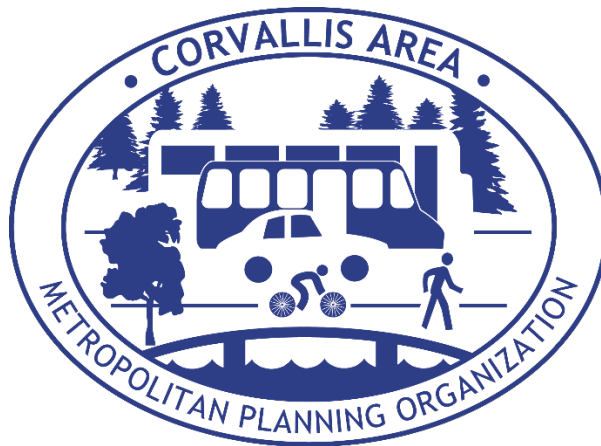


Fiscal Year 2020 Unified Planning Work Program Annual Report

**IGA 33451
July 1, 2019 – June 30, 2020**



Corvallis Area Metropolitan Planning Organization

Submitted July 31, 2020

*A semi-annual report was submitted on January 3, 2020 covering the first half of the year.
This report covers the entire fiscal year.*

Prepared By

Steve Dobrinich
Transportation Planner
Corvallis Area Metropolitan Planning Organization
Oregon Cascades West Council of Governments
777 NW 9th Street, Suite 204C
Corvallis OR, 97330
541-223-7040
sdobrinich@ocwcog.org

Introduction

This progress report summarizes the work conducted by Corvallis Area MPO (CAMPO) staff between July 1, 2019 and June 30, 2020. This annual report is required through the Intergovernmental Agreement (IGA) with the Oregon Department of Transportation, which provides the primary funding for the Unified Planning Work Program (UPWP) as a pass through from the Federal Highway Administration (FHWA).

FY2020 Overview

CAMPO is staffed by the Oregon Cascades West Council of Governments (OCWCOG). Staffing for CAMPO includes a full-time Transportation Planner, assistance from the Community Economic Development (CED) Executive Administrative Assistant, and assistance as needed from the Transportation Planning Manager, CED Director, and other planning staff.

Staff conducted routine administrative activities such as coordinating monthly meetings, meeting performance measure requirements from ODOT, and attending quarterly meetings with statewide partners. For the first time, CAMPO developed alternative measures for transportation performance management as part of Regional Transportation System Plan (RTSP). Transit planning activities included attending regular meetings for the Linn Benton Loop Technical Advisory Committee and developing the Public Transportation Agency Safety Plan (PTASP) on behalf of the Corvallis Transit System (CTS). During the FY2020 planning period, an urban bikeway design training was held in collaboration with the Albany Area Metropolitan Planning Organizations (AAMPO), multi-modal count equipment was purchased, and the FY2021-24 Transportation Improvement Program (TIP) was completed. In addition, forty members of the public and elected officials attended a presentation on lessons learned from traveling abroad; which details a trip taken by CAMPO staff to Denmark and The Netherlands.

For reference it may be useful to have the FY2020 UPWP, available on [CAMPO's website](#), to read concurrently with the annual report.

About the Corvallis Area MPO

The Corvallis Area Metropolitan Planning Organization, CAMPO, is the federally designated metropolitan planning area for the cities of Corvallis, Philomath, Adair Village, and the County of Benton.

CAMPO is governed by a five-member Policy Board consisting of representatives of those entities, as well as the Oregon Department of Transportation. The Policy Board operates according to the adopted Operating Guidelines. CAMPO's Technical Advisory Committee (TAC) is made up of professional staff of the above entities, the ODOT Regional Planner and a representative from the Albany Transit System. The representatives of relevant federal and other state agencies have ex-officio status on TAC. The TAC reviews technical material and provides recommendations to the Policy Board.

The City of Corvallis is the owner of the Corvallis Transit System and their representation on the MPO Policy Board also represents the interests of the transit system.

The Oregon Cascades West Council of Governments, under a contract with the Policy Board, provides fiscal and administrative services, and staffing to CAMPO.

Summary of Tasks

Task 1: MPO Program Management

Overview:

The purpose of this task is to provide management and administrative support for the MPO's planning and programming activities.

