



## CORVALLIS AREA Metropolitan Planning Organization

1121 NW 9<sup>th</sup> Street, Corvallis, Oregon 97330  
Contact: Corum Ketchum, CKetchum@ocwcog.org

### CAMPO TECHNICAL ADVISORY COMMITTEE

Thursday, April 25, 2024

9:00 am - 10:00 am

#### HYBRID MEETING: IN PERSON AT THE OCWCOG CORVALLIS OFFICE

1121 NW 9<sup>th</sup> Street, Corvallis, OR 97330

OR

Via Microsoft Teams by clicking [HERE](#)

Meeting ID: 260 625 465 200

Passcode: DdkWCE

Mobile 1 Click Number

[+1 872 242 8088](#)

Phone Conference ID 259 631 843#

#### AGENDA

- |    |      |  |                                       |
|----|------|--|---------------------------------------|
| 1) | 9:00 | Call to Order and Agenda Review  | Chair James Feldmann                  |
| 2) | 9:05 | Public Comment   | Chair                                 |
| 3) | 9:10 | Minutes of February 29, 2024 (Attachment A)  | Chair                                 |
|    |      | <i>Action: Decision on Minutes</i>   |                                       |
| 4) | 9:15 | <b>GHG Measures Update</b><br><i>The Federal rules initially required adoption of MPO targets, but the rules were recently challenged in court and are now optional.</i>                   | Staff, Corum Ketchum                  |
|    |      | <i>Action: Discussion on CAMPO next steps</i>  |                                       |
| 5) | 9:25 | <b>Title VI Update (Attachment B)</b>  | Staff, Ketchum                        |
|    |      | <i>Action: Information and discussion of actions and data</i>  |                                       |
| 6) | 9:40 | <b>Philomath COVID Funding Project Change</b><br>The City of Philomath would like to swap funding from 11 <sup>th</sup> street project to a crossing at HWY 20 and 17 <sup>th</sup> street | Philomath City Manager, Chris Workman |
|    |      | <i>Action: Review proposed COVID-era project changes</i>   |                                       |
| 7) | 9:50 | <b>STIP Updates (Attachment C)</b>   | Staff, Ketchum                        |
|    |      | <i>Action: Information only</i>  |                                       |
| 8) | 9:55 | <b>Jurisdictional and Other Updates</b>  | All                                   |

- CAMPO Updates
  - Philomath Blvd Open House, May 8<sup>th</sup> (Attachment D)
- Jurisdictional Updates

**9) 10:00 Adjournment**

**Chair**

*The next regularly scheduled CAMPO TAC meeting is set for Thursday, May 23, 2024, from 9:00am to 11:00am.*

**ATTENDANCE (FOR QUORUM PURPOSES)**

<b>TAC Members</b>	<b>Jurisdiction</b>	<b>Attendance</b>
Pat Hare	City of Adair Village	
Rory Rowan	City of Corvallis	
Chris Workman	City of Philomath	
Gary Stockhoff	Benton County	
Rebecca Houghtaling	Oregon State University	
James Feldmann	Oregon Department of Transportation	
<b>Ex-Officio Members</b>	<b>Jurisdiction</b>	<b>Attendance</b>
Mary Camerata	Oregon Department of Environmental Quality	
Barry Hoffman	Albany Transit/Linn Benton Loop	
Patrick Wingard	Department of Land Conservation and Development	
Jasmine Harris	US Federal Highway Administration	
Danielle Casey	US Federal Transit Administration	
Mark Bernard	ODOT Region 2 Principal Planner	
VACANT	Oregon Department of State Lands	

**Quorum Requirement:** MPO business may be conducted provided a quorum of the members attends. A quorum consists of at least a majority of the voting members. The TAC members may participate telephonically or by other means of electronic communication, provided the meeting is called to order at a meeting place where the public can attend, hear, understand and/or read the comments of the members participating by telephonic or electronic means and the members so participating can fully hear, understand, and/or read the comments of the other members participating in the meeting.

*Meeting facilities are accessible to persons with disabilities. If you will need any special accommodations, Please contact Ashlyn Muzechenko at least 72 hours prior to the meeting. Ashlyn can be reached at [amuzechenko@ocwcog.org](mailto:amuzechenko@ocwcog.org) or 541-812-2002. TTY/TTD 711*

**CORVALLIS AREA METROPOLITAN PLANNING ORGANIZATION  
TECHNICAL ADVISORY COMMITTEE**

Thursday, February 29, 2024  
Virtual Meeting  
Microsoft Teams Technologies

**DRAFT MINUTES**

<b>TAC Members</b>	<b>Jurisdiction</b>	<b>Attendance</b>
Pat Hare	City of Adair Village	No
Rory Rowan	City of Corvallis	Greg Gescher
Chris Workman	City of Philomath	Yes
Gary Stockhoff	Benton County	Yes
Rebecca Houghtaling	Oregon State University	Yes
James Feldmann	Oregon Department of Transportation	Yes

**Guests:** Steve Harvey, Jasmine Harris, Robert Upson, David Rabinowitz, Mark Bernard, Regan Maudlin, and Wendy Byrne

**Staff:** Transportation Program Manager Nick Meltzer, CAMPO Planner Corum Ketchum, AAMPO Assistant Planner Billy McGregor, and Administrative Assistant Ashlyn Muzechenko

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>DECISION / CONCLUSION</b>
<b>1. Call to Order and Agenda Review</b>	The February CAMPO Technical Advisory Committee meeting was called to order by the Chair James Feldmann at 9:02am.  There was an item added to other business, regarding permanent bike counters.	<b>The meeting was called to order at 9:02am by the Chair James Feldmann</b>
<b>2. Public Comments</b>	<i>A few members of the public had comments to share with the members and guests in attendance.</i>  <i>Steve Harvey mentioned he would like to touch on the funding sections regarding the UPWP.</i>	<b>A few members of the public had comments to share with the members and guests in attendance.</b>

	<p><i>Wendy Bryne had questions regarding the password protected map.</i></p> <p><i>Robert Upson noted on the map in question, it would be great to add the bikeways and the multi-use paths.</i></p>	
<p><b>3. Minutes of January 25, 2024, (Attachment A)</b></p> <p><b><i>Action: Decision on Minutes</i></b></p>	<p>The CAMPO TAC Members in attendance approved the January 25, 2024, meeting minutes by consensus.</p>	<p><b>The CAMPO TAC Members in attendance approved the January 25, 2024, meeting minutes by consensus.</b></p>
<p><b>4. Draft FY25 UPWP Review (Attachment B)</b></p> <p><b><i>Action: Feedback on draft Unified Planning Work Program</i></b></p>	<p>CAMPO Planner Corum Ketchum provided an overview of the draft Unified Planning Work Program (UPWP), and noted there were 45 comments received for edits to the document. All comments and changes can be found in the appendix of UPWP.</p> <p>Transportation program manager Nick Meltzer noted that the way the MPO budgets work is there is a set amount of funding allocated from the state, and if enough is not spent, then two years later, the funding will be rolled over back into the MPO account.</p> <p>Because of this, there will likely be fluctuations from funding sources. The reason there is less funding the year in question, was because there wasn't very much left over from 2023.</p> <p>Meltzer added that the Philomath Study part of the UPWP has less funding this year, because most of the work on this project has been completed.</p>	
<p><b>5. FAUB – MPA Boundary Adjustments</b></p> <p><b><i>Action: Adopting a Metropolitan Planning Area boundary that coincides with the Federal Urban Aid Boundary.</i></b></p>	<p>Ketchum noted that this was at the TAC last month, and members had requested more time to review the updates.</p> <p>Ketchum shared the FAUB – MPA Boundaries via the ODOT website for all of the members and guests in attendance.</p> <p>Jasmine Harris, from FHWA noted that the Urban Area Adjustments are close to being approved by their group.</p>	<p><b>The group approved the MPA Boundary and also approving that it will now coincide with the Federal Urban Aid Boundary. This was adopted by consensus.</b></p>

