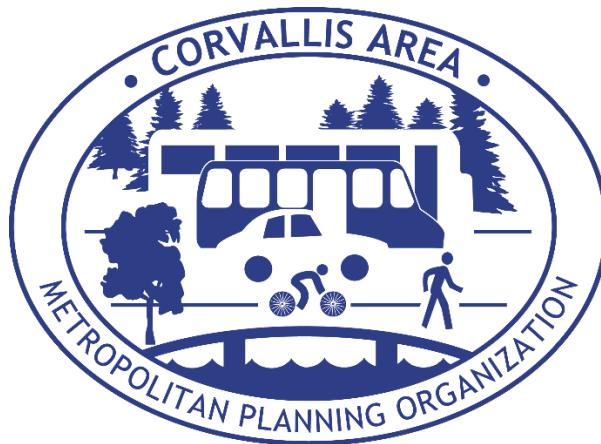


Fiscal Year 2024 Unified Planning Work Program (UPWP) Progress Report

IGA #19794

July 1, 2023 – December 31, 2023



Corvallis Area Metropolitan Planning Organization

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Introduction

This progress report summarizes the work conducted by Corvallis Area MPO (CAMPO) staff during the first half of Fiscal Year 2024 (July 1, 2023 and December 31, 2023). This semi-annual report is required through the Intergovernmental Agreement (IGA) with the Oregon Department of Transportation, which provides the primary funding for the Unified Planning Work Program (UPWP) as a pass through from the Federal Highway Administration (FHWA).

FY2024 Overview

CAMPO is staffed by the Oregon Cascades West Council of Governments (OCWCOG). Staffing for CAMPO includes a full-time Transportation Planner, assistance from the Community Economic Development (CED) Operations Supervisor, and assistance as needed from the Transportation Planning Manager, CED Director, and other planning staff.

During the first half of FY2024 staff conducted routine administrative activities such as coordinating monthly meetings, meeting performance measure requirements from ODOT, and attending quarterly meetings with state partners. Transit planning activities included staffing and attending meetings for the Linn Benton Loop Technical Advisory Committee and Governing Board and providing assistance to the Corvallis Transit System (CTS) as needed.

During the first six months of the FY2023 planning period CAMPO spent time preparing for updates to its Title VI and Public Participation Plans, as well as updating the 2024-2027 CAMPO metropolitan transportation improvement plan (MTIP) to reflect the statewide TIP.

Other activities undertaken during the first half of FY2023 include continued reporting on the multi-modal count program and participation on the Open Streets Corvallis planning committee and at the event on August 20, 2023. Additional projects include working with University of Oregon staff on a transit workforce study to close hiring gaps for local transit operators. Staff have also worked with ODOT and Kittleson and Associates on redesigning key intersections on Highway 20/34

For reference it may be useful to have the FY2024 UPWP to read concurrently with this annual report. The FY2024 UPWP is available on [CAMPO's website](#).

About the Corvallis Area MPO

The Corvallis Area Metropolitan Planning Organization, CAMPO, is the federally designated metropolitan planning area for the cities of Adair Village, Corvallis, Philomath, and Benton County. CAMPO is governed by a five-member Policy Board consisting of representatives of those entities, as well as the Oregon Department of Transportation. The Policy Board operates according to the adopted Operating Guidelines. CAMPO's Technical Advisory Committee (TAC) is made up of professional staff of the above entities, the ODOT Regional Planner and a representative from the Albany Transit System. The representatives of relevant federal and other state agencies have ex-officio status on the TAC. The TAC reviews technical materials and provides recommendations to the Policy Board.

The City of Corvallis is the owner of the Corvallis Transit System and their representation on the MPO Policy Board also represents the interests of the transit system.

The Oregon Cascades West Council of Governments, under a contract with the Policy Board, provides fiscal and administrative services, and staffing to CAMPO.

