement
IJJA	Infrastructure Investment and Jobs Act
ITS	Intelligent Transportation System
MAP-21	Moving Ahead for Progress in the 21 st Century
MPO	Metropolitan Planning Organization
MTIP	Metropolitan Transportation Improvement Program
OCWCOG	Oregon Cascades West Council of Governments
ODOT	Oregon Department of Transportation
OSU	Oregon State University
PEA	Planning Emphasis Areas
PL Fund	Planning Funds allocated to Metropolitan Transportation Planning activities
PPP	Public Participation Plan
PTASP	Public Transit Agency Safety Plan
RTP	Regional Transportation Plan
ROI	Return on Investment
SAFETEA-LU	Safe, Accountable, Flexible, Efficient, Transportation Equity Act, a Legacy for Users
Section 5303	FTA’s program of financing transit planning activities of MPOs
Section 5307	FTA’s program of financing urban transit systems
Section 5310	FTA’s program of financing transit for the elderly and people with disabilities
Section 5311	FTA’s program of financing rural transit services
SHRP	Strategic Highway Research Program
STF	Special Transportation Fund
STIF	State Transportation Improvement Funds
STIP	Statewide Transportation Improvement Program
STBGP	Surface Transportation Block Grant Program
TAC	Technical Advisory Committee
TDP	Transit Development Plan
TGM	Transportation Growth Management
TIP	Transportation Improvement Program (See MTIP)
TPAU	Transportation and Planning Analysis Unit of ODOT

TSP
UPWP
USC
USDOT

Transportation System Plan
Unified Planning Work Program
United States Code
United States Department of Transportation

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APPENDIX D: FHWA AND FTA JOINT PLANNING EMPHASIS AREAS

FHWA and FTA issued new, joint Planning Emphasis Areas (PEAs) in December 2021. These updated Planning Emphasis Areas are intended to be used by metropolitan planning organizations, state departments of transportation, transit agencies, and federal land management agencies in their Unified Planning Work Programs and State Planning and Research Work Programs. The link below provide additional information about the new PEAs.

<https://www.transit.dot.gov/regulations-and-programs/transportation-planning/2021-planning-emphasis-areas>

Task	Tackling the Climate Crisis	Equity and Justice 40	Complete Streets	Public Involvement
TASK 100: Program Management				
110: MPO Operation				
120: MPO Administration	X			X
130: Annual Document Review				X
140: MPO Education and Training		X	X	X
TASK 200: Long Range Transportation Planning				
210: Regional Transportation Plan Performance Monitoring	X	X	X	
220: Philomath Boulevard Support (Philomath to Downtown Corvallis)	X	X	X	X
230: Technical Assistance to Communities				
240: CAMPO Multi-Modal Count Program	X	X	X	X
TASK 300: Inter-Regional Transportation Planning				
310: AAMPO Coordination				
320: Local Transit Planning Support	X	X		
330: Linn Benton Loop Support	X	X		
340: Travel Model Coordination				
TASK 400: Transportation Programming				
410: MTIP Amendments				X
420: 2030 OHAS Set-Aside				
TASK 500: Special Projects				
510: Highway US 20/OR 34 Planning Study	X	X	X	X
520: Special Project Pool				

Task	Strategic Highway Network	Federal Land Management Agency Coordination	Planning and Environment Linkages	Data in Transportation Planning
TASK 100: Program Management				
110: MPO Operation	X	X	X	
120: MPO Administration		X	X	
130: Annual Document Review				X
140: MPO Education and Training			X	X
TASK 200: Long Range Transportation Planning				
210: Regional Transportation Plan Performance Monitoring	X		X	X
220: Philomath Boulevard Support (Philomath to Downtown Corvallis)	X		X	X
230: Technical Assistance to Communities	X			X
240: CAMPO Multi-Modal Count Program			X	X
TASK 300: Inter-Regional Transportation Planning				
310: AAMPO Coordination	X			
320: Local Transit Planning Support			X	X
330: Linn Benton Loop Support			X	X
340: Travel Model Coordination				X
TASK 400: Transportation Programming				
410: MTIP Amendments				X
420: 2030 OHAS Set-Aside				
TASK 500: Special Projects				
510: Highway US 20/OR 34 Corridor Investment Strategy	X		X	X
520: Special Project Pool				

APPENDIX E: IN-KIND MATCH OVERVIEW

This appendix provides an overview of in-kind match funding as shown in the Fiscal Year (FY) 2024 Corvallis Area MPO Unified Planning Work Program (UPWP). The Corvallis Area MPO Unified Planning Work Program (UPWP) shows the details for tasks one through five as listed below in the “FY25 Budget by Fund Source” table. This table is also included above in Section V of the UPWP.

FY25 Budget by Fund Source

Task	Task Budget Total ²	PL Funds	FTA 5303/SATO Funds	PL Match Funds (10.27% from ODOT)	Local Match (5303) (Funds and In-kind)
Task 100: Program Management	\$100,000	\$89,730	\$0	\$10,270	\$0
Task 200: Long Range Transportation Planning	\$45,000	\$40,379	\$0	\$4,622	\$0
Task 240: Count Program	\$20,000	\$14,125	\$4,258	\$1,617	
Task 300: Inter-Regional Transportation Planning (5303)	\$80,631	\$0	\$72,350	\$0.00	\$8,281
Task 400: Transportation Programming	\$21,246	\$19,064	\$0	\$2,182	\$0
Task 500: Special Projects		\$0	\$0	\$0	\$0
Total SFY25 Budget	\$266,877.62	\$163,298	\$76,609	\$18,690	\$8,281

The sections below provide additional detail on in-kind match by source.