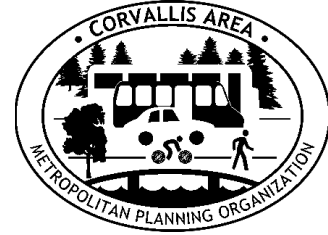
	<p>The Chair, James Feldmann clarified the two tasks needing approval from the CAMPO TAC. For the federal classification they are looking to see if designations are correct for all collectors and arterials, and the second task is to finalize the MPA.</p> <p>The group approved the MPA Boundary and also approving that it will now coincide with the Federal Urban Aid Boundary. This was adopted by consensus.</p>	
<p><b>6. CAMPO Roadway Ownership Map Demo</b></p> <p><b>Action: Suggested edits to the CAMPO Roadway Ownership Map</b></p>	<p>Ketchum shared that the information regarding OSU's campus area, there is a few incorrect ownership roads, comments have been received from OSU to correct these.</p> <p>Ketchum provided an overview of how to use the map and what colors coincide with what jurisdictions.</p> <p>The chair, James Feldmann asked what the "public" meaning was on the map, additionally, the "private" roads, would they be county.</p> <p>Ketchum noted that he is still working on deciphering what classifications are for public and private.</p> <p>Houghtaling shared her edits that she provided via email to CAMPO Staff the day before. Houghtaling also noted that wordsmithing is important when suggesting improvements especially since OSU has sections of their roadways that may look like streets but aren't streets.</p> <p>Houghtaling shared that she is also happy to send over OSU's GIS data to help the map convey what is up to date on campus.</p>	<p><b>The group provided their updates to the CAMPO Staff members in attendance.</b></p>
<p><b>7. STIP Updates (Attachment C)</b></p> <p><b>Action: Approval Requested</b></p>	<p>Ketchum shared one amendment for the TAC, which is attachment c in the meeting agenda packet.</p> <p>The STIP Amendment is 24-27-0797 which adds \$100k of ADA funds to PE, along with signal work in that area.</p> <p>The CAMPO TAC approved the 24-27-0797 STIP amendment by consensus.</p>	<p><b>The CAMPO TAC approved the 24-27-0797 STIP amendment by consensus.</b></p>

<p><b>8. Jurisdictional and Other Updates:</b></p> <ul style="list-style-type: none"> <li>• CAMPO Updates</li> <li>• Jurisdictional Updates</li> </ul>	<p><b><u>Other Business/CAMPO Updates:</u></b></p> <p><b>CAMPO UPDATES:</b></p> <p>Meltzer shared that CAMPO has gotten verbal agreement from Philomath to start working on adding the permanent bike county to the multi-use path there. This path is located near Newton Creek Park and belongs to ODOT’s road jurisdiction.</p> <p>The City of Corvallis has also been working with CAMPO to get a permanent counter started there too, but a path location hasn’t been decided yet.</p> <p><b>JURISDICTIONAL UPDATES:</b></p> <p>Greg Gescher for the city of Corvallis shared an update regarding Monroe AVE, the city met with OSU, and worked through ideas of the avenue. The next step will be to take concept ideas to start the process and work with Kittleson and Associates.</p> <p>The group will start reaching out to the public in mid or late April of 2024 to help improve the infrastructure and make it a place that people want to be. Gescher added that stakeholders have been involved since the beginning.</p> <p>Rebecca Houghtaling for OSU shared that the university is still busy working on Washington way the intersection between 30<sup>th</sup> and Washington Way will be closed for the next six weeks. It will be closed to bikes, pedestrians, and all vehicles.</p> <p>Chris Workman for Philomath shared that the city just released the RFP for 16<sup>th</sup> street project. The fewest number of citations were written this year for the food and wine fest. Philomath is working on a code audit for the CFA’s with OCWCOG Staff.</p>	
--	---	--

	<p>Gary Stockhoff for Benton County shared that the county submitted for a raised design grant for 53<sup>rd</sup>. There have also been a few other grants that the county has been trying to get out of the door lately. The goal is to finish the design of 53<sup>rd</sup>, that will make them more competitive on the construction side of things. The county is very close to having the project ready to go for the Corvallis to Albany Path for the section of Pilkerton to Merloy.</p> <p>Finally, it has been a horrid couple of months regarding gravel roads, however due to the ice storm maintenance behind, there have been many complaints received due to the large potholes now apparent from the recent rain on the gravel roads.</p> <p>The Chair, James Feldmann of ODOT shared an update regarding the Rainwater to scenic is in progress and currently in procurement.</p>	
<p><b>9. Adjournment</b></p>	<p>The next CAMPO TAC meeting is scheduled for Thursday, March 28, 2024, from 9:00am to 11:00am.</p>	<p><b>The meeting was adjourned at 9:55am by the Chair James Feldmann.</b></p>

# MEMORANDUM

Corvallis Area Metropolitan Planning Organization  
1121 NW 9<sup>th</sup> Street  
Corvallis, Oregon 97330



**Date:** April 25<sup>th</sup>, 2024  
**To:** CAMPO, AAMPO Technical Advisory Committees  
**From:** Corum Ketchum, CAMPO Staff  
**Re:** Joint Title VI and Environmental Justice Plan Updates

## Overview

The purpose of this memorandum is to provide an overview of the updates to the joint AAMPO-CAMPO Title VI and Environmental Justice Plan. These updates fall in three categories:

1. Joint planning efforts, combining AAMPO and CAMPO's Title VI activities into one document
2. Data updates, based on the 2022 American Community Survey (ACS)
3. Action plan updates, responding to information from the 2022 ACS

Each update is described in greater detail below. The Technical Advisory Committees are asked for their feedback on the updates.

## Joint Planning Efforts

Following direction from both MPO's Policy Boards, CAMPO and Albany Area MPO (AAMPO) are pursuing a joint Title VI plan. The plan will display data for both MPOs and allow for greater regional collaboration. This information is displayed in the following section.

The plan is slated to be adopted on or before the July joint policy board meeting. The plan is must to be adopted by October 2024.

## Data Updates

Beginning on the following page, new maps have been produced to illustrate areas where Title VI protected populations are located. These populations are: persons with a disability, persons with limited English proficiency (LEP), minority populations, people living in poverty, and persons aged 65 and older.