Summary and status of work plan tasks

Task 1: Program Management
<p>Overview The purpose of this task is to provide management and administrative support for the MPO’s planning and programming activities.</p>
<p>Progress on Tasks</p>
<p><u>110. MPO Operation</u></p> <p>Product: Regular meetings of the MPO Policy Board and Technical Advisory Committee (TAC), an up to date website, and a CAMPO presence at regional and state meetings.</p> <p>Status: Fifty percent (50%) complete:</p> <ul style="list-style-type: none">• Three Policy Board meetings, including one held jointly with the Albany Area MPO, and three TAC meetings held, with meeting schedule set for 2024• Attended statewide meetings with MPOs ODOT and other key partners including Oregon Metropolitan Planning Organization Consortium, MPO/transit meetings, MTIP/STIP Coordination meetings• Attended and staffed Linn Benton Loop Policy Board and TAC meetings, as well as regular OCWCOG meetings• Participated as an ex-officio on the Cascades West Area Commission on Transportation (CWACT) and as a member of the CWACT Technical Advisory Committee• Attended trainings and transportation-related conferences including the 2023 Oregon American Planning Association conference and technical trainings from Oregon State University.• Submitted annual Title VI accomplishment report in October 2023 to ODOT
<p><u>120. MPO Administration</u></p> <p>Product: Compliance with federal and state transportation planning regulations, semi-annual reports and invoices, financial audit results, up to date website.</p> <p>Status: Fifty percent (50%) complete. The first quarter invoice is approved and submitted. The second quarter invoice is expected by January 30. Future invoices will be approved in Spring and Summer 2023. This document fulfills semi-annual report requirement; annual report will be submitted in summer 2024.</p>
<p><u>130. Annual Document Review</u></p> <p>This sub task is intended to review, update and publish any changes to the major documents CAMPO is required to maintain. An annual review of the following documents will be conducted with updates completed as necessary:</p> <ul style="list-style-type: none">• Posting of Obligated Transportation Projects on the website, per Federal Requirements.

- Updating the Title VI/Non-discrimination Plan.
- Updating the Public Participation Plan.
- Developing the FY25 Unified Planning Work Program and budget, and subsequent approval
- Amending the FY24 Unified Planning Work Program as needed

Product: An FY2025 Unified Planning Work Program (UPWP) that outlines the work program and budget for the coming year. Amendments to federal planning documents as needed.

Status: Fifty percent (50%) complete. Reviewed draft FY2025 UPWP projects with CAMPO Technical Advisory Committee and Policy Board. Draft is due in mid-January ahead of check in with ODOT, FHWA and FTA with continued editing during the winter/spring of 2024. Title VI and Public Participation Plan updates underway, with a joint AAMPO-CAMPO document planned.

140. MPO Education and Training

Product: This sub task is intended to educate and inform newly appointed Policy Board members, as well as members of the public about the role MPOs have in coordinating regional transportation planning. Additional trainings on principles of transportation planning will also be considered.

Materials will include the following:

- What is an MPO?
- MPO’s role in transportation planning
- Transportation planning principles
- Walking, bicycling, and transit tours of the CAMPO planning area
- Transportation oriented speaker series (may be done in conjunction with AAMPO)

Status: 50% complete. No new board members are expected in 2024. CAMPO staff attend community group meetings and public events as available.

Task 2: Long Range Transportation Planning

Overview

The purpose of this task is to provide for the long range transportation planning needs within the Corvallis Metropolitan Planning Area. While some tasks could be perceived as “short range,” they generally contribute to the long term needs and knowledge of the region, and intentionally help to build technical capacity of member jurisdictions (i.e. without the MPO they would not have the same opportunity). This task is funded through a combination of PL and 5303 Funds.

Progress on Tasks

210. Regional Transportation Plan Implementation

An update to the Corvallis Area MPO’s Regional Transportation Plan (RTP) was recently completed in spring 2022. The purpose of this work item is to shift staff effort from RTP development to project implementation including dissemination of information about the plan and pursuit of project funding.