Tasks Completed:

110. MPO Operation

- Worked with the MPO Policy Board and the Technical Advisory Committee to meet the transportation planning and programming needs of the MPO Area.
- Facilitated 9 Policy Board meetings, 7 Technical Advisory Committee meetings, and additional project-specific meetings as needed.
- Coordinated the MPO's planning and programming activities with local planning officials, economic development agencies, local environmental organizations, transit providers, ODOT, FHWA, and FTA.
- Attended trainings, transportation-related conferences, and statewide and local transportation-related meetings including Oregon MPO Consortium, Mobility Matters, Public Transportation Agency Safety Plan (PTASP) Workshop, Oregon Chapter of the American Planning Association Conference, and National Association of City Transportation Officials Conference.
- Involved the public in transportation planning and programming activities including the development of the FY2021-24 TIP and FY2021 UPWP as well as STIP amendments.
- Coordinated MPO's transportation planning and programming with the Cascades West Area Commission on Transportation (CWACT) and Oregon MPO Consortium. Attended regular staff meetings with OCWCOG, quarterly transit provider/STIP meetings with ODOT and other MPOs, attended OMPOC meetings.
- Complied with all applicable federal requirements, particularly, Americans with Disabilities (ADA), Title VI requirements and Environmental Justice requirements.
- Continued coordination of regional transportation projects within the Corvallis Area MPO, including but not limited to Van Buren Bridge and Highway 20 Safety Project.
- Launched new CAMPO website and kept website up to date.

120. Development of Future Year Work Program

- Prepared FY2021 Unified Planning Work Program, held a federal and state review session, incorporated all comments, and obtained approval from Policy Board.
- Developed the budget for the FY2021 Unified Planning Work Program and incorporated into the Oregon Cascades West Council of Governments budget.

130. MPO Administration

- Complied with required paperwork and documentation of activities as well as the maintenance of the MPO records.
- Reviewed quarterly invoices, performed accounting and bookkeeping duties.

- Prepared and submitted semi-annual and annual reports to ODOT.
- Posted Obligated Transportation Projects on the website, per Federal Requirements.
- Added reports and updates to the “News” section of the website and updated overall site: <https://corvallisareampo.org/>
- Facilitated ongoing member communications related to House Bill 2017 transit funding, and other funding opportunities affecting CAMPO jurisdictions as related to the legislation.
- Attended organizational and personnel-related meetings.

140. Regional Planning Study Abroad

- Attended an immersive study abroad program of transportation planning in Denmark. Day to day activities included traveling throughout cities and meeting with Danish transportation planners and engineers. Upon return, staff hosted brown bag lectures and provided a write up for regional staff, with photos. Upon return, staff hosted 40 community members and elected officials for a brown bag lecture and presentation. Maintained blog during trip, with over 50 site visits per day.
- Completed Lessons learned presentation with photos and detailed notes.

150. Voluntary RTSP Development

- Developed Regional Transportation System Plan (RTSP) which identifies alternative measures for transportation performance management. The RTSP functions as chapter in the Regional Transportation Plan (RTP).

Tasks to be Continued into FY2021:

- All tasks complete

Task 2: Long Range Planning

Overview:

The purpose of this task is to provide for the long range transportation planning needs of the Corvallis Metropolitan Planning Area.

Tasks Completed:

210. NACTO Bikeway Training

- Co-Hosted (AAMPO/CAMPO) two NACTO Urban Bikeway Design Trainings for staff throughout Linn and Benton Counties. Over 35 class attendees. Hosted an evening reception with elected officials.

220. Development of a Regional Count Program

- Purchased multi-modal count equipment from Eco-Counter
- Established methodology for implementing count program
- Identified count locations with involvement from the TAC and Policy Board for first and second deployment of counters

230. Technical Assistance to CAMPO Members

- Developed Scope of Work for Adair Village Connectivity Plan.
- Developed Scope of Work and IGA for Philomath School Circulation Study. Staff began working on study during summer 2020.
- Circle Road Diet Research Memo
- Ongoing support to Pedal Corvallis Bikeshare system (larger bikeshare planning effort to take place during FY21)

240. White paper on Emerging Technology

- Not completed; see “Tasks to be Continued in FY2021” below for full description.

250. Joint AAMPO Project

- Held joint CAMPO/AAMPO TAC meeting in September, 2019 to discuss regional matters of concern.
- Held joint CAMPO/AAMPO Policy Board meeting in January, 2020. A second joint Policy Board meeting originally scheduled for March was canceled due to the Covid-19 pandemic.
- Started conversation looking at better aligning AAMPO and CAMPO RTP process and modeling.
- AAMPO and CAMPO have met to discuss issues of congestion, safety, and mobility along the Highway 20 corridor. While we don’t expect the problem to be solved with one project, the two MPOs have been working together to better understand the issues and develop a plan for how to better move through the region in the future.