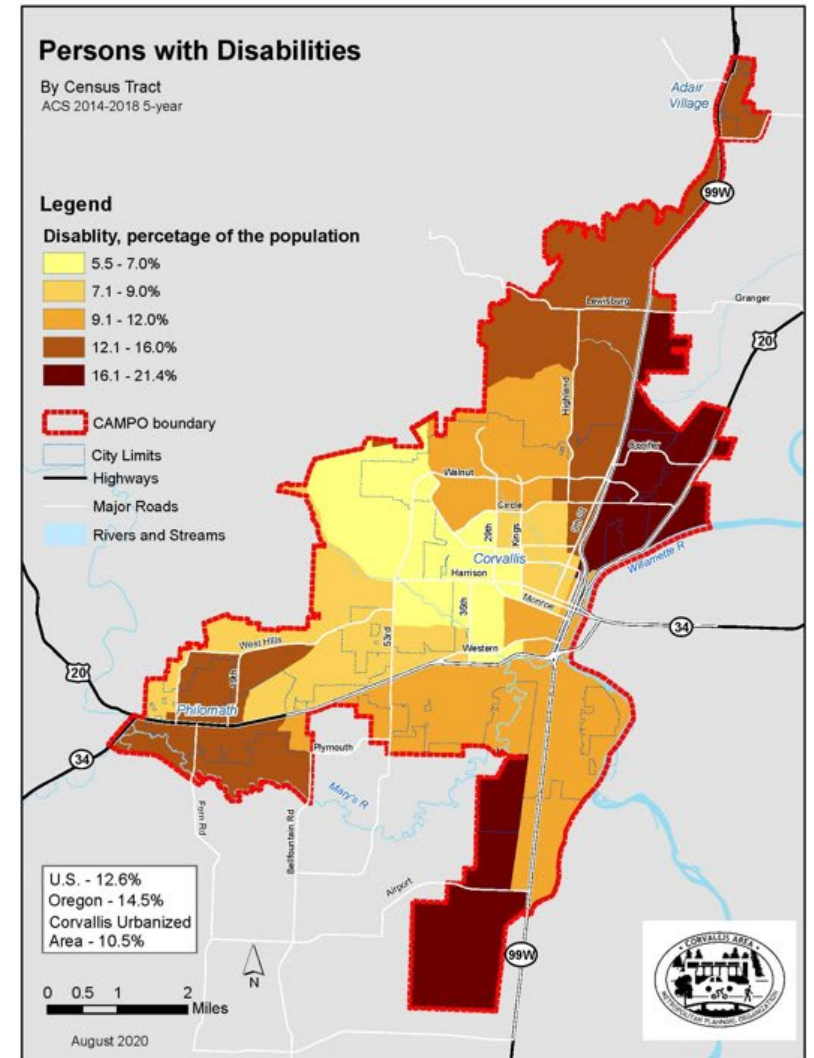
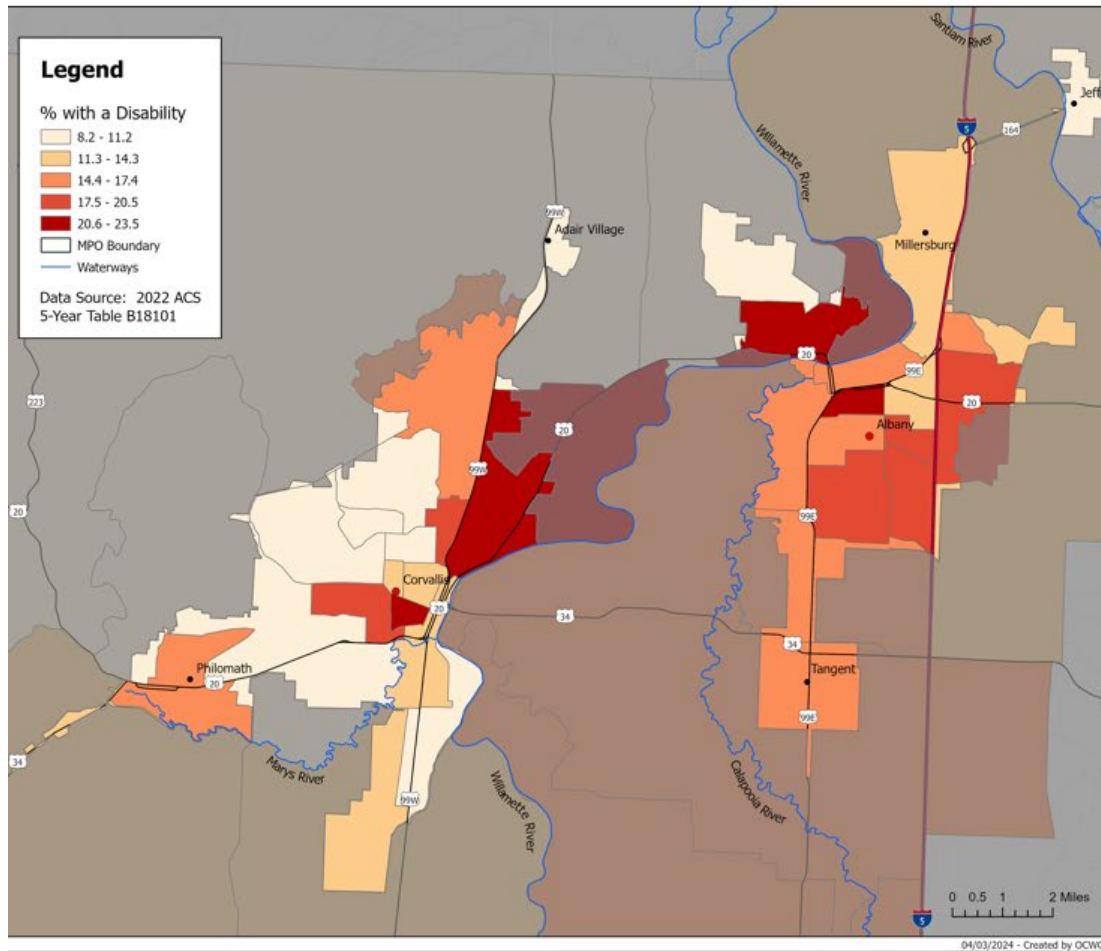
As discovered during Benton County's Title VI planning process, according to table C16001, Chinese language (Cantonese and Mandarin) speaking populations now make up 3.3% of the Corvallis urbanized area population (1,463 persons, margin of error .76% of the total population). According to the guidelines below, this entitles this group to receive the follow range of written language assistance:

Size of Language Group	Recommended Provision of Written Language Assistance
1,000 or more in the eligible population in the market area or among current beneficiaries	Translated vital documents
More than 5% of the eligible population or beneficiaries and more than 50 in number	Translated vital documents
More than 5% of the eligible population or beneficiaries and 50 or less in number	Translated written notice of right to receive free oral interpretation of documents.
5% or less of the eligible population or beneficiaries and less than 1,000 in number	No written translation is required.

A brief geospatial analysis of each of the named groups in this update follows.

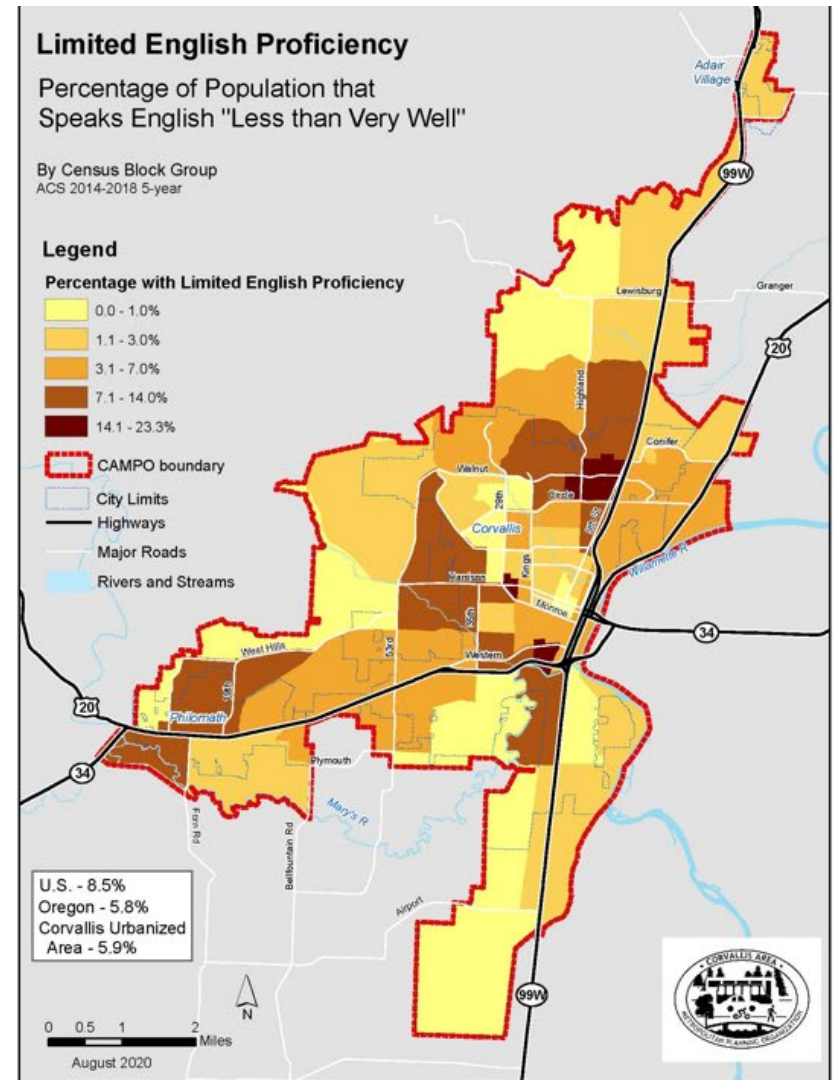
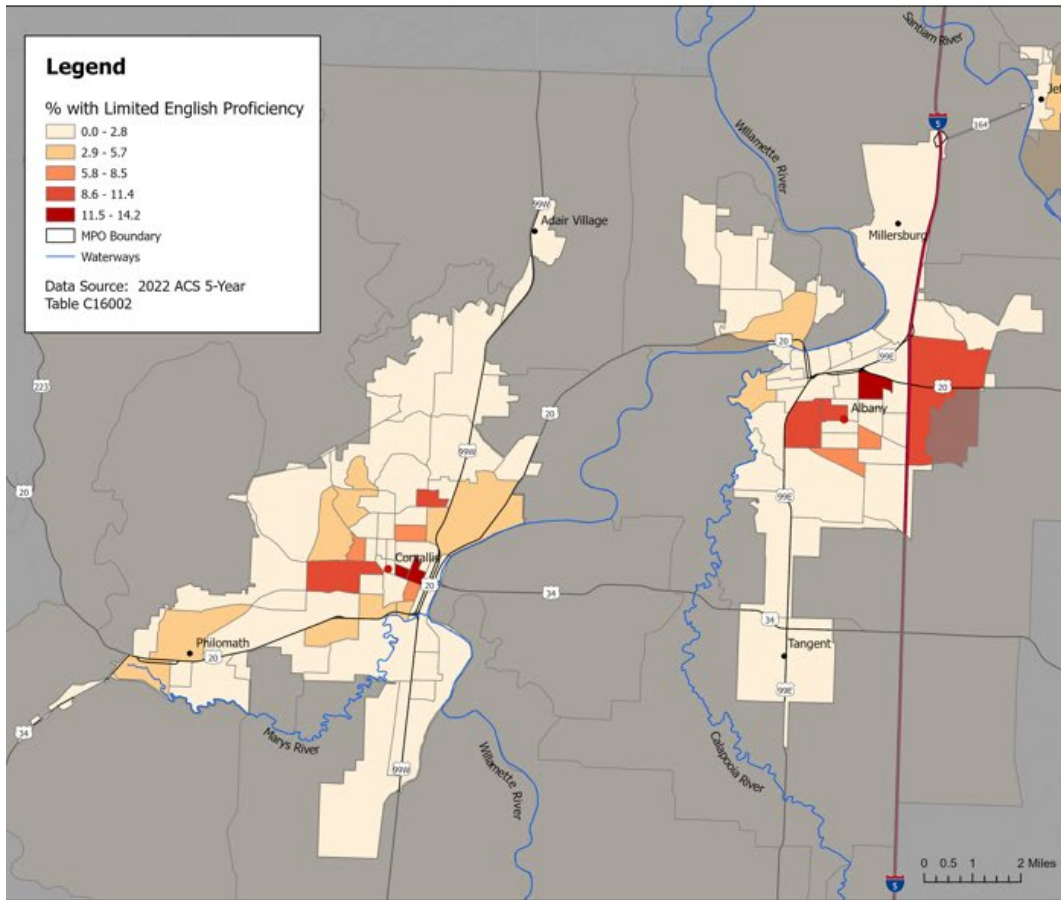