Product: Development of high-level overview document summarizing the CAMPO RTP for elected officials and general public, progress funding projects listed in RTP, amendments to RTP as needed

Status: Twenty percent (20%) complete. High-level overview has not yet been developed. CAMPO is participating as part of the AAMPO RTP update process which was completed in November 2023.

220. Philomath Boulevard Support (Philomath to Downtown Corvallis)

The importance of Highway 20/34 between Philomath and I-5 in Albany is identified and discussed in Task 510 of this work plan. This key corridor connects the CAMPO and AAMPO regions, transporting commuters, recreationalists, freight, and local residents. One segment of the corridor, from Philomath to downtown Corvallis, was identified as a regionally significant corridor in the CAMPO Regional Transportation Plan and continues as a regular topic of interest during Policy Board and Technical Advisory Committee meetings.

With the City of Corvallis preparing to launch the development of a West Corvallis Specific Area Plan and the Oregon Department of Transportation exploring ways to fund signal improvements along the corridor, MPO staff time can help support coordination of efforts. This work task will dedicate CAMPO staff time towards supporting collaborative discussions among project partners and may extend into technical support. The long-term intent is to investigate a range of multi-modal investments that can decrease demand along the Philomath to downtown Corvallis corridor for single occupancy vehicles and reduce greenhouse gas emissions while allowing for efficient and safe travel by all modes.

Product: Ongoing inclusion of Philomath Boulevard on Policy Board and Technical Advisory Committee meeting agendas; participation in West Corvallis Specific Area Planning process; research and technical support as needed.

Status: Forty percent (70%) complete. Functional designs are nearly ready for public review and conversations with ODOT staff continue. The Policy Board receives monthly updates.

230. Technical Assistance to Communities

CAMPO continues to work to provide service to member communities. This work item allocates 30 hours of staff time to the four member jurisdictions to work towards a long range transportation project. Technical assistance can apply to a variety of work tasks but must adhere to requirements in 23 CFR 450, which outline the tasks eligible for reimbursement with PL funding. This includes but is not limited to:

- Transportation Scoping Studies
- Bicycle/Pedestrian/Vehicle Count Analysis
- Transportation System Plan Project Identification
- Conceptual Design Recommendation

Product: 120 hours of staff time to CAMPO members. A summary of tasks completed presented to the Technical Advisory Committee and Policy Board

Status: Fifty percent (50%) complete.

240. CAMPO Multi-Modal Count Program

The Corvallis Area MPO started a multimodal count program in FY20 and plans to continue this program on an ongoing basis. This task will cover staff time to deploy counters, collect data, and prepare summary reports. Counts have been identified through conversations with the TAC and

Policy Board. Each location will be counted for between two and eight weeks. Summary reports will be published on CAMPO's website.

Product: Continued deployment of mobile counters, selection of permanent count locations, acquisition of permanent counters, interfacing with other MPOs and state partners to build a statewide multimodal count program.

Status: In progress, forty percent (40%) complete. Permanent counters have been acquired and are being sited in member communities. Continued deployment expected during spring/summer 2024 and into future fiscal years.

Task 3: Inter-Regional Transportation Planning

Overview

The purpose of this task is to focus on the inter-regional needs and opportunities of the Corvallis Area Metropolitan Planning Area. Due to the inextricable ties with Albany Area Metropolitan Planning Organization (AAMPO), and commute sheds extending well beyond the MPO boundary, this task focuses on projects that impact both MPO areas. This task is funded through a combination of PL and 5303 Funds.