Tasks to be Continued into FY2021:

- Counter deployment was delayed by COVID-19 pandemic. CAMPO expects to establish cooperative agreements with partner agencies and deploy counters in Fall 2020. (Task 220)
- The development of a white paper on policy issues related to emergency technology in transportation was to be presented at the Urbanism Next Conference, however, due to the Covid-19 pandemic the conference was scaled down and moved online. The CAMPO white paper presentation was not included in the online conference at which point staff decided to roll this activity into FY2021. (Task 240)
- Development of a regional bicycle route map (Task 250)

Task 3: Transit Planning Assistance

Overview:

The purpose of this task is to provide for the public transportation planning needs of the CAMPO area.

Tasks Completed:

310. Transit Planning Assistance

- Developed Public Transportation Agency Safety Plan (PTSAP), a new requirement from the Federal Transit Authority (FTA), on behalf of Corvallis Transit System. Attended FTA PTASP workshop

- Provided technical assistance as needed to Corvallis Transit System and Benton County Transit, disseminated information from state and federal partners.
- Attended webinar, shared information related to Covid-19 (CARES Act) relief funding and state of practice bus operations.

320. Intercity Public Transportation Planning

- Provided technical assistance to the Linn-Benton Loop Governing Board
- Served on the Technical Advisory Committee of the Loop and as the liaison between CAMPO Policy Board and the Linn-Benton Loop Transit Service.
- After the *Service Development Plan* for the Linn Benton Loop (LBL) was completed in 2019, Staff have been actively participating with the TAC and Board to implement service enhancements using STIF money. Phase one of the service enhancement was scheduled for mid-March, however due to coronavirus, changes to service have been delayed.

Tasks to be Continued into FY2021:

- All tasks complete

Task 4: Transportation Programming

Overview:

The purpose of this task is to continually perform transportation programming for the CAMPO Area through the development of new Transportation Improvement Programs (TIP) and the upkeep of the existing TIP for inclusion in the Statewide Transportation Improvement Program (STIP).

Tasks Completed:

410. Preparation for 2021-2024 TIP

- Developed and adopted FY2021-24 TIP in line with ODOT requirements.
 - Distributed STBG funds to member communities via a competitive process outlined in CAMPO's TIP
- Conducted public outreach efforts and solicitation of comments through a public involvement meeting and the posting of the projects on the CAMPO website. Used a bi-lingual virtual open house to receive feedback on TIP projects.
- Participated in statewide conversations about development of 2021-24 STIP and Long-Range Financial Projections

420. TIP Amendment

- Worked with ODOT staff on amendments to 2018-21 STIP

Tasks to be Continued into FY2021:

- Complete TIP self-Certification document. (Task 410 –Completed in July/August 2020)

Task Completion by Percent

The following table illustrates the tasks outlined in the FY20 UPWP, the estimated percent complete, corresponding estimated budget spent, and the total budgeted amount for each subtask.

Task	Estimated Percent Complete
TASK 100: Program Management	
110: MPO Operation	100%
120: Development of Future Year Work Program	100%
130: MPO Administration	100%
140: Regional Planning in Europe	100%
TASK 200: Long Range Transportation Planning	
210: NACTO Bikeway Training	100%
220: Regional Count Program	80%
230: Technical Assistance to Communities	100%
240: White Paper on Emerging Technology	20%
250: Joint AAMPO Project	50%
TASK 300: Public Transportation Planning	
310: Transit Planning Assistance	80%
320: Inter-city Public Transportation Planning	100%
TASK 400: Transportation Programming	
410: Preparation for 2021-2024 TIP	100%
420: TIP Amendment	100%

Budget Summary

The Corvallis Area MPO finished the year spending \$161,672.28 out of \$205,146.00 allocated for the fiscal year.

Item	TASK				Total
	I	II	III	IV	
Budgeted Amount	\$ 78,000.00	\$ 84,146.00	\$ 28,000.00	\$ 15,000.00	\$ 205,146.00
Amount Expended	\$ 99,919.83	\$ 39,261.47	\$ 18,492.75	\$ 3,998.22	\$ 161,672.28
Percent Expended	128%	47%	66%	27%	79%
Difference	\$ (21,919.83)	\$ 44,884.53	\$ 9,507.25	\$ 11,001.78	\$ 43,473.73