# Disability



Persons self-identifying as having a disability are most concentrated in the CAMPO area in downtown Corvallis, near Oregon State University, and in the more rural-feeling areas northeast of downtown, as well as within Philomath. The migration of concentration from southern CAMPO toward the urban center is a change in the distribution of this population. Within the Albany Area MPO boundary, this population is most highly concentrated in North Albany, and south of downtown, with other members of this population living in census tracts south of the geographic center of town. There may be some overlap with older senior populations (as shown in the final map), but it is difficult to discern, as this data is only available on a census tract scale, where the other maps have been produced using smaller block groups.

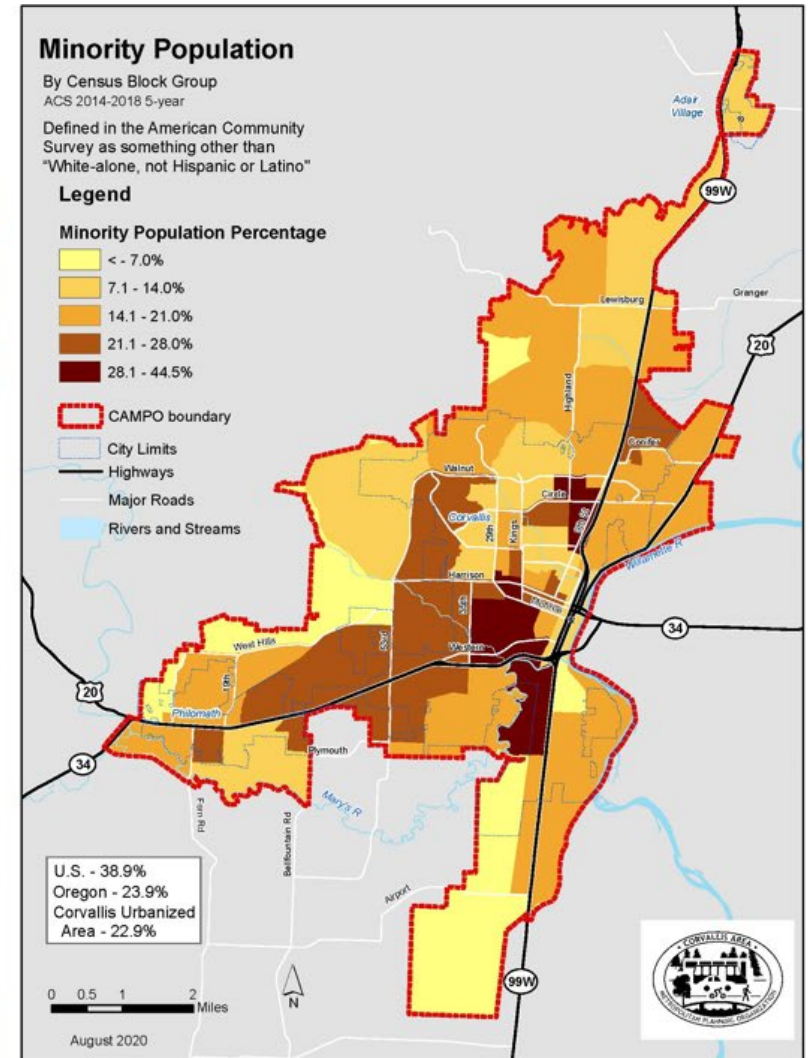
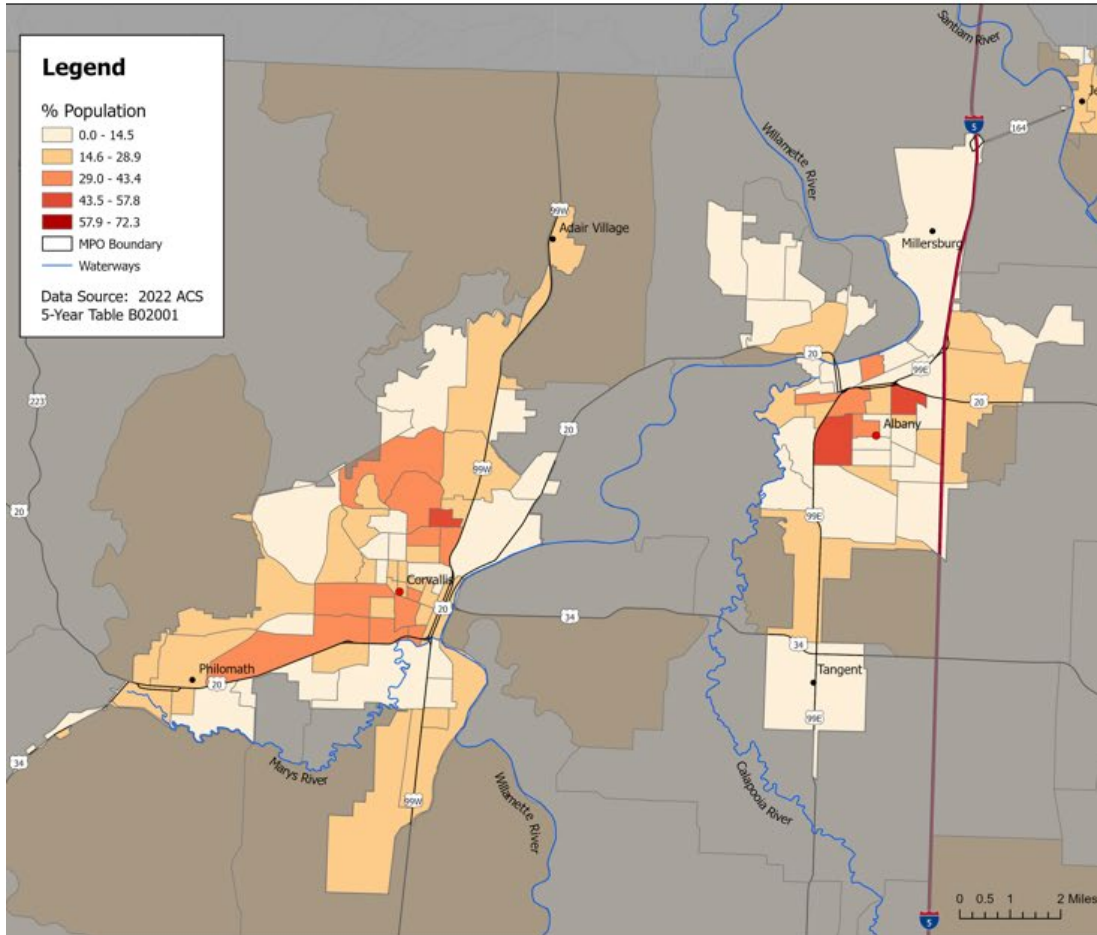
# LEP



In the CAMPO planning area, people with limited English proficiency (LEP, or those who identify as being able to speak English “less than ‘very well’”), tend to be clustered around the Oregon State University and downtown Corvallis, with some populations scattered north and northwest of the urban core. This is a similar pattern as in the previous 2020 Title VI study.

Within the AAMPO planning area, LEP persons tend to live along 99E and US20, with greater concentrations at the periphery the geographic center of Albany. This aligns with the distribution of minority populations, as shown on the following map.