Progress on Tasks

310. AAMPO Coordination

As the greater Corvallis-Albany region grows in both population and employment, there will be increased stress on the major commute routes through the region. Task 310 allocates money towards coordination with AAMPO to address regional travel demand. Started in Fiscal Year 2020, both AAMPO and CAMPO expect the conversation to continue into FY24. These sub tasks include, but are not limited to:

- Hosting joint TAC and Policy Board meetings
- Planning for regional freight connections and subsequent improvements
- Exploring funding opportunities for local transportation project implementation

AAMPO has identified similar funding to contribute in their upcoming UPWP. As projects are expected to develop over the fiscal year, meeting minutes are the primary anticipated work product. Other projects listed in this work program also include significant coordination with AAMPO (Tasks 220 and 510). AAMPO and CAMPO have agreed to share key work products, beginning with the Title VI plan, and are in discussions about merging MPOs as the population of the region grows.

Product: Meeting minutes, regional maps, plans and lists of funding opportunities

Status: Fifty percent (50%) complete. A joint AAMPO/CAMPO meetings was held in September 2023. AAMPO/CAMPO have an on-going bi-weekly coordinating staff meeting and regular staff level check ins. CAMPO also participates in a bi-monthly check in with AAMPO staff, CAMPO staff, and Albany Transit System staff to discuss issues of joint importance including the Linn Benton Loop. Worked with AAMPO to align core documents and continued sharing of funding and education opportunities is ongoing. Finally, CAMPO staff is helping support AAMPO with the 2023 RTP update.

320. Local Transit Planning Support

Oregon passed House Bill 2017, which allocates significant funding for transit expansion. With new funding every two years, cities, counties and transit agencies are actively working to keep up with increases in transit funding and service while balancing other transportation needs. With service expanded unilaterally across the state, CAMPO staff work to keep everyone in the region updated on regional transit improvements. In FY21, CAMPO prepared the Public Transit Agency Safety Plan (PTASP) for Corvallis Transit System. As that document requires updating once a year, that will be incorporated into this task. Included in this task is the previous Task 320: Transit Workforce Study, which is expected to be concluded January, 2024.

Products: Technical assistance as needed to Corvallis Transit System and Benton County Transit, information dissemination from state and federal partners. Public Transit Agency Safety Plan (PTASP) annual update. Potential match for STIF regional transit enhancement projects. Transit workforce study and recommendations for transit providers.

Status: Sixty percent (60%) complete. Provided staff support for both the Linn Benton Loop Technical Advisory Committee (TAC) and Policy Board. Continued to serve on the Linn Benton Loop TAC. Also attended Linn Benton Loop Policy Board meetings. Attended in-person events to promote the expansion of the Linn Benton Loop bus service. PTASP updates are expected to occur during winter/spring 2024. A completed Transit Workforce Study is expected in Q3 of FY24.

330. Linn-Benton Loop Support

The purpose of this task item is to capture CAMPO staffing support for the Linn-Benton Loop Governing Board and Technical Advisory Committee (TAC). Additional aspects include serving on the Loop TAC and as the liaison between the CAMPO Policy Board and Linn-Benton transit service. CAMPO will continue to assist in the implementation of the Linn-Benton Loop Service Development Plan.

Product: Staffing support and technical assistance to the Linn-Benton Loop; information dissemination from state and federal partners.

Status: Fifty percent (50%). Task is ongoing throughout the fiscal year.

340. Travel Model Coordination

This task is focused on the regional travel demand model and data collection, analysis and development. An up to date travel demand model is useful for both MPO led and non-MPO led plans and projects (e.g. corridor studies, capital projects, land use planning studies and land use developments). CAMPO staff will continue to work with ODOT's Transportation Planning and Analysis Unit (TPAU) to refine the Corvallis Albany Lebanon Model (CALM), used by both CAMPO and AAMPO.

This task also includes work related to the Oregon Household Activity Survey (OHAS). The OHAS is a periodic statewide effort, led by the Oregon Modeling Steering Committee (OMSC), to capture demographic and travel behavior of Oregon residents. This data is used to update travel demand models and answer other transportation related questions. CAMPO is involved in the OHAS effort through the MPO's commitment to provide funding (Task 430) as well as attendance at OMSC and OHAS meetings, providing input and feedback on the OHAS effort.