CAMPO Technical Advisory Committee Meetings

Assumed 9 TAC Meetings at 1.5 hour per meetings, with a \$100/hour loaded rate per staff person equals \$5,400.

CAMPO TAC MEETING		
Jurisdiction	Loaded rate/hour	Rate for 9 1.5 hour meetings
Corvallis	\$100	\$1350
Philomath	\$100	\$1350
Benton County	\$100	\$1350
OSU	\$100	\$1350
Total		\$5,400

CAMPO Policy Board Meetings

Assumed 9 Policy Board Meetings at 2 hours per meeting, \$32.67/hour (the value of an Oregonian volunteer’s time given by *Independent Sector*, a nationwide nonprofit coalition) rate for elected official volunteer time equals \$1,764.18.

CAMPO POLICY BOARD MEETINGS		
Jurisdiction	Volunteer rate/hour	Rate for 9 2 hour meetings
Corvallis	\$32.67	\$588.06
Adair Village	\$32.67	\$588.06
Philomath	\$32.67	\$588.06

² includes personnel, non-payroll, and contracted staff

Benton County (paid)	-	-
Total		\$1,764.18

Additional Tasks

As described, for a total of \$6,400.

Item	Loaded rate/hour	Estimated Hours	Total
Bicycle/Pedestrian Count Program Assistance	\$100	20	\$2,000
Philomath Boulevard Planning	\$100	40	\$4,000
Public Transportation Agency Safety Plan (PTASP) Update	\$100	4	\$400
Total		64	\$6,400

Overall In-Kind Breakdown

Item	Amount
9 TAC Meetings	\$5,400
9 Policy Board Meetings	\$1,764.18
Additional Tasks	\$6,400
Total	\$13,564.18

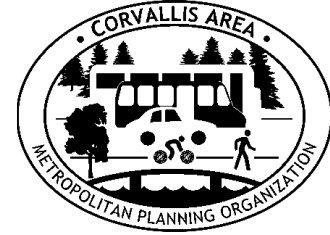
OVERALL ESTIMATED IN-KIND TOTAL: \$13,564.18

ESTIMATED IN-KIND TO BE USED AS MATCH IN FY2025: 13,564.18

APPENDIX F: SUMMARY OF COMMENTS

See comment tracker following this page

DRAFT



MEMORANDUM

Corvallis Area Metropolitan Planning Organization
1121 NW 9th Street
Corvallis, Oregon 97330

Date: January 10th, 2024
To: CAMPO Technical Advisory Committee and Policy Board
From: Corum Ketchum, CAMPO Staff
Re: Statewide Transportation Improvement Program (STIP) Amendments

Overview

The purpose of this memorandum is to provide an update on recent and ongoing amendments to the Statewide Transportation Improvement Program (STIP) relevant to the Corvallis Area Metropolitan Planning Organization (CAMPO). A summary table of amendments can be found on the following page.

This amendment (#24-27-0618) updates the project description of K23493 (Corvallis to Albany Multiuse Path Planning Study) and combines funding from previous phases of the project.

Approval is requested for Amendment #24-27-0618

Background on the STIP and MTIP

The STIP is the Oregon Department of Transportation's capital improvement plan for state and federally funded transportation projects. The current STIP (FY2021-2024) went into effect October 1, 2020, and expires September 30, 2024. Many of the amendments presented to the CAMPO board will be part of the upcoming FY2024-2027 STIP which was adopted in the fall of 2023. CAMPO acts as the regional coordinator to the STIP helping ensure that amendments and other adjustments are processed appropriately. CAMPO also maintains a Metropolitan Transportation Improvement Program (MTIP) which is consistent with the STIP.

Amendment Types

There are three types of STIP and MTIP amendments processed by CAMPO:

- **Full Amendments:** Require the greatest level of scrutiny including communicating project information to the Policy Board. The Technical Advisory Committee (TAC) determines if significant public outreach is necessary. At a minimum, the item will be reviewed by the TAC and placed on the next Policy Board agenda, which comes with notification requirements. Additional items for consideration include provision of a public comment period (two weeks), holding a public meeting, and any other actions deemed advisable by the TAC.
- **Administrative Amendment:** Require less scrutiny and are usually familiar to local staff members. Administrative amendments are brought to the TAC for discussion and approval. The Policy Board is notified of Administrative Amendments at their next regularly scheduled meeting.
- **Adjustment:** For minor changes, CAMPO staff have the authority to approve adjustments. Adjustments do not require committee approval or public notice.

Additional details on STIP and MTIP amendments can be found in the CAMPO MTIP policy [HERE](#).

Action Requested

Technical Advisory Committee

- Amendment #24-27-0618 – Information only

Policy Board

- Amendment #24-27-0618 – Approval requested

Table 1 - STIP Amendments

Key Number	Project Name	Amendment Number	Description	Amendment Type	Financial Impact
23493	Corvallis to Albany Multiuse Path Planning Study	24-27-0618	Update project location/description and increase project cost by \$472,500. Moving funds from project key 21793.	Full Amendment	\$472,500