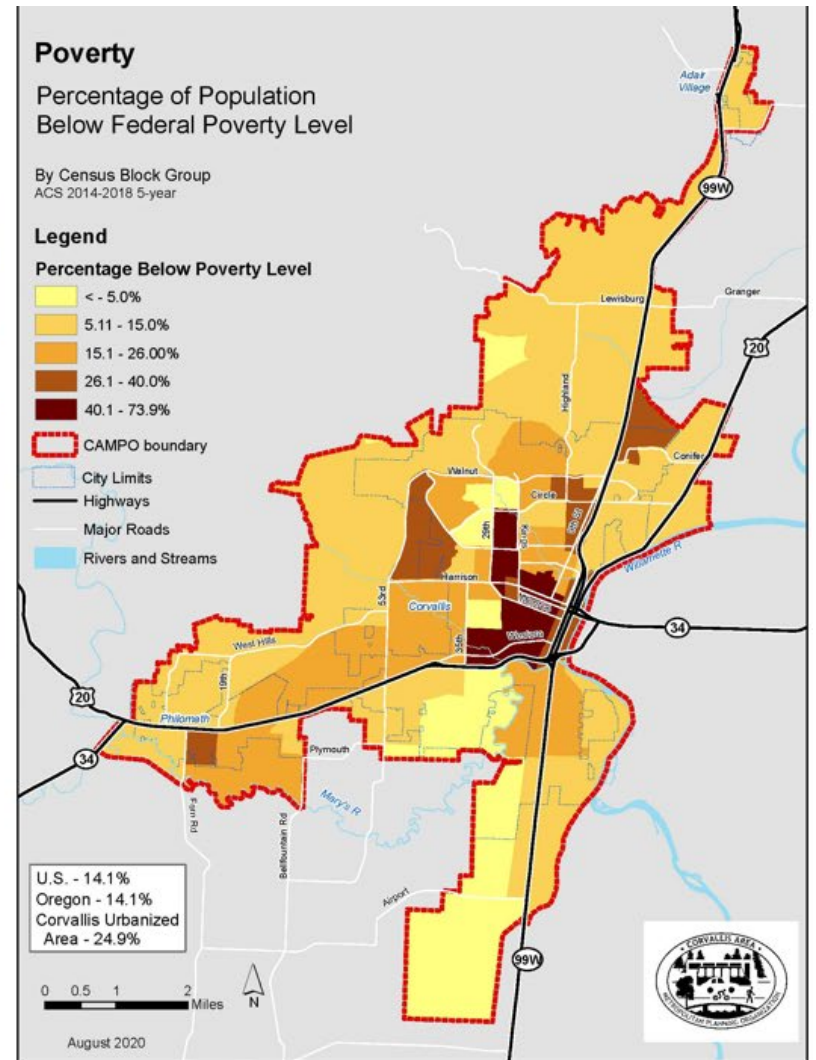
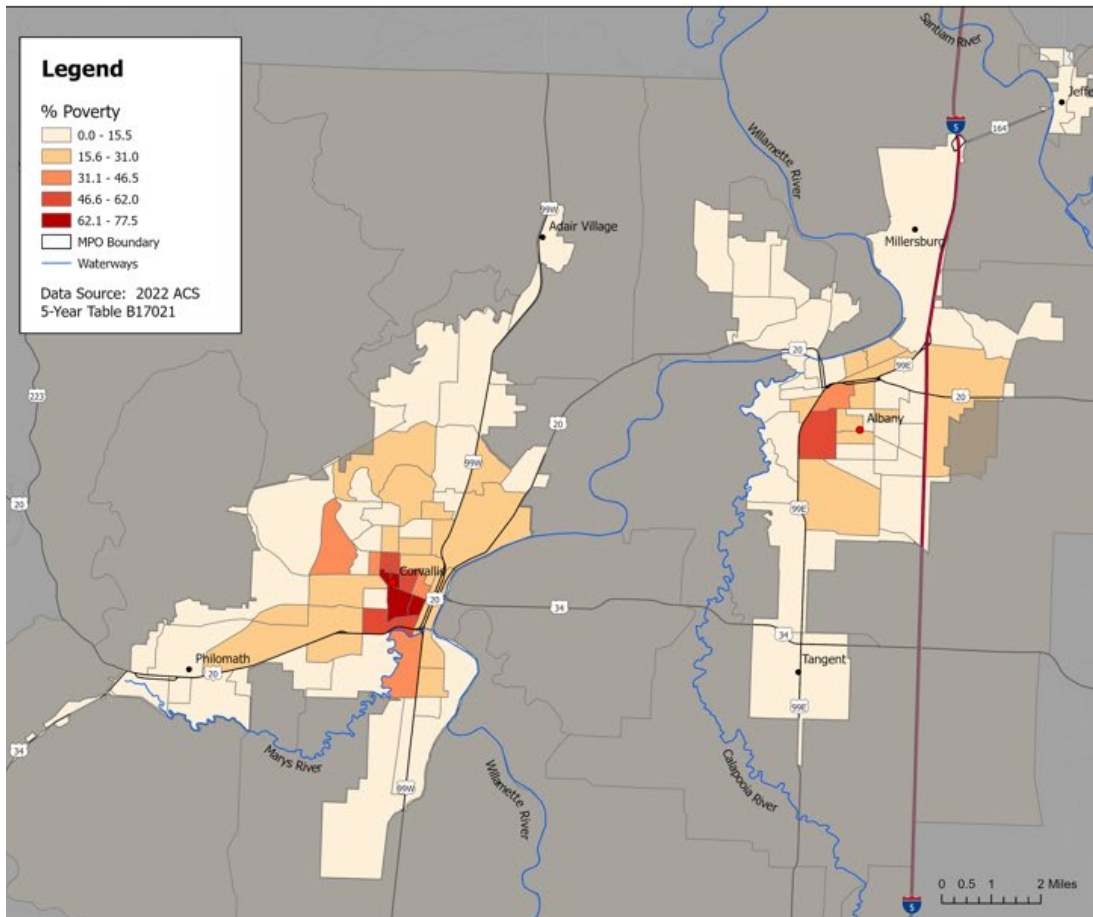
# Minority



Minority populations (people identifying as “white alone, not Hispanic or Latino”), are most concentrated within CAMPO in and around downtown Corvallis, and near the University. This may be related to the University student population, as younger generations in America tend to be more diverse than their predecessors.