Staff are also exploring the use cases of other travel models, including those produced by the private sector. Examples include the Google Environmental Insights Explorer (EIE) and Strava Metro.

Product: Up to date regional travel demand model, active participation in OHAS effort.

Status: Fifty percent (50%) complete. CAMPO staff are participating in OHAS effort, which has begun collecting data from the public. Staff have held meetings with the Google EIE team. Staff have attended regular in-person and remote meetings with the OMSC group.

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Task 4: Transportation Programming

Overview

The purpose of this task is to continually perform transportation programming for the Corvallis MPO Area through the development of new Metropolitan Transportation Improvement Programs (MTIP) and the upkeep of the existing MTIP for inclusion in the Statewide Transportation Improvement Program (STIP).

Progress on Tasks

410. MTIP Amendments

This task provides for the necessary amendments to the FY21-24 and FY24-27 MTIP and STIP documents. The amendments are generally initiated either by member jurisdictions or by ODOT

Product: Up-to-date FY21-24 and FY24-27 MTIP documents

Status: Sixty percent (50%) complete. Worked with ODOT staff, CAMPO Technical Advisory Committee, and CAMPO Policy Board on amendments to the MTIP and STIP documents.

420. Oregon Household Activity Survey (OHAS) Funding Set-Aside

CAMPO is expected to participate in the 2030 Oregon Household Activity Survey, coordinated by ODOT, the Oregon Modeling Steering Committee and statewide MPO partners. The OHAS is necessary to develop data that feeds the Corvallis-Albany-Lebanon Model (CALM). These regional models are a required part of long range planning for MPOs. Setting aside money now for the survey in 10 years will allow CAMPO to offset the costs without using STBG funds member agencies need for construction projects. Annually, \$8,000 will be set aside, for a total of \$80,000 over 10 years. This money will be held in an account by ODOT through a memorandum of understanding.

Product: Starting in FY 21 and continuing to FY30, A total of \$80,000 to contribute to the 2030 OHAS

Status: NA. This tasks largely consists of the funding set aside, with regular meetings with the OHAS group.

Task 5: Special Projects

Progress on Tasks

510. Highway US 20/OR 34 Planning Study

Highway 20/34 between Philomath and I5 is a key corridor connecting the CAMPO and AAMPO regions, transporting commuters, recreationalists, freight, and local residents. The corridor is expected to see increased traffic as the region grows in population. While many jurisdictions identify the Highway 20/34 Corridor as an issue during their recently developed transportation system plans, none of them dive into the details of solutions.

This project, in coordination with AAMPO, ODOT's Transportation Planning and Analysis Unit (TPAU), and consultants, will investigate a range of multi-modal investments that can decrease demand along the corridor for single occupancy vehicles, thereby reducing greenhouse gas emissions, reducing the need to expand the highway, and allowing for efficient travel by all modes.

Product: Identification of project stakeholders and goals, existing and future conditions analysis, identification of corridor solutions and implementation measures, final plan document

Status: No work to date. CAMPO agreed to shift project funds to Task 220 for this fiscal year. Coordination with key stakeholders and AAMPO continues.

520. Special Project Pool

The special project pool task is included here to enable CAMPO to pursue projects of interest as opportunities arise. Projects will require input from the CAMPO Technical Advisory Committee and Policy Board.

Product: Product is dependent on the projects pursued and interests of the CAMPO TAC and Policy Board

Status: Ongoing (NA), no opportunities have been pursued

Actual Costs/ Budget Summary

It is estimated CAMPO has spent approximately \$125,000 of the \$306,992.85 annual budget halfway through the fiscal year.

Item	Amount
Budgeted Amount	\$ 306,992.85
--Estimate Amount Expended	\$ 125,000.00
--Estimated percent Expended	40%