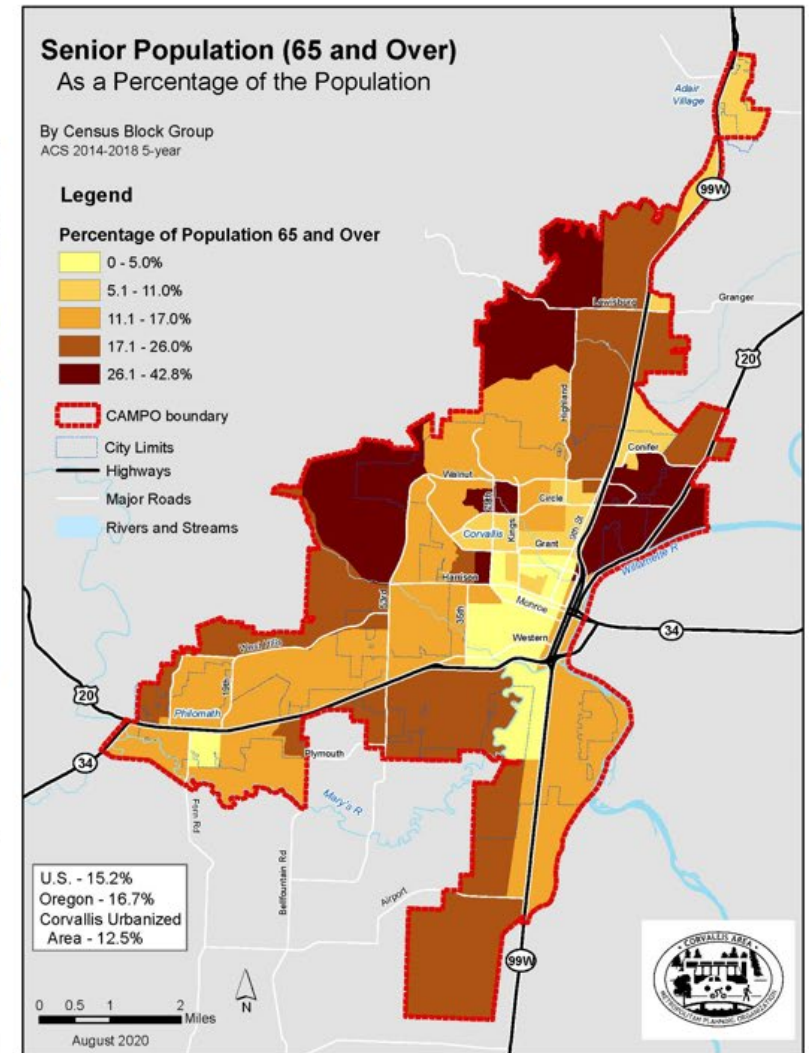
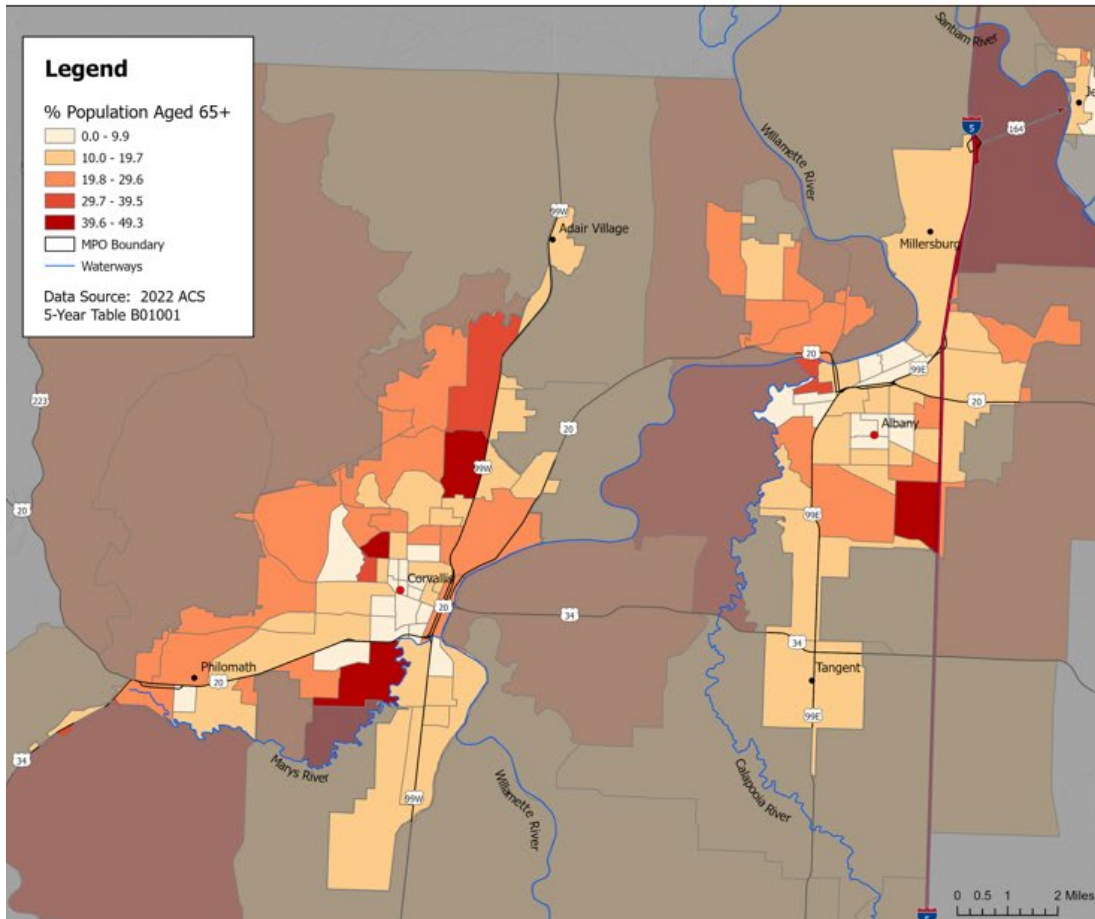
In AAMPO, this population is likely to live along 99E and US20, along the periphery of the urban center. This has some overlap with the concentrations of poverty shown in the following map.

# Poverty



For this exercise, poverty is defined as the percentage of families and persons living below the federal poverty level. For individuals, the threshold is \$13,788. For a family of three, that level is \$21,811 (in 2022 dollars). In the CAMPO area, the greatest concentrations of people living in poverty are within the downtown core of Corvallis, and around the university. This aligns with likely student population distributions, as students tend to be over-represented on poverty indicators, as they are not earning during their college years. Within AAMPO, poverty is concentrated along 99E, south of the downtown, and in the more rural-feeling areas east of I5.

# 65+



The senior populations in CAMPO are most likely to live north of downtown, south of downtown, and just northwest of downtown. In general, older people live in greater concentrations on the periphery of the urban core. The AAMPO planning area shows similar development patterns, with older populations living along the edge of the urbanized area. In general, this aligns with the pattern from 2020, where older people were also living around the edge of the MPO planning area, but concentrations have changed, creating the north-south conditions described previously.

## Action Planning Updates

Staff are proposing dividing Chapter 6 of the Title VI Plan (the action plan) into the following categories which build upon themselves:

- 1) Required Actions, as described by federal statutes,
- 2) Supplementary Activities that provide greater detail and clarity to required actions, and build toward;
- 3) Strategic Initiatives, which go beyond federal requirements, helping to foster a just and more equitable community.

Taken together, these actions will help inform the planning process and create more just and equitable outcomes for all residents of the AAMPO and CAMPO planning areas. These steps also work to ensure compliance with Title VI regulations and set up the region to be competitive for grant dollars connected to Title VI and environmental justice. Each group of actions is listed below.

Table 1 - Required Actions

Strategy	Actions	Deliverables	Timing
<b>Collect data on race, gender, age, disability and language proficiency for planning and monitoring</b>	Use American Community Survey, most up-to-date Census information, Portland State population estimates, and other relevant sources to identify, monitor, and plan for Title VI and EJ populations.	<ul style="list-style-type: none"> <li>Annual update of demographic info on the CAMPO Planning area</li> </ul>	Annually
		<ul style="list-style-type: none"> <li>Include data on Title VI and EJ populations in annual accomplishment report</li> </ul>	
<b>Collect demographic information on staff, Policy Board, and TAC members</b>	Utilize CAMPO reporting form to collect demographic data from staff as well as Policy Board and TAC members. Update demographic data when new staff and committee members comes on board.	<ul style="list-style-type: none"> <li>Annual update of demographic information on Policy Board and TAC members as well as CAMPO staff and other committees</li> </ul>	Annually

<p><b>Make Title VI complaint procedure available on the CAMPO website</b></p>	<p>Host a Title VI landing page that contains information about Title VI complaint process. Ensure this information is available in English and Spanish. A future project may be to create an online submission form.</p>	<ul style="list-style-type: none"> <li>• Bi(tri)-lingual Title VI complaint information on CAMPO website</li> </ul>	<p>Current, future, updated as needed</p>
<p><b>Keep a log to track Title VI complaints</b></p>	<p>Maintain records of complaints, relevant materials, and corrective actions for any Title VI complaints.</p>	<ul style="list-style-type: none"> <li>• Maintain Title VI complaint log</li> </ul>	<p>On-going</p>
<p><b>Make meetings accessible</b></p>	<p>Meeting locations are accessible to persons with disabilities. Sign language, interpreter services, or other accommodations can be provided by contacting staff at least 48 hours prior to a meeting.</p>	<ul style="list-style-type: none"> <li>• Provision of language assistance during meetings as requested</li> </ul>	<p>Current and on-going</p>
<p>Considers requests for language assistance from past meetings and events to anticipate the possible need for assistance at upcoming meetings.</p>	<ul style="list-style-type: none"> <li>• Continue hosting meetings in locations accessible to persons with disabilities</li> </ul>		
<p><b>Prepare Title VI and EJ information and make available to public</b></p>	<p>Ensure website is updated with current and relevant Title VI and EJ information including Nondiscrimination Policy Statement. Revise and prepare public noticing documents with Title VI and EJ issues and population in mind.</p>	<ul style="list-style-type: none"> <li>• Host relevant Title VI and Environmental Justice information on CAMPO website</li> </ul>	<p>Current and on-going</p>

<p><b>Translate key materials to engage individuals with Limited English Proficiency</b></p>	<p>Identify key planning documents and other materials for translation. Work to translate materials into one or more languages.</p>	<ul style="list-style-type: none"> <li>• Develop and maintain bi-lingual information on key regional transportation planning documents</li> </ul>	<p>Ongoing</p>
<p><b>Update Public Participation Plan regularly</b></p>	<p>Review, and update if needed, Public Participation Plan annually to ensure a relevant connection between methods for outreach and Title VI and EJ populations. An update will also be prepared when new local, state, or federal legislation changes are made.</p>	<ul style="list-style-type: none"> <li>• Maintain pro-active and current Public Participation Plan</li> </ul>	<p>Annual review, update minimum every 3-years</p>
<p><b>Prepare Annual Accomplishments Report</b></p>	<p>Report is provided to the Oregon Department of Transportation Office of Civil Rights and includes demographic information for the region, policy board and TAC composition data, an assessment of performance on Title VI requirements, and goals and objectives for the upcoming year.</p>	<ul style="list-style-type: none"> <li>• Annual Accomplishments Report</li> </ul>	<p>Annually</p>
<p><b>Include planned Title VI activities in UPWP</b></p>	<p>The Unified Planning Work Program is reviewed each year by state and federal partners, a component of which is updates to the Title VI plan and any corresponding activities.</p>	<ul style="list-style-type: none"> <li>• Include Title VI activities in UPWP</li> </ul>	<p>Annually</p>



<b>Processes for providing language assistance by language</b>	Spanish	<ul style="list-style-type: none"> <li>o Spanish speaking interpreters on staff</li> <li>o Community surveys are available in Spanish format</li> </ul>	On going
	Cantonese and Mandarin	<ul style="list-style-type: none"> <li>o As these are new threshold languages, CAMPO will work to implement full services for these riders over the next year.</li> <li>o Evaluate interpreter options</li> <li>o CAMPO will reach out to the Language Department at Oregon State University to identify local Cantonese or Mandarin speakers who may be able to assist or contract with BAT to provide interpretation or translation services.</li> <li>o CAMPO will soon have vital documents translated to Traditional and Simplified Chinese.</li> <li>o CAMPO will search for any Chinese affinity groups organizations that may aid in outreach to Cantonese and Mandarin speaking communities.</li> </ul>	
<b>Attend and participate in trainings and activities related to Title VI and EJ</b>	<p>Include at least one training per year in the UPWP, in addition to a budget, if needed. Continue to research Title VI and EJ best practices and look for conferences and trainings that address these issues. Coordinate with ODOT's Title VI Officer to identify training opportunities.</p>	<ul style="list-style-type: none"> <li>• Attend applicable trainings on Title VI and Environmental Justice</li> </ul>	Annually

Table 2 - Supplementary Activities

Strategy	Actions	Deliverables	Timing
<b>Track staff members who speak languages other than English</b>	Keep on file a list of OCWCOG staff members who speak languages other than English. These individuals may be called upon to assist in working with community members who have limited English proficiency. Utilize professional translation services as needed.	<ul style="list-style-type: none"> <li>Maintain list of staff members who speak languages other than English</li> </ul>	Ongoing
<b>Ensure all contracts and IGAs have needed Title VI language</b>	Work with OCWCOG's contract procurement staff to ensure this language is included in all agreements and contracts.	<ul style="list-style-type: none"> <li>Contracts and IGAs with required Title VI language</li> </ul>	Future
<b>Include Title VI and EJ evaluation criteria in STBG and RTP project selection</b>	Bring to the TAC and Policy Board for consideration the inclusion of Title VI and EJ criteria into planning policies for STBG funding and RTP.	<ul style="list-style-type: none"> <li>Incorporate Title VI and EJ criteria into planning policies for STBG funding and RTP</li> </ul>	Ongoing, Future
<b>Evaluate effectiveness of communication efforts</b>	Review communication procedures for public comment, website, meeting notification, and others annually for effectiveness.	<ul style="list-style-type: none"> <li>Review outreach procedures and evaluate for effectiveness</li> </ul>	Annually, as needed

<p><b>Collect data on members of the public that participate in CAMPO projects, or attend CAMPO events</b></p>	<p>Continue to collect information about any public outreach events. Host an "Interested Parties" email list for members of the general public to receive MPO information.</p>	<ul style="list-style-type: none"> <li>Continual update of information on public outreach events including contact information and other key pieces of data</li> </ul>	<p>As Needed</p>
<p><b>Public Involvement</b></p>	<p>Ensure methods for participation are inclusive: take into account the potential for limited internet access, inability to travel to meetings, inability to attend meetings due to timing, etc. Strive for an inclusive planning process that specifically works to engage known EJ populations – utilize the skills and relationships of existing agencies and organizations that might work with these populations already.</p>	<ul style="list-style-type: none"> <li>Implement inclusive planning process which engages broad spectrum of the population including known Environmental Justice populations</li> </ul>	<p>Ongoing</p>

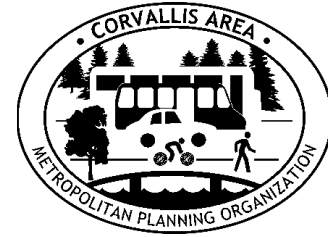
Table 3 - Strategic Initiatives

Strategy	Actions	Deliverables	Timing
<b>Mitigate and Avoid Adverse Effects</b>	Conduct a benefits and burdens/gap analysis for current conditions. Look at the impact of proposed projects in future plans. Seek to avoid adverse effects such as increased traffic congestion, isolation, exclusion, or separation of minority or low-income individuals within a given community or from the broader community.	<ul style="list-style-type: none"> <li>• Benefits and burdens/gap analysis</li> </ul>	Future
<b>Evaluate distribution of transportation projects, including benefits and burdens</b>	Upon the development of new plans, or update of existing plans, perform an analysis of benefits and burdens of planned transportation projects on protected populations. Evaluate accessibility to jobs, schools, and other common destinations for protected populations by transit, bike, and walk modes.	<ul style="list-style-type: none"> <li>• Develop procedure for analyzing benefits and burdens of planned transportation projects on protected populations</li> </ul>	Future, and ongoing

<b>Investigate ways to target Title VI and EJ populations for better information dissemination and opinion gathering</b>	<p>Techniques for public engagement should be researched periodically to include in Public Participation Plan to meet Title VI and EJ requirements. Formal or informal feedback from staff, boards and committees, or the public might trigger a review of the public involvement process.</p>	<ul style="list-style-type: none"> <li>• Maintain pro-active and current Title VI Nondiscrimination Plan</li> </ul>	<p>Current and on-going</p>
	<p>Place notices and announcements in appropriate community media, in applicable language(s) when issues or actions may affect areas or neighborhoods with significant LEP populations</p>	<ul style="list-style-type: none"> <li>• Utilize targeted outreach to reach Title VI and EJ populations, develop and distribute bi-lingual outreach materials when appropriate</li> </ul>	
<b>Ensure ADA coordinator maintains certification</b>	<p>Provide any support needed to maintain ADA coordinator certification and continuing education.</p>	<ul style="list-style-type: none"> <li>• Maintain certified ADA coordinator on staff</li> </ul>	<p>Future</p>
<b>Ensure all contracts and IGAs have needed Title VI language</b>	<p>Work with OCWCOG's contract procurement staff to ensure this language is included in all agreements and contracts.</p>	<ul style="list-style-type: none"> <li>• Contracts and IGAs with required Title VI language</li> </ul>	<p>Future</p>

# MEMORANDUM

Corvallis Area Metropolitan Planning Organization  
1121 NW 9<sup>th</sup> Street  
Corvallis, Oregon 97330



**Date:** April 25<sup>th</sup>, 2024  
**To:** CAMPO Technical Advisory Committee and Policy Board  
**From:** Corum Ketchum, CAMPO Staff  
**Re:** Statewide Transportation Improvement Program (STIP) Amendments

## Overview

The purpose of this memorandum is to provide an update on recent and ongoing amendments to the Statewide Transportation Improvement Program (STIP) relevant to the Corvallis Area Metropolitan Planning Organization (CAMPO). A summary table of amendments can be found on the following page.

Approval is requested for the following amendments:

Key Number	Project Name	Amendment Number
22728	Curve warning upgrades (Clatsop, Lincoln & Polk Counties)	24-27-0855
23287	Corvallis Area MPO STBG program reserve FFY25-27	24-27-0914
23637	Corvallis Transit - Fixed Route Operations FFY2024	24-27-0999
23639	Corvallis Transit - Preventive Maintenance FFY2024	24-27-1005
23641	Corvallis Transit - Paratransit Operations - FFY24	24-27-1006
23642	Corvallis Transit - 1% Safety and Security FFY2024	24-27-1007

## Background on the STIP and MTIP

The STIP is the Oregon Department of Transportation's capital improvement plan for state and federally funded transportation projects. The current STIP (FY2021-2024) went into effect October 1, 2020, and expires September 30, 2024. Many of the amendments presented to the CAMPO board will be part of the upcoming FY2024-2027 STIP which was adopted in the fall of 2023. CAMPO acts as the regional coordinator to the STIP helping ensure that amendments and other adjustments are processed appropriately. CAMPO also maintains a Metropolitan Transportation Improvement Program (MTIP) which is consistent with the STIP.

## Amendment Types

There are three types of STIP and MTIP amendments processed by CAMPO:

- **Full Amendments:** Require the greatest level of scrutiny including communicating project information to the Policy Board. The Technical Advisory Committee (TAC) determines if significant public outreach is necessary. At a minimum, the item will be reviewed by the TAC and placed on the next Policy Board agenda, which comes with notification requirements. Additional items for consideration include provision of a public comment period (two weeks), holding a public meeting, and any other actions deemed advisable by the TAC.
- **Administrative Amendment:** Require less scrutiny and are usually familiar to local staff members. Administrative amendments are brought to the TAC for discussion and approval. The Policy Board is notified of Administrative Amendments at their next regularly scheduled meeting.

- **Adjustment:** For minor changes, CAMPO staff have the authority to approve adjustments. Adjustments do not require committee approval or public notice.

Additional details on STIP and MTIP amendments can be found in the CAMPO MTIP policy [HERE](#).

## **Action Requested**

### **Technical Advisory Committee**

- Amendment #24-27-0989 – Information only
- Amendment #24-27-0855 – Information only
- Amendment #24-27-1040 – Information only
- Amendment #24-27-0914 – Information only
- Amendment #24-27-1020 – Information only
- Amendment #24-27-0999 – Information only
- Amendment #24-27-1005 – Information only
- Amendment #24-27-1006 – Information only
- Amendment #24-27-1007 – Information only

### **Policy Board**

- Amendment #24-27-0989 – Information only
- Amendment #24-27-0855 – Approval requested
- Amendment #24-27-1040 – Information only
- Amendment #24-27-0914 – Approval requested
- Amendment #24-27-1020 – Information only
- Amendment #24-27-0999 – Approval requested
- Amendment #24-27-1005 – Approval requested
- Amendment #24-27-1006 – Approval requested
- Amendment #24-27-1007 – Approval requested

Table 1 - STIP Amendments

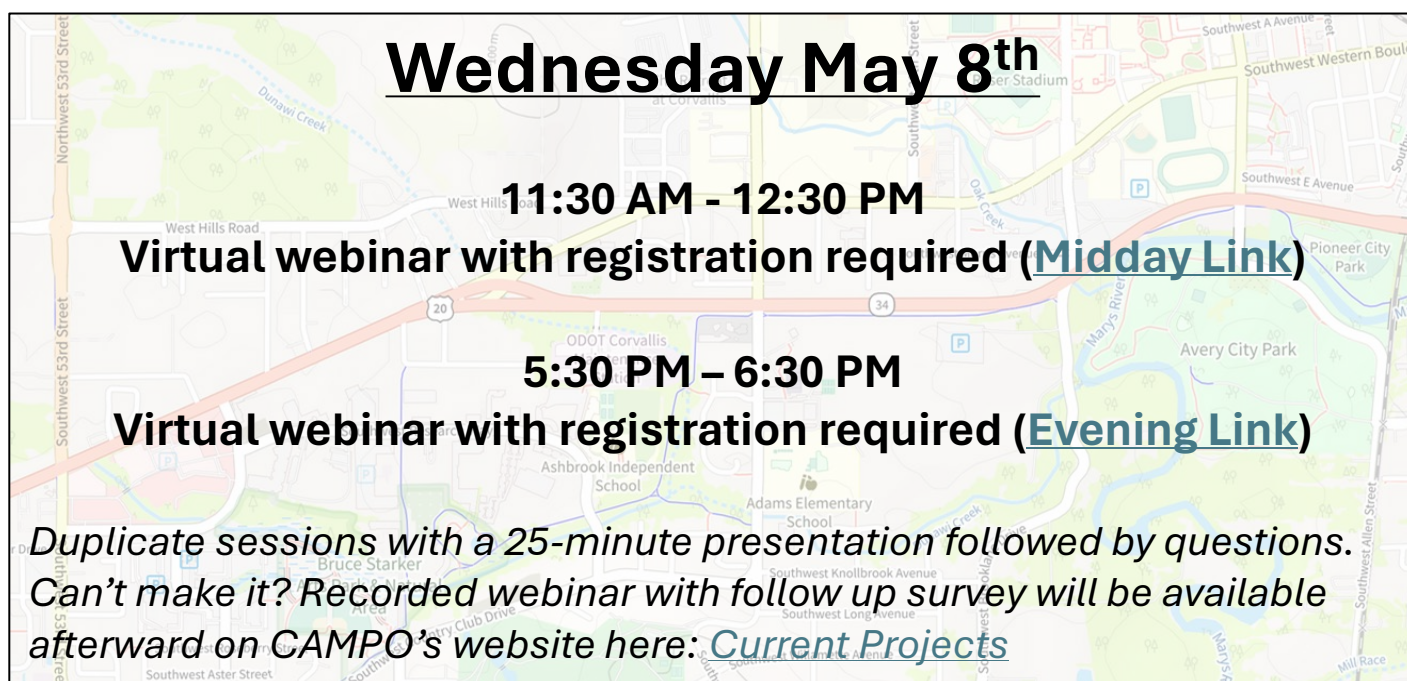
Key Number	Project Name	Amendment Number	Description	Amendment Type	Financial Impact
21863	Corvallis area MPO planning SFY25	24-27-0989	Planning funds for projects identified in state fiscal year 2025 of the Unified Planning Work Program (UPWP). The UPWP is a guide for transportation planning activities to be conducted over the course of each state fiscal year (July 1 to June 30). Increase \$49,811.45 to match work plan.	Administrative Adjustment	\$49,811
22728	Curve warning upgrades (Clatsop, Lincoln & Polk Counties)	24-27-0855	Add scope and funds from the ARTS program. Complete design to install warning signs at curves on the following highway segments to aid in reducing vehicle collisions. Dollar amount reflects costs for the three counties.	Full Amendment	\$529,423
22742	US20: from US101 to the Idaho border	24-27-1040	Slip PE & CN to 25. Install National Electric Vehicle Infrastructure (NEVI) fast charging stations every 50 miles along US20 from US101 to the Idaho border, to provide electric vehicle drivers with reliable and fast charging.	Administrative Adjustment	-
23287	Corvallis Area MPO STBG program reserve FFY25-27	24-27-0914	Cancelling project to proceed with fund exchange. Related projects will continue as normal.	Full Amendment	-
23532	Corvallis Electric Path Sweeper	24-27-1020	Slip to 2025. Purchase a small electric street sweeper to maintain bicycle and pedestrian facilities.	Administrative Adjustment	-
23637	Corvallis Transit - Fixed Route Operations FFY2024	24-27-0999	Add 5307 funds to STIP, new project for FFY2025. FTA grant program 5307 funds for fixed route operations of Corvallis Transit System to improve traffic flow.	Full Amendment	\$5,137,716
23639	Corvallis Transit - Preventive Maintenance FFY2024	24-27-1005	Add 5307 funds to STIP, new project for FFY2025. FTA grant program 5307 funds for preventive maintenance to ensure continued upkeep of service.	Full Amendment	\$500,000
23641	Corvallis Transit - Paratransit Operations - FFY24	24-27-1006	Add 5307 funds to STIP, new project for FFY2025. FTA grant program 5307 funds for Paratransit operations to ensure continued provision of service. Project helps fulfill ADA paratransit requirements.	Full Amendment	\$310,000
23642	Corvallis Transit - 1% Safety and Security FFY2024	24-27-1007	Add 5307 funds to STIP, new project for FFY2025. FTA grant program 5307 funds for safety and security. Corvallis Police Department extra security for Downtown Transit Center.	Full Amendment	\$40,618



# Philomath Boulevard (US 20/OR 34) Conceptual Design Open House

*Do you travel on Philomath Boulevard in Corvallis? We want your input!*

The Corvallis Area Metropolitan Planning Organization (CAMPO) is leading efforts to develop conceptual designs to improve walking, biking, driving and public transit between 53<sup>rd</sup> and 15<sup>th</sup> Street. Join our virtual open house to learn more and comment!



**Wednesday May 8<sup>th</sup>**

**11:30 AM - 12:30 PM**  
**Virtual webinar with registration required ([Midday Link](#))**

**5:30 PM – 6:30 PM**  
**Virtual webinar with registration required ([Evening Link](#))**

*Duplicate sessions with a 25-minute presentation followed by questions. Can't make it? Recorded webinar with follow up survey will be available afterward on CAMPO's website here: [Current Projects](#)*

More Details: CAMPO is partnering with the Oregon Department of Transportation, City of Corvallis, City of Philomath and Benton County to collaboratively identify short term (10 year) improvements on Philomath Boulevard (US 20/OR34) that can be pursued for funding.



For more information or to request an accommodation, please contact Ashlyn Muzechenko at [amuzechenko@ocwcog.org](mailto:amuzechenko@ocwcog.org)